



**SNOWY VALLEYS COUNCIL MEETING
BUSINESS PAPER
15 AUGUST 2019**

THE MEETING WILL BE HELD AT 2.00PM
IN THE TUMUT ROOM 76 CAPPER STREET TUMUT

Disclosure of Pecuniary Interests at meetings (extract from the Code of Conduct – Section 4)

4.28 Councillor or a council committee member who has a pecuniary interest in any matter with which the council is concerned, and who is present at a meeting of the council or committee at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

4.29 The councillor or council committee member must not be present at, or in sight of, the meeting of the council or committee:

(a) at any time during which the matter is being considered or discussed by the council or committee, or

(b) at any time during which the council or committee is voting on any question in relation to the matter.

4.30 In the case of a meeting of a board of a joint organisation, a voting representative is taken to be present at the meeting for the purposes of clauses 4.28 and 4.29 where they participate in the meeting by telephone or other electronic means.

4.31 Disclosure made at a meeting of a council or council committee must be recorded in the minutes of the meeting.

Disclosure of Political Donations and Gifts

The *Environmental Planning and Assessment Act 1979* places obligations on Councillors, staff, applicants and any person who makes a public submission, to disclose information relating to political donations and gifts during the environmental plan making or development assessment process.

The fact that political donations or gifts have been made by applicants / proponents of a planning application should not affect whether an application is approved or refused. Political donations or gifts should not be relevant in making a determination. The matter should be determined on its merits. Nor do they provide grounds for challenging the determination of any applications.

For further information, visit www.planning.nsw.gov.au/donations

Furthermore, for each planning decision made at a Council or Committee Meeting, the names of Councillors who supported the decision and those that oppose the decision must be recorded. (*Sec. 375A of the Local Government Act 1993*)

Use of mobile phones and the unauthorised recording of meetings (extract from the Code of Meeting Practice – Section 15)

15.21 Councillors, council staff and members of the public must ensure that mobile phones

are turned to silent during meetings of the council and committees of the council.

15.22 A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the council or a committee of the council without the prior authorisation of the council or the committee.

15.23 Any person who contravenes or attempts to contravene clause 15.22, may be expelled from the meeting as provided for under section 10(2) of the Act.

15.24 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

Livestreaming of Meetings

(extract from the Code of Meeting Practice – Section 5)

This meeting is live streamed on Council's website to allow the community to follow Council debates and decisions without the need to attend meetings in person. Members of the public attending or speaking at a meeting agree to have their image, voice and personal information (including name and address) recorded and publicly broadcast. Snowy Valleys Council does not accept liability for any defamatory remarks or inappropriate comments that are made during the course of a meeting. Any part of the meeting that is held in closed session will not be streamed.

5.19 All meetings of the council and committees of the council are to be webcast on the council's website.

Photography

Flash photography is not permitted at a meeting of the Council or a Committee of the council without the consent of the General Manager.

Public Forum

(extract from the Code of Meeting Practice – Section 4)

4.1 The Council may hold a public forum prior to each Ordinary Council meeting for the purpose of hearing oral submissions on items of business to be considered at the meeting.

4.2 Public forums are to be chaired by the mayor or their nominee.

Those attending must comply with the terms and conditions of the Code of Meeting Practice which can be viewed on Council's website;

<http://www.snowyvalleys.nsw.gov.au/Council/Governance/Policies>



Thursday 15 August 2019
Snowy Valleys Council Chambers
76 Capper Street, Tumut
2.00pm

AGENDA

1. ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge the traditional custodians of this land and pay respects to Elders past and present.

2. APOLOGIES AND LEAVE OF ABSENCE

- Request for Leave of Absence from Cllr Geoff Pritchard for this meeting.

3. DECLARATIONS OF PECUNIARY INTEREST

Pursuant to Section 4 of the Code of Conduct, Councillors are required to declare any direct or indirect pecuniary interest in any matters being considered by Council.

4. PUBLIC FORUM

Mr Martin Brown to address Council in relation to Report #10.11 Disability Inclusion Access Reference Group and Community Welfare Committee.

5. CONFIRMATION OF MINUTES

- 5.1 ORDINARY MEETING - 18 JULY 2019.....3
- 5.2 BUSINESS ARISING

6. CORRESPONDENCE/PETITIONS

7. NOTICE OF MOTION/NOTICE OF RESCISSION

8. MAYORAL MINUTE

NIL

9. GOVERNANCE AND FINANCIAL REPORTS

- 9.1 SNOWY REGION CONSTRUCTION & DEVELOPMENT CONFERENCE - 18TH - 19TH NOVEMBER 2019 - SNOWY 2.0 - FROM THE MONARO TO THE NATION 16
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13. MEETING CLOSURE



SNOWY VALLEYS COUNCIL

LEAVE OF ABSENCE

General Manager
Snowy Valleys Council
76 Capper Street
TUMUT, NSW 2720

Dear Sir,

I wish to apply for leave of absence from the Council Meeting to be held on

Date: August 2019

I will be absent for the following reason/s:

..... medical treatment


.....

.....

.....

Yours faithfully


.....
(Councillor Signature)


.....
Print Name

5. CONFIRMATION OF MINUTES

5.1 Ordinary Meeting - 18 July 2019

Recommendation:

That the Minutes of the Ordinary Council Meeting held on 18 July 2019 be received and confirmed as an accurate record

**THE MINUTES OF THE COUNCIL MEETING HELD IN THE COUNCIL CHAMBER
BRIDGE STREET, TUMBARUMBA, ON THURSDAY 18 JULY 2019 COMMENCING AT
2:00 PM.**

PRESENT: Mayor James Hayes (Chair), Councillor Andrianna Benjamin, Councillor Cate Cross, Councillor Julia Ham, Councillor John Larter, Councillor Cor Smit and Councillor Bruce Wright.

IN ATTENDANCE: General Manager Matthew Hyde, Director Assets and Infrastructure Matt Christensen, Director Internal Services Robyn Harvey and Executive Assistant Susan Ivill.

1. ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by the Mayor James Hayes.

2. APOLOGIES

Apologies have been received and accepted from Cr Isselmann.

Leave of Absence for the meeting was previously granted to Cr Pritchard.

M172/19 RESOLVED that the apology received from Cr Margaret Isselmann and leave of absence received from Cr Geoff Pritchard from the 18th July 2019 Council Meeting be received and granted.

Cr Bruce Wright/Cr John Larter

CARRIED UNANIMOUSLY

Amended Leave of Absence from Cr Cate Cross for September Council Meeting received.

M173/19 RESOLVED that the amended leave of absence from Cr Cate Cross for the September Council Meeting be received and granted.

Cr Bruce Wright/Cr John Larter

CARRIED UNANIMOUSLY

3. DECLARATIONS OF INTEREST

The Mayor James Hayes declared a non-pecuniary interest in relation to report 10.1 Tumut High School Footpath and Confidential report 12.2 Adelong Façade Grants and will leave the room during discussion.

The General Manager Matt Hyde declared a non-significant non-pecuniary interest in relation to report 10.1 Tumut High School Footpath and will remain in the meeting during discussion.

The Deputy Mayor John Larter declared a non-pecuniary interest in relation to report 10.1 Tumut High School Footpath as his children attend the school, however will remain in the meeting during discussion.

4. PUBLIC FORUM

Nil

5. CONFIRMATION OF MINUTES

M174/19 RESOLVED:

That the Minutes of the Ordinary Council Meeting held on 13 June 2019 be received.

Cr Cor Smit/Cr Andrianna Benjamin

CARRIED UNANIMOUSLY

5.1 BUSINESS ARISING

Nil

6. CORRESPONDENCE/PETITIONS

Nil

7. NOTICE OF MOTION/NOTICE OF RESCISSION

Nil

8. MAYORAL MINUTE

Nil

9. GOVERNANCE AND FINANCIAL REPORTS

9.1 SELECTION OF INTERNAL AUDIT PROVIDER

M175/19 RESOLVED:

THAT COUNCIL:

1. Receive the report on Selection of Internal Audit Provider
2. Appoint National Audits Group as the Internal Audit Provider for a period of two (2) years

Cr Julia Ham/Cr Cate Cross

CARRIED UNANIMOUSLY

9.2 CODE OF CONDUCT PANEL REVIEWERS

M176/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on Code of Conduct Panel Reviewers from the Director Internal Services.
2. Approve the adoption of the CRJO Panel of Conduct Reviewers for the period up to 30 June 2022.

Cr Julia Ham/Cr John Larter

CARRIED UNANIMOUSLY

9.3 STATEMENT OF INVESTMENTS - JUNE 2019

M177/19 RESOLVED:
THAT COUNCIL:

1. Receive the Statement of Investments as at 30 June 2019

Cr Bruce Wright/Cr Andrianna Benjamin

CARRIED UNANIMOUSLY

10. MANAGEMENT REPORTS

The Mayor James Hayes left the room at 2:12 pm

The Deputy Mayor Cr John Larter assumed the Chair at 2:12 pm

10.1 TUMUT HIGH SCHOOL FOOTPATH

M178/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on Tumut High School Footpath from Director Assets and Infrastructure.
2. Include construction of Footpaths on Herbert Street and Bogong Street within the Capital Works program for 2020/21 or consider budget adjustment at quarterly budget review.

Cr Bruce Wright/Cr Julia Ham

CARRIED UNANIMOUSLY

M179/19 RESOLVED that Council move into Committee of the Whole for discussion.

Cr C Cross/Cr A Benjamin

CARRIED UNANIMOUSLY

RESOLVED that Council move out of Committee of the Whole.

M180/19

Cr Cor Smit/Cr Julia Ham

CARRIED UNANIMOUSLY

The Mayor re-joined the meeting at 2:25 pm

10.2 REQUEST FOR ROAD CLOSURE - GRADY

M181/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on Request for Road Closure – Grady from Director Assets and Infrastructure
2. Apply to close the road corridor across lots 49/757233 and 1/120923 with the condition that the resultant lot will have an instrument to protect the exiting carriageway to any land locked blocks.
3. Agree to transfer the formed lot to the applicant, subject to terms of sale being met including:
 - 1) Land owner to meet costs of survey and application fees
 - 2) A right of carriageway be created along length of corridor in lots 49/757233 and 1/120923
 - 3) Sale price to be determined by independent valuation
 - 4) Parties to meet own legal costs
4. Delegate to the General Manager to obtain an independent valuation of road corridor land be ascertained for purpose to determine sale price
5. Delegate to the Mayor and General Manager to affix Council seal and execute documents relevant to the closure of the road reserve and sale of the land to the applicant

Cr John Larter/Cr Andrianna Benjamin

CARRIED UNANIMOUSLY

10.3 MANNUS LAKE - BLUE GREEN ALGAE INTERIM REPORT

M182/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on Mannus Lake – Blue Green Algae Interim Report to 18 July 2019 Ordinary Meeting.
2. Receive the University of Technology Sydney Interim Report – Mannus

Lake blue-green algal bloom management study May 2019

3. Proceed with project development of site assessment and conceptual design, for the implementation of mechanical mixing devices in Mannus Lake
4. Consider providing \$45,000 towards the project from reprioritisation of capital works in the first quarter budget review
5. Prepare grant applications for the design and construction of mechanical mixers within Mannus Lake
6. Advocate for funding to realise delivery of mechanical mixers within Mannus Lake with relevant members of parliament

Cr Julia Ham/Cr John Larter

CARRIED UNANIMOUSLY

M183/19 RESOLVED that Council move into Committee of the Whole for discussion.

Cr Julia Ham/Cr John Larter

CARRIED UNANIMOUSLY

M184/19 RESOLVED that Council move out of Committee of the Whole.

Cr Julia Ham/Cr John Larter

CARRIED UNANIMOUSLY

10.4 2019 COUNCILLOR STUDY TOUR OF NORTH EAST VICTORIA

M185/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on the 2019 Councillor Study Tour of North East Victoria From the Divisional Manager Strategy & Place.
2. Continue to foster ongoing partnerships with Albury, Indigo and Alpine Shire Councils and the Upper Murray 2030 Board.
3. Develop a greater presence in the Upper Murray 2030 Strategy implementation through Board participation and review of meeting notes.
4. Support the contribution of \$5,000 to the Upper Murray 2030 program and an additional contribution of \$10,000 be referred to the next Quarterly Budget Review.
5. Support the creation of community renewable energy schemes in the Snowy Valleys region.
6. Support the continued focus on attracting accommodation investment and developing cycling tourism.

7. Send a letter from the Mayor to the operators to thank them for their hospitality and the sharing of their knowledge with us during the tour.

Cr Julia Ham/Cr John Larter

CARRIED UNANIMOUSLY

M186/19 **RESOLVED** that Council move into Committee of the Whole for discussion.

Cr J Ham/Cr J Larter

CARRIED UNANIMOUSLY

M187/19 **RESOLVED** that Council move out of Committee of the Whole.

Cr John Larter/Cr Andrianna Benjamin

CARRIED UNANIMOUSLY

10.5 EXHIBITION OF DRAFT SVC DEVELOPMENT CONTROL PLAN 2019

M188/19 **RESOLVED:**
THAT COUNCIL:

1. Receive the report on the Draft Development Control Plan from the Divisional Manager Development & Environment.
2. Endorse the public exhibition of the Draft Snowy Valleys Development Control Plan in accordance with the requirements of the Environmental Planning & Assessment Regulation 2000

Cr Julia Ham/Cr Bruce Wright

CARRIED UNANIMOUSLY

11. MINUTES OF COMMITTEE MEETINGS

11.1 MINUTES - ABORIGINAL LIAISON COMMITTEE MEETING - 19 JUNE 2019

M189/19 **RESOLVED:**
THAT COUNCIL:

1. Receive the report on the Aboriginal Liaison Committee from Coordinator Community & Cultural Development
2. Note the Minutes of the Aboriginal Liaison Committee meeting held on 19th June 2019.
3. Adopt the following recommendation/s from the minutes:

- a) That Council endorse the membership of Shane Herrington to the Aboriginal Liaison Committee of Snowy Valleys Council.
- b) That Council develop a Reconciliation Action Plan in Consultation with the Aboriginal Liaison Committee and any Aboriginal and Torres Strait Islander employees of Snowy Valleys Council.

Cr Cor Smit/Cr Cate Cross

CARRIED UNANIMOUSLY

11.2 MINUTES - AERODROME COMMITTEE MEETING - 11 JUNE 2019

M190/19 RESOLVED: THAT COUNCIL:

1. Receive the report on the Aerodrome Committee Meeting from Director Assets and Infrastructure.
2. Note the Minutes of the Aerodrome Committee meeting held on Tuesday 11 June 2019.
3. Adopt the following recommendation/s from the minutes:
 - i. That the Council adopt the DRAFT Aerodrome Committee Terms of Reference with the changes to structure/membership and quorum. (Advisory committee - not a S355 committee)
 - ii. That Council accept the resignation of Mr Francis and produce a letter on behalf of the committee expressing thanks to Mr Francis for his long-standing service to the Aerodrome Committee.
 - iii. That Council endorse the appointment of Mr Jon Gregory to the Aerodrome Committee.
 - iv. That Council seek a report on the committee recommendations to:
 - (1) Consider sealing the area from the fuel facility to the Aero Club Hangar through to the culvert near the RFS shed.
 - (2) Consider extending the culvert near the RFS shed.
 - (3) Consider improving the south-east grassed taxiway.
4. That Council advocate an upgrade to the existing master plan and for funding for implementation.

Cr John Larter/Cr Andrianna Benjamin

CARRIED UNANIMOUSLY

11.3 MINUTES - LOCAL TRAFFIC COMMITTEE MEETING - 3 APRIL 2019

M191/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on the Local Traffic Committee Meeting – 3 April 2019

Cr John Larter/Cr Bruce Wright

CARRIED UNANIMOUSLY

11.4 MINUTES - TUMBARUMBA YOUTH COUNCIL COMMITTEE MEETING - 25 JUNE 2019

M192/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on the Tumbarumba Youth Council Committee from the Director Strategy, Community and Development.
2. Note the Minutes of the Tumbarumba Youth Council Committee meeting held on 25 June 2019.

Cr Cate Cross/Cr Bruce Wright

CARRIED UNANIMOUSLY

11.5 MINUTES - TUMUT RAILWAY PRECINCT COMMITTEE MEETING - 4 JUNE 2019

M193/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on the Tumut Railway Committee Meeting – 4 June 2019 from Director Assets and Infrastructure.
2. Note the Minutes of the Tumut Railway Committee meeting held on 4 June 2019.

Cr John Larter/Cr Cate Cross

CARRIED UNANIMOUSLY

11.6 MINUTES - TUMUT YOUTH COUNCIL COMMITTEE MEETING - 5 JUNE 2019

M194/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on the Minutes - Tumut Youth Council Committee Meeting – 5 June 2019 from the Coordinator of Community & Cultural Development.

2. Note the Minutes of the Tumut Youth Council Committee meeting held on 5th June 2019.
3. Gives permission for the Youth Council to have a mural painted by a commissioned artist on the external wall on the Boys Club Hall facing the netball courts, subject to final approval of the design by Council staff.

Cr Cate Cross/Cr Cor Smit

CARRIED UNANIMOUSLY

11.7 MINUTES - BATLOW DEVELOPMENT LEAGUE MEETING - 5 JUNE 2019

M195/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on the Batlow Development League Minutes from Director Strategy, Community and Development.
2. Note the Minutes of the Batlow Development League meeting held on 5 June 2019.

Cr Cor Smit/Cr John Larter

CARRIED UNANIMOUSLY

11.8 MINUTES - GLENROY HERITAGE RESERVE COMMITTEE MEETING - 4 MAY 2019

M196/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on the Glenroy Heritage Reserve Committee from Director Internal Services.
2. Note the Minutes of the Glenroy Heritage Reserve Committee meeting held on 4 May 2019.

Cr Julia Ham/Cr Bruce Wright

CARRIED UNANIMOUSLY

11.9 MINUTES - KHANCOBAN COMMUNITY COMMITTEE MEETING - 5 JUNE 2019

M197/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on the Khancoban Community Committee from the Director Internal Services.

2. Note the Minutes of the Khancoban Community Committee meeting held on 5 June 2019

Cr Julia Ham/Cr Cor Smit

CARRIED UNANIMOUSLY

11.10 MINUTES - TUMBARUMBA MENS SHED MEETING - 22 MAY 2019

M198/19 RESOLVED:
THAT COUNCIL:

1. Accept the report on the Minutes - Tumbarumba Men's Shed meeting – 22 May 2019 from Director Internal Services.
2. Adopt the minutes of the Tumbarumba Men's Shed meeting held on 22 May 2019

Cr Bruce Wright/Cr Julia Ham

CARRIED UNANIMOUSLY

12. CONFIDENTIAL

M199/19 RESOLVED:

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

12.1 RFT 2019/06 - DESIGN AND CONSTRUCTION FOR THE KHANCOBAN STREETScape UPGRADE AND TALBINGO BEAUTIFICATION AND PLAY AREA PROJECTS

Item 12.1 is confidential under the Local Government Act 1993 Section 10A 2 (d)i as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

12.2 ADELONG FACADE GRANTS

Item 12.2 is confidential under the Local Government Act 1993 Section 10A 2 (d)ii as it relates to information that would, if disclosed, confer a commercial advantage on a competitor of the council and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Cr Cor Smit/Cr John Larter

CARRIED UNANIMOUSLY

At this stage, the time being 3:12 PM Council went into Confidential.

12.1 RFT 2019/06 - DESIGN AND CONSTRUCTION FOR THE KHANCOBAN STREETScape UPGRADE AND TALBINGO BEAUTIFICATION AND PLAY AREA PROJECTS

M200/19 RESOLVED: THAT COUNCIL:

1. Receive the report on the outcomes of tender process for the Design and Construction of the Khancoban Streetscape and Talbingo Improvements to Public Areas Projects
2. Resolve in accordance with Section 55 of the NSW Local Government Act 1993 to accept the tender of Renjem Pty Ltd (trading as Arcscape Landscape Services) for the Design and Construction of the Khancoban Streetscape for the lump sum amount of \$329,588 excluding GST
3. Resolve in accordance with Section 55 of the NSW Local Government Act 1993 to accept the tender of Renjem Pty Ltd (trading as Arcscape Landscape Services) for the Design and Construction of the Talbingo Improvements to Public Areas for the lump sum amount of \$149,906 excluding GST
4. Advise the unsuccessful tenderers in writing
5. Authorise the General Manager to enter into a contract with Renjem Pty Ltd (trading as Arcscape Landscape Services) for the Design and Construction of the Khancoban Streetscape and Talbingo Improvements to Public Areas projects

Cr Bruce Wright/Cr Cor Smit

CARRIED UNANIMOUSLY

Mayor Cr James Hayes left the meeting, the time being 03:15 PM.

The Deputy Mayor Cr John Larter assumed the Chair at 03:15 PM.

12.2 ADELONG FACADE GRANTS

M201/19 RESOLVED: THAT COUNCIL:

1. Acknowledge that the report on the Adelong Façade Grants from the Coordinator Community & Cultural Development.
2. Endorse the funding of \$100,000 provided through the Stronger Communities Fund Round 2 - Adelong Façade Grants for projects that will improve the street appeal in Tumut Street (main street) of Adelong. These projects include:

- a. 88 Tumut Street, Old Pharmacy Building - \$8,000
- b. 63 Tumut Street, Supermarket - \$5,800
- c. 89 Tumut Street, Panel repairs - \$5,000
- d. 72-76 Tumut Street, Hairdresser & Ray White - \$7,000
- e. 49 Tumut Street, Residential Units and Café - \$10,000
- f. 77-79 Tumut Street, Beaufort House - \$4,100
- g. 62 Tumut Street, Bendigo Bank - \$1,300
- h. 80 Tumut Street, Post Office - \$6,000
- i. 51 Tumut Street, Rustic Creations - \$8,000
- j. 59 Tumut Street, Taxidermy - \$5,000
- k. 78 Tumut Street, Bakery Verandah - \$10,000
- l. 69-71 Tumut Street, Bostons & The Treasure Chest - \$2,150
- m. 73-75 Tumut Street, Elders - \$2,150
- n. 65 Tumut Street, Hotel – \$8,000
- o. 84 Tumut Street, Community Hall - \$5,000
- p. 82 Tumut Street, Office Frontage - \$2,500
- q. 54 Tumut Street, S&C Club - \$10,000

3. Review further grant opportunities to conduct a similar program in other townships.

Cr Bruce Wright/Cr Andrianna Benjamin

CARRIED UNANIMOUSLY

Mayor Cr James Hayes re-joined the meeting, at 03:23 PM.

M202/19 RESOLVED that Council move out of Confidential Session into open Session.

Cr Cor Smit/Cr Bruce Wright

CARRIED UNANIMOUSLY

There being no further business to discuss, the meeting closed at 3:29 PM.

9. GOVERNANCE AND FINANCIAL REPORTS**9.1 SNOWY REGION CONSTRUCTION & DEVELOPMENT CONFERENCE - 18TH - 19TH NOVEMBER 2019 - SNOWY 2.0 - FROM THE MONARO TO THE NATION**

REPORT AUTHOR: EXECUTIVE ASSISTANT - GENERAL MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The purpose of this report is to advise Councillors that the 2nd Annual Snowy Region Construction & Development Conference will be held 18 – 19 November 2019 at the Cooma Ex Services Club.

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on the Snowy Region Construction and Development Conference being held 18th – 19th November 2019.**
2. **Council approve the attendance of the Mayor and Councillors nominating to attend the conference.**

BACKGROUND:

Following on from the Snowy Region Construction and Development Conference held in November 2018 a 2nd Annual Conference is being planned for this November 2019 in Cooma, for a comprehensive two-days bringing together a variety of industries involved, government departments and stakeholders, local and federal to discuss 2.0, run on opportunities, additional infrastructure, and how the region is preparing for development.

REPORT:

As the nation's electricity market transitions from traditional baseload generation to increasing amounts of intermittent renewables, Australia's largest energy infrastructure project since the original Snowy Mountains Scheme, the Snowy Hydro 2.0 is set to take on the energy challenges of tomorrow.

With major works planned the project will have run on effects from encouraging infrastructure developments such as schools and hospitals to road upgrades and energy hubs – fast tracking regional growth and reshaping the region.

The conference will provide great networking opportunities with those who are engaged with the components of the Snowy 2.0 project and other significant projects in the area.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 4: Communication & Engagement

Delivery Outcomes

2.1 Develop strong relationships with local industry, organisations and government to ensure a sustainable local economy

Operational Actions

4.6.3 Partner with stakeholders to ensure sustainable outcomes for the region as a result of Snowy 2.0

SUSTAINABILITY ASSESSMENT:

N/A

Financial and Resources Implications

Councils 2019/20 Operational Budget provisions have been made for attendance at Conferences.

Conference and seminar attendance for Councillors and the Mayor total \$48,500 in the 2019/20 budget as per the values listed below.

Mayor \$7,500

Deputy Mayor \$6,000

Councillors x 7 \$5,000 each

Councillor expenditure as at 31 July 2019:

| | Actuals | Budget | Variance |
|---|-------------|-------------|-------------|
| 010530 - Mayor, Clr. James Hayes - Training & Development, Conference | \$ - | \$ 7,500.00 | \$ 7,500.00 |
| 010531 - Dep Mayor John Larter - Training & Development, Conferences | \$ - | \$ 6,000.00 | \$ 6,000.00 |
| 010532 - Clr. Andriana Benjamin - Training & Development, Conferences | \$ - | \$ 5,000.00 | \$ 5,000.00 |
| 010533 - Clr. Cate Cross - Training & Development, Conferences | \$ - | \$ 5,000.00 | \$ 5,000.00 |
| 010534 - Clr. Julia Ham - Training & Development, Conferences | \$ 1,460.00 | \$ 5,000.00 | \$ 3,540.00 |
| 010535 - Clr. Margaret Isselmann - Training & Development, Conference | \$ - | \$ 5,000.00 | \$ 5,000.00 |
| 010536 - Clr. Geoff Pritchard - Training & Development, Conferences | \$ - | \$ 5,000.00 | \$ 5,000.00 |
| 010537 - Clr. Cornelis Smit - Training & Development, Conferences | \$ 1,460.00 | \$ 5,000.00 | \$ 3,540.00 |
| 010538 - Clr. Bruce Wright - Training & Development, Conferences | \$ - | \$ 5,000.00 | \$ 5,000.00 |

Costs and Benefits:**Cost**

2018 Registration per person (early bird) \$990 (waiting for costing from conference organiser)

Conference dinner (2018) \$110

Accommodation (2 nights at \$180 each) \$360

Estimated cost per person \$1,460

Benefits

Councillors receive information from the presentations as well as the opportunity to network with other Council's, state government department and industry providers.

Councillors attending the conference will travel up on Monday morning the 18th November and return the afternoon of the 19th November 2019.

Policy, Legal and Statutory Implications:

Councillors Expenses and Reimbursement Policy requires Council to make a resolution on Conference attendance for those seeking Council's financial support to attend.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Nil

OPTIONS:

That Council not send a representative to this conference.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Nil

ATTACHMENTS

Nil

9. GOVERNANCE AND FINANCIAL REPORTS**9.2 LGNSW LIFE AFTER AMALGAMATION FORUM 16TH - 17TH SEPTEMBER 2019, TERRIGAL NSW**

REPORT AUTHOR: EXECUTIVE ASSISTANT - GENERAL MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The purpose of this report is to advise Council that an invitation has been received from LGNSW to attend a "Life after Amalgamation" Forum on the 16th and 17th September 2019 in Terrigal co-hosted by Central Coast Council. Full details of the Forum will be available and sent to Council soon.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the report on LGNSW "Life after Amalgamation" Forum organised for 16th and 17th September 2019.**
- 2. Council approve the attendance of the Mayor and the General Manager at the Forum.**

BACKGROUND:

In 2016, 20 new NSW councils were formed through amalgamations. Three years later these councils have made some extraordinary advances. Some challenges remain, however, and there is still work to be done on harmonising cultures, systems and processes.

REPORT:

LGNSW is organising a Forum specifically designed for councils impacted by the amalgamations to focus on identifying strengths, lessons learned and future needs of council.

The Forum will include expert speakers and case studies, as well as ample time for workshops and informal discussions. (Full details of the program will be sent shortly)

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:
CSP Outcome 2028**

Theme 4: Communication & Engagement

Delivery Outcomes

4.6 Council builds strong relationships with other organisations to advocate for our communities

Financial and Resource Implications

Councils 2019/20 Operational Budget provisions have been made for attendance at Conferences.

Conference and seminar attendance for Councillors and the Mayor total \$48,500 in the 2019/20 budget as per the values listed below:

| | |
|-----------------|--------------|
| Mayor | \$7,500 |
| Deputy Mayor | \$6,000 |
| Councillors x 7 | \$5,000 each |

Councillor expenditure as at 31 July 2019:

| | Actual | Budget | Variance |
|---|-------------|-------------|-------------|
| 010530 - Mayor, Clr. James Hayes - Training & Development, Conference | \$ - | \$ 7,500.00 | \$ 7,500.00 |
| 010531 - Dep Mayor John Larter - Training & Development, Conferences | \$ - | \$ 6,000.00 | \$ 6,000.00 |
| 010532 - Clr. Andriana Benjamin - Training & Development, Conferences | \$ - | \$ 5,000.00 | \$ 5,000.00 |
| 010533 - Clr. Cate Cross - Training & Development, Conferences | \$ - | \$ 5,000.00 | \$ 5,000.00 |
| 010534 - Clr. Julia Ham - Training & Development, Conferences | \$ 1,460.00 | \$ 5,000.00 | \$ 3,540.00 |
| 010535 - Clr. Margaret Isselmann - Training & Development, Conference | \$ - | \$ 5,000.00 | \$ 5,000.00 |
| 010536 - Clr. Geoff Pritchard - Training & Development, Conferences | \$ - | \$ 5,000.00 | \$ 5,000.00 |
| 010537 - Clr. Cornelis Smit - Training & Development, Conferences | \$ 1,460.00 | \$ 5,000.00 | \$ 3,540.00 |
| 010538 - Clr. Bruce Wright - Training & Development, Conferences | \$ - | \$ 5,000.00 | \$ 5,000.00 |

Costs and Benefits:

Requests for attendance at conference/seminars should generally be in writing outlining the benefits to Council.

All approvals for discretionary trips and attendances at conferences/seminars is made under the "Payment of Expenses and the Provision of Facilities to Mayors and Councillors" and shall be made by resolutions of Council or jointly by the Mayor, and the General Manager. If the Mayor requires approval it should be given by the Deputy Mayor, or another Councillor and the General Manager.

There is no registration fee to attend the Forum. The Forum will take place on Monday 16th September and Tuesday 17th September 2019. The Mayor and General Manager will drive to Terrigal on Sunday afternoon for Monday morning registration. Accommodation at the Crown Plaza Terrigal Pacific is \$180 per person per night (est. \$720)

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Nil

OPTIONS:

That Council not receive the report.

That the Mayor and General Manager not attend the Forum.

COUNCIL SEAL REQUIRED:

No

ATTACHMENTS

Nil

9. GOVERNANCE AND FINANCIAL REPORTS**9.3 RATES HARMONISATION**

REPORT AUTHOR: DIVISION MANAGER FINANCE & IT
RESPONSIBLE DIRECTOR: DIRECTOR INTERNAL SERVICES

EXECUTIVE SUMMARY:

The Local Government Act has been amended to grant merged Councils a one year extension for rates harmonisation. All merged Council are now required to have their rates harmonised by 1st July 2021.

This reports details the process required for rate harmonisation implementation and the implications of deferring harmonisation to 2021.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the report on rate harmonisation.**
- 2. Defer rate harmonisation until July 2021.**

BACKGROUND:

The Local Government (Council Amalgamations) Proclamation 2016 merged the former Tumbarumba Shire Council and Tumut Shire Council on 12 May 2016 to become Snowy Valleys Council.

Amendments to the Local Government Act 1993 (the Act) made at this time included remaining with the rating structures of the former Councils until 2019/20. Effectively 'freezing' rates for 4 years. Harmonisation of rates was required to be completed for the 2020/21 financial year.

On 25 June 2019, a number of provisions came into effect under the *Local Government Amendment Act 2019* including the extension of the rate path freeze for an additional 12 months (2020/21) to provide merged Council's more time to consult with their communities regarding rating harmonisation.

The former Tumut Shire Council's special rate variations have been finalised as of the current financial year and the residential rates for the former will revert to their proper values as of 2020/21. It will also mean that the Rural Residential category for the former Council will also revert back to the one Residential category.

The Valuer General will be issuing new land valuations for all Councils to be used for rating in 2020. These are to be received by the end of the calendar year.

The former Tumbarumba and Tumut Shire Council had quite different rating structures. The former Tumbarumba Shire Council has a base rate whereas the former Tumut Shire Council has a base rate. This will require determination of options for a new rating structure and providing explanation throughout the consultation process.

REPORT:Current Project Timeline – not taking the extension granted

The rate harmonisation project plan is currently being finalised and includes a high level consultation and engagement plan for harmonisation of rates to occur in 2020/21. The proposed timeline is:

| Milestone | Due Date |
|---|-----------------|
| Consultant Engaged | September 2019 |
| Options and initial modelling prepared in consultation with Finance staff and Executive Leadership Team | October 2019 |
| Councillor workshop – Initial modelling and feedback on options | November 2019 |
| New land valuations provided by Valuer General for 2020 | December 2019 |
| Analysis of land valuations and impact on modelling | January 2020 |
| Councillor Workshop – Finalise model prior to community engagement | February 2020 |
| Community Engagement | Feb–March 2020 |
| Councillor workshop – Finalised model | March 2020 |
| Further community consultation and awareness – targeting those that are affected the most by the change | March–June 2020 |
| 2020/21 Operational Plan & Revenue Policy – Exhibition period | April 2020 |
| 2020/21 Operational Plan and Revenue Policy - Adoption | June 2020 |
| New rating structure implemented – Rate notices raised | July 2020 |

The above timeline does not provide the ideal timeframe to consult with Council and community about the complexity around harmonising the rating structure and how it will affect individual ratepayers but the tight timeframe can be met.

For this timeline to proceed Council will need to request permission from the Minister of Local Government.

Extended Project Timeline

With the extension of one year the timeline would be similar to below:

| Milestone | Due Date |
|---|-----------------|
| Consultant Engaged | September 2019 |
| Options and initial modelling prepared in consultation with Finance staff and Executive Leadership Team | December 2020 |
| New land valuations provided by Valuer General for 2020 rating | December 2019 |
| Analysis of land valuations and impact on modelling | January 2020 |
| Councillor workshop – Initial modelling and feedback on options | February 2020 |
| Councillor workshop - Finalise options for community engagement | April 2020 |

| Milestone | Due Date |
|--|-------------------|
| Community Engagement – extended period | April – June 2020 |
| Analysis of feedback from community | August 2020 |
| New Councillor Workshop – following new Council elections to update new Councillors and report on community feedback | November 2020 |
| Councillor Workshop – Finalised model prior to final community engagement | January 2021 |
| Community Engagement – Finalised model targeting those affected the most by the change | Jan-March 2021 |
| 2021/22 Operational Plan & Revenue Policy – Exhibition period | April 2021 |
| 2021/22 Operational Plan and Revenue Policy - Adoption | June 2021 |
| New rating structure implemented – Rate notices raised | July 2021 |

Analysis of delaying rates harmonisation

Positives:

- Extended timeframe to allow for targeted consultation for the community, including specific ratepayers that will be affected the most by a change in rating structure;
- Additional consultation time to provide Councillors a high level knowledge of rating structure options and how they affect ratepayers;
- Additional time to consider preferred new rating structure;
- The finalisation of the special rate variation for the former Tumut Shire Council will return the residential category back to 'normal' rating ensuring that those ratepayers are not disadvantaged;
- Separates changes to rates levied due to new land valuations to be applied in 2020;
- Additional time to lobby for greater flexibility in determining rating structures as recommended by IPART; and
- Opportunity to learn from other Councils that implement harmonisation in 2020.

Negatives:

- Inequitable rating structures remain in place for an additional year;
- Seen to be still continuing the path of former Council – not One SVC;
- Councillor and Community engagement occurs during an election period potentially given rise to rate harmonisation becoming an election issue;
- Short timeframe for new Councillors to gain enough knowledge around the complex issues relating to any rating structure; and
- Although not in our current long term plan, Council will not be able to apply for a special rate variation until 2022.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 1: Towns and Villages

Delivery Outcomes

1.7 Manage Council's resources in a manner which is equitable and ensures organisational sustainability

Operational Actions

4.5.12 Complete Policy Harmonisation for Finance and Information Technology

SUSTAINABILITY ASSESSMENT:

| | Positive | Negative |
|---------------|---|---|
| Social | Council will apply consistent and equitable charging | Some ratepayers will have an increase in rates |
| Environmental | N/A | N/A |
| Economic | This is neutral to SVC, there will be no increase in rate revenue. Some ratepayers will have a decrease in the charge for rates | Some ratepayers will have an increase in the charge for rates |
| Governance | Compliance with legislation | N/A |

A new rating structure that equitably spreads the burden across the ratepayers will provide a financially sustainable Council to residents.

Financial and Resources Implications

New Council Implementation Fund Round 2 (NCIF2) allocated \$100,000 for the provision of a consultant to provide options to Council and the community. A large component of this budget will include community consultation. A number of finance staff will be required to be heavily involved in this project therefore impacting on internal resources.

Costs and Benefits:

| Financial Costs | Financial Benefits | Benefits | Opportunities |
|--|--|--|---|
| The initial direct cost of the project is \$100K | One rate calculation process will produce efficiencies | Equity across SVC | Strengthening of One SVC |
| Indirect costs will be the internal staff resources required | One rates system within the broader finance system | SVC will have a consistent business system for rates | One rates system will provide evidence to communities that we are apply charges consistently and fairly |

Costs associated with the implementation and consultation of rate harmonisation is funded from existing budgets and from the New Council Implementation Fund Round 2. An extension of time to expend NCIF 2 funds will be required if Council resolve to extend the timeline to 2021.

Policy, Legal and Statutory Implications:

In accordance with amendments made to section 218CB of the Local Government Act in June 2019 allowing Councils to harmonise their rating structures 4 years after amalgamation (replaced requirement of rate harmonisation after 3 years).

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Options for a new rating structure will be considered against how they are spread across the ratepayer base to mitigate the risk of one category bearing the majority of the cost burden.

OPTIONS:

1. Request permission from the Minister of Local Government to continue with harmonisation of rates for 1 July 2020; or
2. Extend the consultation period and take the option of an additional year to implement rate harmonisation; or

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

As detailed above, extensive internal and external communication is required through this process. This will include consultation with finance staff and the executive leadership team on determining options for rate harmonisation, workshops with councillors to consider options and a range of ratepayer and community consultation on how rate harmonisation will affect them personally and as a community. By taking the option of deferring the harmonisation of rates this would enable further consultation to occur.

ATTACHMENTS

Nil

9. GOVERNANCE AND FINANCIAL REPORTS**9.4 REVIEW CARRY OVERS FOR 2018/19**

Author: COORDINATOR FINANCIAL STRATEGY AND REPORTING

Responsible Director: DIVISION MANAGER FINANCE & IT

EXECUTIVE SUMMARY:

To advise the expected carry overs for the 2018/19.

RECOMMENDATION:**That Council:**

- 1. Approves the 2018/19 carry overs as reported and endorse for expenditure in 2019/20.**

REPORT:

This report has been prepared to indicate an estimate of carry overs into the 2019/20 financial year for capital projects adopted as part of the 2018/19 year but not completed. The adoption of the recommendation will enable the revote of the funding allocation from the 2018-19 financial year to the 2019-20 financial year for projects yet to be commenced.

The commenced projects do not require council approval as in accordance with S.211 of the Local Government (General) Regulation 2005 voting and expenditure approvals lapse at the end of council's financial year. However under subclause 3 this does not apply to:

- Work carried out or started, or contracted to be carried out, for the council, or
- Any service provided, or contracted to be provided, for the council, or
- Goods and materials provided, or contracted to be provided, for the council, or
- Facilities provided or started, or contracted to be provided for the council, before the end of the year concerned.

For information purposes capital projects that have been commenced but not finalised as at 30 June 2019 have been included. This amount will automatically be transferred to the 2019-20 year as per S.211 of the Local Government Act (General) Regulation 2005.

Project values presented in the report are subject to change inline with the final audit of the 2018-19 Financial Statements.

Projects funded by grants including the Stronger Communities Grants are not presented in this report. Grant funded projects are audited separately and presented in the Financial Statements under note 6, including reserve balances of unspent grants.

Total proposed carry overs for uncompleted works for 2018/19 are included below:

| Task Description | Explanation | Project Budget | Expenditure as at 30 June 2019 | Requested Carry Over |
|--|--|----------------|--------------------------------|------------------------|
| Not Commenced | | | | |
| 1819P08 Batlow Hockey Amenities | Work to be completed once neighbouring SCCF projects have completed. | \$ 10,000.00 | \$ - | \$ 10,000.00 |
| 1819P133 Tumbarumba Playground Fence | Fence to be constructed post SCCF1 playground construction. | \$ 10,000.00 | \$ - | \$ 10,000.00 |
| T1819M13 Glenroy Reserve Acc Ramp | Not delivered in 18/19 due to major project prioritisation. Community need for all accessible visitor usage | \$ 15,000.00 | \$ - | \$ 15,000.00 |
| T1819F21 Jingellic Toilet Improvements | Issues currently around access, licensing and user agreements. Not delivered due to major projects. | \$ 65,000.00 | \$ - | \$ 65,000.00 |
| 1819R150 Spring Creek Bridge Tooma Rd | Delayed due to license and access requirements. Deterioration of asset continuing and has to be addressed in dry conditions. Key regional freight access at risk if works are not undertaken | \$ 100,000.00 | \$ - | \$ 100,000.00 |
| 1819D120 Pioneer St Stormwater | Project to meet funding guidelines of the SRV program. Immediate work addressed within year, this amount is for stage 2. | \$ 30,000.00 | \$ - | \$ 30,000.00 |
| 1819D121 Stormwater Campbell to Gilmore | Project to meet funding guidelines of the SRV program. Immediate work addressed within year, this amount is for stage 2. | \$ 60,000.00 | \$ - | \$ 60,000.00 |
| 1819R131 Boundary St Tumut - Const | Project to meet funding guidelines of the SRV program. Low priority in terms of asset condition and works program priority. Priority given to major projects work. | \$ 120,000.00 | \$ - | \$ 120,000.00 |
| 1819R128 Elm Drive - Traffic - Const | Project to meet funding guidelines of the SRV program. Delay in delivery of Road Safety plan. | \$ 150,000.00 | \$ - | \$ 150,000.00 |
| 1819R129 Lacmalac - Bombowlee - Const | Project to meet funding guidelines of the SRV program. Slow Land acquisition process. | \$ 150,000.00 | \$ - | \$ 150,000.00 |
| 1819S120 Mains Extension (Byatt / Booth) | Sewer fund, it was identified too late in the financial year for design and works to commence. | \$ 150,000.00 | \$ - | \$ 150,000.00 |
| 1819S121 East St Pump Station | Sewer fund, approvals to undertaken delaying of the delivery of project. | \$ 15,000.00 | \$ - | \$ 15,000.00 |
| 1819S121 Batlow STP Effluent Works | Sewer fund, issues around licensing. | \$ 80,000.00 | \$ - | \$ 80,000.00 |
| 1819S122 SCADA Expansion (Tumba / Khan) | Sewer fund, multi year multi stage project. | \$ 150,000.00 | \$ - | \$ 150,000.00 |
| 1819W121 SCADA Expansion (Tumba / Khan) | Water fund, multi year multi stage project. | \$ 150,000.00 | \$ - | \$ 150,000.00 |
| | | | Total | \$ 1,255,000.00 |

A list of commenced but not finalised projects are below:

| Commenced/Committed | | | | | |
|--|--|----|---------|-------------------------|---------------------|
| | Community grants that have been committed but projects have been approved to be finalised in 2019/20 | | | | |
| Community Grants | | \$ | 6,975 | \$ | - |
| | | | | \$ | 6,975 |
| 1819F131 Khancoban Cemetery Fence | Under construction | \$ | 10,000 | \$ | - |
| | | | | \$ | 10,000 |
| 1819F122 Tumbarumba Office Security | Committals to pay. Works underway by contractor. | \$ | 21,000 | \$ | - |
| | | | | \$ | 21,000 |
| 1819F122 Building Renewals | Remaining amount from multi-component project. | \$ | 66,272 | \$ | - |
| | | | | \$ | 66,272 |
| 1819P134 Hides Park Sound Shelter | Carried community grant | \$ | 68,000 | \$ | - |
| | | | | \$ | 68,000 |
| Crown Lands Hume and Hovell Construction | Private works construction contract | \$ | 150,000 | \$ | - |
| | | | | \$ | 150,000 |
| 1819D120 Tumba Stormwater | Under construction, Tumba Stormwater Levy | \$ | 189,455 | \$ | - |
| | | | | \$ | 189,455 |
| 1819R150 Brungle Ck Rd | Under construction | \$ | 92,000 | \$ | 1,068 |
| | | | | \$ | 90,932 |
| 1819P132 HV Smith Park | Committals | \$ | 55,000 | \$ | 6,456 |
| | | | | \$ | 48,544 |
| 1819R124 Tildra Road Culvert | Review of environmental factors undertaken. External funding reshuffled to fit Works Program. | \$ | 252,475 | \$ | 7,854 |
| | | | | \$ | 244,621 |
| 1819R137 Fergusons Bridge Replace | Review of environmental factors undertaken. External funding reshuffled to fit Works Program. | \$ | 350,000 | \$ | 9,672 |
| | | | | \$ | 340,328 |
| 1819F120 Booth St | Under construction in preparation for second stage concrete bunker creation | \$ | 55,000 | \$ | 14,371 |
| | | | | \$ | 40,629 |
| 1819R150 Khan Cemetery | Under construction | \$ | 106,436 | \$ | 27,172 |
| | | | | \$ | 79,264 |
| 1819P125 Tumba Ck Bank Stab | Further works to be undertaken adjacent to Tumba Caravan Park. Environmental conditions did not allow works to be commenced after April 2019 | \$ | 100,000 | \$ | 28,984 |
| | | | | \$ | 55,016 |
| 1819F121 Batlow Works Depot | Committals to pay | \$ | 90,000 | \$ | 34,227 |
| | | | | \$ | 25,773 |
| 1819R150 Khan Scammell St K&G | Under construction | \$ | 107,616 | \$ | 36,078 |
| | | | | \$ | 71,538 |
| 1819R150 Maragle Ck Bridge | Under construction | \$ | 56,000 | \$ | 38,794 |
| | | | | \$ | 17,206 |
| 1819R150 Wee Jasper Road | Under construction | \$ | 96,880 | \$ | 54,430 |
| | | | | \$ | 42,450 |
| 1819R126 Boundary St Tumbarumba - Const | Under construction | \$ | 270,000 | \$ | 79,469 |
| | | | | \$ | 190,531 |
| 1819R130 Maragle Road - Const | Committed project not finished | \$ | 140,000 | \$ | 90,182 |
| | | | | \$ | 49,818 |
| 1819P124 Golden Gully | Project to meet funding guidelines of the SRV program. Work completed 2018/19 under the SCCF Program. | \$ | 30,000 | \$ | 597 |
| | | | | \$ | 29,403 |
| 1819P123 Stockwell Park Stabilisation | Project to meet funding guidelines of the SRV program. | \$ | 55,000 | \$ | 16,650 |
| | | | | \$ | 38,350 |
| 1819S121 Batlow SewerPS 3 | Sewer fund, approvals to undertake are delaying start. | \$ | 36,394 | \$ | 1,394 |
| | | | | \$ | 35,000 |
| 1819W12 Tumut Water Main Renew | Water fund | \$ | 291,428 | \$ | 255,720 |
| | | | | \$ | 35,708 |
| | | | | Total | \$ 1,946,811 |
| | | | | Total Requested: | \$ 3,201,811 |

| Commenced/Committed | | | | | | | |
|--|--|----|---------|----|---------|----|------------------|
| Community Grants | Community grants that have been committed but projects have been approved to be finalised in 2019/20 | \$ | 6,975 | \$ | - | \$ | 6,975 |
| 1819F131 Khancoban Cemetery Fence | Under construction | \$ | 10,000 | \$ | - | \$ | 10,000 |
| 1819F122 Tumbarumba Office Security | Committals to pay. Works underway by contractor. | \$ | 21,000 | \$ | - | \$ | 21,000 |
| 1819F122 Building Renewals | Remaining amount from multi-component project. | \$ | 66,272 | \$ | - | \$ | 66,272 |
| 1819P134 Hides Park Sound Shelter | Carried community grant | \$ | 68,000 | \$ | - | \$ | 68,000 |
| Crown Lands Hume and Hovell Construction | Private works construction contract | \$ | 150,000 | \$ | - | \$ | 150,000 |
| 1819D120 Tumba Stormwater | Under construction, Tumba Stormwater Levy | \$ | 189,455 | \$ | - | \$ | 189,455 |
| 1819R150 Brungle Ck Rd | Under construction | \$ | 92,000 | \$ | 1,068 | \$ | 90,932 |
| 1819P132 HV Smith Park | Committals | \$ | 55,000 | \$ | 6,456 | \$ | 48,544 |
| 1819R124 Tildra Road Culvert | Review of environmental factors undertaken. External funding reshuffled to fit Works Program. | \$ | 252,475 | \$ | 7,854 | \$ | 244,621 |
| 1819R137 Fergusons Bridge Replace | Review of environmental factors undertaken. External funding reshuffled to fit Works Program. | \$ | 350,000 | \$ | 9,672 | \$ | 340,328 |
| 1819F120 Booth St | Under construction in preparation for second stage concrete bunker creation | \$ | 55,000 | \$ | 14,371 | \$ | 40,629 |
| 1819R150 Khan Cemetery | Under construction | \$ | 106,436 | \$ | 27,172 | \$ | 79,264 |
| 1819P125 Tumba Ck Bank Stab | Further works to be undertaken adjacent to Tumba Caravan Park. Environmental conditions did not allow works to be commenced after April 2019 | \$ | 100,000 | \$ | 28,984 | \$ | 55,016 |
| 1819F121 Batlow Works Depot | Committals to pay | \$ | 90,000 | \$ | 34,227 | \$ | 25,773 |
| 1819R150 Khan Scammell St K&G | Under construction | \$ | 107,616 | \$ | 36,078 | \$ | 71,538 |
| 1819R150 Maragle Ck Bridge | Under construction | \$ | 56,000 | \$ | 38,794 | \$ | 17,206 |
| 1819R150 Wee Jasper Road | Under construction | \$ | 96,880 | \$ | 54,430 | \$ | 42,450 |
| 1819R126 Boundary St Tumbarumba - Const | Under construction | \$ | 270,000 | \$ | 79,469 | \$ | 190,531 |
| 1819R130 Maragle Road - Const | Committed project not finished | \$ | 140,000 | \$ | 90,182 | \$ | 49,818 |
| 1819P124 Golden Gully | Project to meet funding guidelines of the SRV program. Work completed 2018/19 under the SCCF Program. | \$ | 30,000 | \$ | 597 | \$ | 29,403 |
| 1819P123 Stockwell Park Stabilisation | Project to meet funding guidelines of the SRV program. | \$ | 55,000 | \$ | 16,650 | \$ | 38,350 |
| 1819S121 Batlow SewerPS 3 | Sewer fund, approvals to undertake are delaying start. | \$ | 36,394 | \$ | 1,394 | \$ | 35,000 |
| 1819W12 Tumut Water Main Renew | Water fund | \$ | 291,428 | \$ | 255,720 | \$ | 35,708 |
| Total | | | | | | \$ | 1,946,811 |
| Total Requested: | | | | | | \$ | 3,201,811 |

| Commenced/Committed | | | | | | | |
|--|--|----|---------|----|---------|-------------------------|---------------------|
| Community Grants | Community grants that have been committed but projects have been approved to be finalised in 2019/20 | \$ | 6,975 | \$ | - | \$ | 6,975 |
| 1819F131 Khancoban Cemetery Fence | Under construction | \$ | 10,000 | \$ | - | \$ | 10,000 |
| 1819F122 Tumbarumba Office Security | Committals to pay. Works underway by contractor. | \$ | 21,000 | \$ | - | \$ | 21,000 |
| 1819F122 Building Renewals | Remaining amount from multi-component project. | \$ | 66,272 | \$ | - | \$ | 66,272 |
| 1819P134 Hides Park Sound Shelter | Carried community grant | \$ | 68,000 | \$ | - | \$ | 68,000 |
| Crown Lands Hume and Hovell Construction | Private works construction contract | \$ | 150,000 | \$ | - | \$ | 150,000 |
| 1819D120 Tumba Stormwater | Under construction, Tumba Stormwater Levy | \$ | 189,455 | \$ | - | \$ | 189,455 |
| 1819R150 Brungle Ck Rd | Under construction | \$ | 92,000 | \$ | 1,068 | \$ | 90,932 |
| 1819P132 HV Smith Park | Committals | \$ | 55,000 | \$ | 6,456 | \$ | 48,544 |
| 1819R124 Tildra Road Culvert | REF done. Was R2R but shuffled to fit commitments. | \$ | 252,475 | \$ | 7,854 | \$ | 244,621 |
| 1819R137 Fergusons Bridge Replace | REF done. Was R2R but shuffled to fit commitments. | \$ | 350,000 | \$ | 9,672 | \$ | 340,328 |
| 1819F120 Booth St | Under construction in preparation for second stage concrete bunker creation | \$ | 55,000 | \$ | 14,371 | \$ | 40,629 |
| 1819R150 Khan Cemetery | Under construction | \$ | 106,436 | \$ | 27,172 | \$ | 79,264 |
| 1819P125 Tumba Ck Bank Stab | Further works to be undertaken adjacent to Tumba Caravan Park. Environmental conditions did not allow works to be commenced after April 2019 | \$ | 100,000 | \$ | 28,984 | \$ | 55,016 |
| 1819F121 Batlow Works Depot | Committals to pay | \$ | 90,000 | \$ | 34,227 | \$ | 25,773 |
| 1819R150 Khan Scammell St K&G | Under construction | \$ | 107,616 | \$ | 36,078 | \$ | 71,538 |
| 1819R150 Maragle Ck Bridge | Under construction | \$ | 56,000 | \$ | 38,794 | \$ | 17,206 |
| 1819R150 Wee Jasper Road | Under construction | \$ | 96,880 | \$ | 54,430 | \$ | 42,450 |
| 1819R126 Boundary St Tumbarumba - Const | Under construction | \$ | 270,000 | \$ | 79,469 | \$ | 190,531 |
| 1819R130 Maragle Road - Const | Committed project not finished | \$ | 140,000 | \$ | 90,182 | \$ | 49,818 |
| 1819P124 Golden Gully | SRV - To be incorporated into Adelong Connected Communities Project. | \$ | 30,000 | \$ | 597 | \$ | 29,403 |
| 1819P123 Stockwell Park Stabilisation | SRV - Trialling of solution; complete 2019/20. | \$ | 55,000 | \$ | 16,650 | \$ | 38,350 |
| 1819S121 Batlow SewerPS 3 | Sewer fund, approvals to undertake are delaying start. | \$ | 36,394 | \$ | 1,394 | \$ | 35,000 |
| 1819W12 Tumut Water Main Renew | Water fund | \$ | 291,428 | \$ | 255,720 | \$ | 35,708 |
| | | | | | | Total | \$ 1,946,811 |
| | | | | | | Total Requested: | \$ 3,201,811 |

OPTIONS

1. Adopt the recommendation.
2. Consider the uncompleted projects and resolve not to proceed with the work that has not been commenced in 2019/20.

BUDGET IMPLICATIONS:

Further review will be provided in the 1st QBR. Capital budget increased for 2019/20 by \$3.2m.

LEGAL/STATUTORY IMPLICATIONS:

Local Government (General) Regulation 2005

211 Authorisation of expenditure:

- (1) A council, or a person purporting to act on behalf of a council, must not incur a liability for the expenditure of money unless the council at the annual meeting held in accordance with subclause (2) or at a later ordinary meeting:
 - (a) Has approved the expenditure, and
 - (b) Has voted the money necessary to meet the expenditure.

- (2) A council must each year hold a meeting for the purpose of approving expenditure and voting money.
- (3) All such approvals and votes lapse at the end of a council's financial year.

However, this subclause does not apply to approvals and votes relating to:

- (a) Work carried out or started, or contracted to be carried out, for the council, or
- (b) Any service provided, or contracted to be provided, for the council, or
- (c) Goods and materials provided, or contracted to be provided, for the council, or
- (d) Facilities provided or started, or contracted to be provided for the council, before the end of the year concerned.

RISK MANAGEMENT - BUSINESS RISK:

Capital works for projects not commenced will not progress if option 2 is taken. The justification for the carry over relating to each project is outlined in the report.

RISK MANAGEMENT - WHS AND PUBLIC RISK:

Nil

COUNCIL SEAL:

Not required.

9. GOVERNANCE AND FINANCIAL REPORTS**9.5 NCIF, SCIF, SCF QUARTERLY REPORT - AUGUST 2019**

REPORT AUTHOR: COORDINATOR FINANCIAL SERVICES
RESPONSIBLE DIRECTOR: DIRECTOR INTERNAL SERVICES

EXECUTIVE SUMMARY:

The NCIF and SCF funding agreement and associated guidelines require grant recipient councils to undertake quarterly reporting on progress in implementing projects and is required to be tabled at an ordinary meeting of the council.

This report covers the expenditure on grant funding up to 30th June 2019 and coincides with the statutory six-monthly reporting that was due and submitted to the Office of Local Government on 31st July 2019 for the same period.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the report on the expenditure of the New Council Implementation Fund (Rounds 1 and 2), Stronger Communities Infrastructure Fund and Stronger Communities Fund (Rounds 1 and 2) for period ending 30th June 2019.**

BACKGROUND:

Upon merger, Snowy Valley's Council received \$15M in funding consisting of \$5M New Council Implementation Fund (NCIF1) and \$10M recognised as Stronger Communities Infrastructure Fund (SCIF \$8.6M) & Stronger Communities Fund (SCF1 \$1.4M).

In addition to the Grant Funding, projects defined in the funding allocation have had their budgets bolstered by interest earned from the investment of these funds, which is currently \$257,248 for NCIF and \$515,916 for SCIF/SCF1. The interest provides funding for project management and administration support costs on the projects reducing the need to utilise the direct funding. This is advantageous for maximising bang for buck in the amount of works that can be done and to maintain consistency for recognising the correct value of Council owned assets when capitalisation occurs.

In December 2018 Council received further funding of \$5.95M in a second round of NCIF (\$2.82M) & SCF (\$3.13M).

Together these funding sources represent a total investment in merger projects and community infrastructure of over \$21.5M.

Progress of expenditure is provided to Council on a quarterly basis as required by the funding guidelines.

REPORT:**New Council Implementation Fund – Round 1**

Snowy Valleys Council has committed all funds allocated and must have all funds expended by 31st December 2019. As per the OLG Reporting Schedule for NCIF & SCF, all projects must have Acquittal Certificates returned by 30th March 2020 which will mark the completion of the funding period:

| | |
|---|---|
| 6 th six-monthly report (NCIF & SCF) | 31/07/2019 - Submitted |
| 7 th six-monthly report (NCIF & SCF) | 31/01/2020 |
| End funding period (NCIF & SCF) | 30/03/2020 |
| Final reports for funded projects (NCIF & SCF) | 30/03/2020 or earlier, on completion of project |

As there are no specific project allocations defined by a funding agreement for NCIF1, budget estimates may be shuffled where 'unders and overs' occur within the funding stream. This is reflected in variations to the reported budgets in the April report to Council. The current status of the projects for NCIF1 as at 30th June 2019 is:

| Project – Detail | Status | Budget \$'000 | Actual \$'000 |
|---|---------------------------|---------------|---------------|
| Organisation structure and salary system – Design new integrated organisation structure, lateral transfers of staff from previous councils. Design and implement Award compliant SVC salary system including an annual appraisal and performance review framework. | Completed 2018 | \$220 | \$220 |
| Culture Program (Round 1) – development and implementation of a unified SVC culture program with a new set of values and behaviours and a program of activities to support the evolution of an SVC culture. Round 2 is being delivered under NCIF2. | Round 1 Completed 2018 | \$99 | \$99 |
| SVC Website (Round 1) – updating content and the creation of a new website. Round 2 is being delivered under NCIF2 | Website Launched Sep 2017 | \$83 | \$83 |
| Redundancies – both General Managers, three directors and one Support Officer. | Completed 2017 | \$637 | \$637 |
| Community Engagement – included activities such as a Community Satisfaction survey, community engagement for the development of the Community Strategic Plan 2017-27. | Completed 2017 | \$159 | \$159 |
| ICT Amalgamation Projects – creation of an ICT Amalgamation Strategy to consolidate existing network infrastructure, email exchange, domain, voice systems and video conferencing. Also includes disaster recovery plans to be updated and associated project management costs. This project has yet to be completed in full. Forecast completion revised to Q4 2019. | In Progress | \$1,279 | \$809 |
| Enterprise System Consolidation – business system consolidation to enable a single source of data and full integration of work practices and procedures. The bulk | In Progress | \$1,136 | \$772 |

| Project – Detail | Status | Budget \$'000 | Actual \$'000 |
|--|--------------------|----------------|----------------|
| of the consolidation has occurred. Remaining modules forecast for completion in Q4 2019. | | | |
| Corporate Identity and Branding – new brand and logo for Council including new uniforms, branding guidelines, online videos, development of the Destination Management Plan and Economic Development Strategy. | Completed 2017 | \$422 | \$422 |
| Signage Replacement – replacement of signage with the local government area including town entry signs. To be completed by Q4. | In Progress | \$401 | \$85 |
| Service Reviews – service reviews undertaken and introduction of dashboards around key performance measures. To be completed as part of the integrated planning and reporting suite of documents to be adopted by June 19. Awaiting completion of the Section 94 Contributions Review. | In Progress | \$194 | \$178 |
| Project Management Officer – dedicated project manager to provide support and resources to ensure merger projects are delivered. This resource will continue until Sep 19. | In Progress | \$449 | \$281 |
| Administration – includes travel and accommodation for staff and the Administrator to Sydney for workshops and meetings with Department of Premier and Cabinet during the first six months of the merger. | Completed Nov 2016 | \$13 | \$13 |
| Policy & Plan harmonisation – software tools purchased for the register of policies and delegations and a dedicated resource to develop and harmonise critical policies and a new policy framework. | Completed 2018 | \$79 | \$79 |
| Forensic Audit – external review of accounting practices in relation to movement in Capital Reserves. | Completed May 2019 | \$86 | \$86 |
| Total New Council Implementation Fund – Round 1 | | | |
| - Initial Funding 5M + est. interest earned 200K | \$5,200 | | |
| - Additional interest earned (> estimate of 200K) | \$ 57 | | |
| | | \$5,257 | \$4,243 |

New Council Implementation Fund – Round 2

This funding is to be fully committed by 31 December 2019, with all projects to be completed by 30 June 2020. The next round of reporting to the OLG is due 31st August 2019 and is currently in progress. The status of the projects for this fund as at 30th June 2019 is as follows:

| Project – Detail | Status | Budget \$'000 | Actual \$'000 |
|--|--|----------------|---------------|
| SVC Strategic Business Plans – Water, Sewer, Domestic, Waste, private works | Scope in development | \$400 | - |
| Service level review and improvement program – incorporating the Sustainability Plan. | In Progress | \$450 | \$93 |
| Integrated Systems and Work Processes – 8 components have been scoped for this project: 1. Improve functionality of CRM; 2. Voice of the Customer survey; 3. PMO setup; 4. Governance – Development and implementation of Records Management Framework, Development of Volunteer Management Framework, Section 355 Management Framework and consolidation of volunteer documentation; 5. Enterprise Budgeting Training; 6. Corporate Communication Strategy; 7. Corporate Evaluation; 8. Business Systems Improvement. | In Progress | \$850 | \$153 |
| Preparation of new LEP (Local Environmental Plan) – awaiting quotes. | Scope in development | \$100 | \$1 |
| Preparation of DCP (Development Control Plan) – Project being delivered by consultants, Building & Environmental Services Today Pty Ltd. Councillor workshop complete. | Nearing completion – surplus to be reallocated | \$100 | \$15 |
| Unification and Placemaking - the development of Place based plans that integrate town development activities around an agreed long term vision for Batlow and Adelong (and potentially other towns). This includes using an agreed place-based planning framework that guides the delivery of a programme of capital projects and supporting place making events and activities. | Scope in development | \$200 | - |
| Culture Program and Capability Development – implement training and development to increase internal skills and capabilities. Includes; Australian Institute of Company Directors course for 6 SVC Staff; Position Description Review and Assessment; Leadership Development. | Commenced | \$120 | \$46 |
| Client Business Environment Standardisation - Business Plan approved by ICT Steering Committee 16/01/2019. | Scoped | \$500 | - |
| Rate Harmonisation (including Public Participation) | Scope in development | \$100 | - |
| Total New Council Implementation Fund – Round 2 | | \$2,820 | \$308 |

Stronger Communities Infrastructure Fund & Stronger Communities Fund - Round 1

This funding is to be fully committed by 30 June 2019, with all projects to be completed by 31 December 2019. An extension can be requested to the Office of Local Government in the event there is a delay in a project. The status of the projects for this fund is as follows:

| Project – Detail | Status | Budget \$'000 | Actual \$'000 |
|---|---|---------------|---------------|
| Stronger Communities Fund Round 1 – 60 Community groups across the local government area given grants to assist with the particular aspirations of their members. These grants ranged from \$500 to \$50,000 and were approved by the Administrator in October 2017. As at March 2019, 59 of the projects have been acquitted; one remains in progress. Acquittal reports have been received from the relevant community groups and Final Project Reports are currently being prepared for submission to OLG. | 100% Funding has been outlaid: 59 Projects Completed by March 2019. 1 Outstanding | \$1,423 | \$1,423 |
| Adelong Creekscape – Pathway work complete. Scope for Stage 2 currently being developed. Planting to commence in Spring 19. Structural analysis of swing bridge being undertaken to determine cost to rectify existing issues | Commenced | \$515 | \$203 |
| Adelong Caravan Park – Audit compliance report complete. Caravan park strategy report underway with GM & Mayor briefed. Tender for amenities building released. | Awaiting Tender Response | \$267 | \$5 |
| Batlow Cannery – Property purchased. EOI submissions have been received. Structural and environmental assessments complete with draft reports received. | Works being scoped | \$500 | \$279 |
| Batlow Caravan Park – Audit compliance report complete. Caravan park strategy report underway with GM & Mayor briefed. Lessee vacated on 31 July. Tender for camp kitchen / amenities / office released. SOW being developed for remediation of BCP utilising findings from the compliance audit. | Awaiting Tender Response | \$723 | \$12 |
| Batlow CBD – Community consultation completed. External consult to review, update and stage the existing CBD Master Plan is complete. The Stage 1 CBD improvement will involve kerb, guttering and drainage items. Revised SOW presented to BDL on 07/08/19 | Concept | \$540 | \$33 |
| Brindabella Rd Future Plan – remaining funds set aside as contingency for other projects within the funding stream. | Completed Feb 2019 | \$308 | \$285 |
| Jingellic Multi-use track – Works order issued to IWD. Project to be delivered in Winter. | Commenced | \$35 | \$14 |

| Project – Detail | Status | Budget \$'000 | Actual \$'000 |
|--|--------------------|---------------|---------------|
| Khancoban Store – store purchased. Residual funds can be utilised to remediate issues within the shop. SOW to be developed. | Detail | \$199 | \$124 |
| Khancoban Streetscape – Council have endorsed tender recommendation. Construction to commence in late August | Construction | \$395 | \$18 |
| Rosewood Beautification and Playground - Order placed for playground equipment. Construction to be scheduled for winter period, commencing early August. | Commenced | \$110 | \$32 |
| Rosewood Golf Club – remaining funds set aside as contingency for other projects within the funding stream. | Completed Apr 2019 | \$236 | \$216 |
| Brungle Park seating | Completed Feb 2019 | \$5 | \$6 |
| Talbingo Town Improvements – Council have endorsed tender recommendation. Construction to commence in late August | Tender | \$200 | \$20 |
| Tooma Public Amenities – Remaining funds set aside as contingency for other projects within the funding stream. | Completed May 2019 | \$80 | \$72 |
| Tumbarumba Showground – Installation of turf postponed until after winter period. Tender for amenities issued to market. | Tender | \$1,000 | \$482 |
| Tumbarumba Creekscape and Sportsground – first stages of project completed. Quotation for fencing and boggy areas rectification have been received. Construction of Pergolas scheduled for spring period | Concept | \$425 | \$37 |
| Tumbarumba Playground – Shade sail complete. Play equipment has been ordered with full construction mode scheduled for winter period | Construction | \$80 | \$23 |
| Tumbarumba Mountain Bike Track – MOU with Cycle Tumbarumba executed. Works managed by group. Works underway with target completion Aug 19. | Construction | \$40 | \$35 |
| Tumut Pool – DA requirement assessment being undertaken. Intent to procure as Design and Construct contract. Required to be completed prior to opening in late October for the 2019/20 season. | Concept | \$1,008 | \$60 |
| Tumut Montreal Theatre – Roof complete. Toilets construction to commence in September. Plans and heritage report finalised and submitted to OEH. Contractor has been selected and works are scheduled to commence 16 September depending outcome of OEH. | Design | \$381 | \$168 |
| Tumut CBD and Car Parking – Scope concept developed and budget estimate | Concept | \$1,760 | \$28 |

| Project – Detail | Status | Budget \$'000 | Actual \$'000 |
|---|----------------------|-----------------|----------------|
| prepared. Consultant proposals requested to develop tender documentation reflective of available budget. Consultation has commenced. Tumut Chamber of Commerce have indicated the preferred scope which will be presented to Council at August meeting. | | | |
| Bull Paddock Carpark upgrade - Awaiting linemarking. Residual funds to be used on other projects within the project stream where required. | Awaiting Linemarking | \$130 | \$79 |
| IMPORTANT: the above project budgets include Administration, communication and project management – dedicated resources allocated to carry out and finalise projects. These costs are funded from investment interest on the grant funding estimated to be \$360K; actuals more likely to be \$400K; the 40K reflects the difference between original estimate of interest and the revised estimate. Utilise any extra interest for contingency. | Contingency | \$156 | - |
| Total Stronger Communities Infrastructure Fund / Stronger Communities Fund – Round 1 | \$10,360 | | |
| - Initial Funding 10M + est. interest earned 360K | \$ 156 | \$10,516 | \$2,719 |
| - Additional interest earned (> estimate of 360K) | | | |

Stronger Communities Fund - Round 2

This funding is to be fully committed by 31 December 2019, with all projects to be completed by 30 June 2020. The status of the projects for this fund is as follows:

| Project – Detail | Status | Budget \$'000 | Actual \$'000 |
|---|-----------------------|---------------|---------------|
| Adelong Main Street Façade Improvements - \$100k has been resolved at July Council meeting and confirmation letters issued. | Allocations confirmed | \$100 | - |
| Adelong Playground Equipment Upgrades - Playground equipment ordered. Forecast for construction in Q3 '19 | Commenced | \$100 | - |
| Adelong tourism projects/planning - Scope has been developed. Includes improvements in wayfinding signage, development of a small shopfront installation to house collateral and prompts for people to get onto our website/download the tourism app. | Commenced | \$25 | \$1 |
| Adelong Walking Tracks Signage | Commenced | \$20 | \$1 |
| Adelong Wi Fi Upgrade - Equipment purchase being finalised - target w/c 6/8/19 | Commenced | \$10 | - |
| Batlow Cannery Site Business Case – to include concept designs and a prospectus for the site. | Scope in development | \$200 | \$10 |
| Batlow Playground Equipment - Playground equipment ordered. Forecast for construction in Q3 '19 | Commenced | \$25 | - |

| Project – Detail | Status | Budget \$'000 | Actual \$'000 |
|--|---------------------------------|--------------------------|--------------------------|
| Batlow Tourism Project Planning - Scope has been developed. Includes improvements in wayfinding signage, development of a small shopfront installation to house collateral and prompts for people to get onto our website/download the tourism app. | Commenced | \$20 | \$1 |
| Town Wi Fi Upgrades: Tumut, Batlow, Brungle and Talbingo - Equipment purchase being finalised - target w/c 6/8/19. State Library NSW have commissioned TPG to install the subsidised library connection at Talbingo & Adelong. New PSTN line to be commissioned. | Commenced | \$40 | - |
| Jingellic Pedestrian Bridge over horse creek - DA required for project with application docs to be completed in Sep 19. | Scope in development | \$30 | - |
| Khancoban Pool Shade Sails - Installation complete. Remaining funds will be utilised to beautify other areas of the pool facility. | Beautification works to be done | \$40 | \$14 |
| Town Wi Fi Upgrades: Khancoban & Tumbarumba - Equipment purchase being finalised - target w/c 6/8/19 | Commenced | \$25 | - |
| Talbingo Playground equipment - Playground equipment ordered. Forecast construction in August. | Commenced | \$25 | - |
| Tooma Amenity Appearance | Scope in development | \$30 | - |
| Tumbarumba Carcoola Dining Room | Scope in development | \$80 | - |
| Tumbarumba Historical Walking Tracks - Community group project. Funding deed between Council and Community Group has been issued. Project managers are meeting with group re the commencement of their projects. | Concept | \$40 | - |
| Tumbarumba Link with mountain biking - SOW and initial costing developed | Concept | \$350 | \$2 |
| Tumbarumba Rail Trail additional funds – continuation of works initiated from iNSW Restart funding. Budget and actual to date represent 14.04% of total project. | Construction | \$800 | \$108 |
| Tumbarumba SVC tourism App | Detail | \$20 | \$12 |
| Tumut Jack Ryan Memorial and Centenary of WW1 Project – lighting and path to memorial – Community group. | Concept | \$10 | - |
| Tumut Pump Track and Cycling initiatives - Contractor engaged; Concept design submitted and approved; On-site works scheduled for commencement in Aug 19. | Construction | \$500 | \$277 |
| Ratepayer projects and initiatives (Yaven Creek Road) | Completed Jun 2019 | \$490 | \$365 |
| Repositioning of Snowy Valleys Way - planning & implementation | Scope in development | \$50 | - |
| Implementation of new SVC destination brand & marketing strategy - second phase of the website build almost complete; merchandise delivered and the first stage of the new snowy valleys visitor guide in development. | Commenced | \$100 | \$30 |
| Total Stronger Communities Fund – Round 2 | | \$3,130 | \$821 |

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 5: Our Infrastructure

Delivery Outcomes

5.2 Provide well maintained safe, vibrant and accessible community spaces and facilities

Operational Actions

5.2.1 Deliver Capital Works Program

SUSTAINABILITY ASSESSMENT:**Financial and Resources Implications**

Resources will be focused on completing the NCIF 1 and 2 and SCIF/SCF 1 and 2 projects to ensure all are completed within the required timeframes.

Costs and Benefits:

Expected benefits to the community include the provision of better infrastructure and services by the additional funding enabling the renewal of existing community assets or the construction of additional assets.

Policy, Legal and Statutory Implications:

There is requirement to expend funding in accordance with the Office of Local Government determination.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

With such a large funding allocation to spend across multiple projects, there is risk that Council may be unable to complete all work on time. Mechanisms are in place to ensure that processes are streamlined and resources are applied to complete work within timeframes. A Program Board is monitoring and enabling regular and timely decision making to ensure that no unnecessary delays occur.

OPTIONS:

Any remaining budget for the New Council Implementation Fund may be reallocated to be used against the Stronger Communities Infrastructure Fund.

An extension may be requested to the Office of Local Government in the event there is a delay in a project being delivered under Stronger Communities Infrastructure Fund and Stronger Communities Fund, Round 1.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

External Consultation was carried out in 2017 with all communities in the local government area being consulted. Community groups were given the opportunity to apply for a community grant of up to \$50K under the Stronger Communities Fund.

Attachments

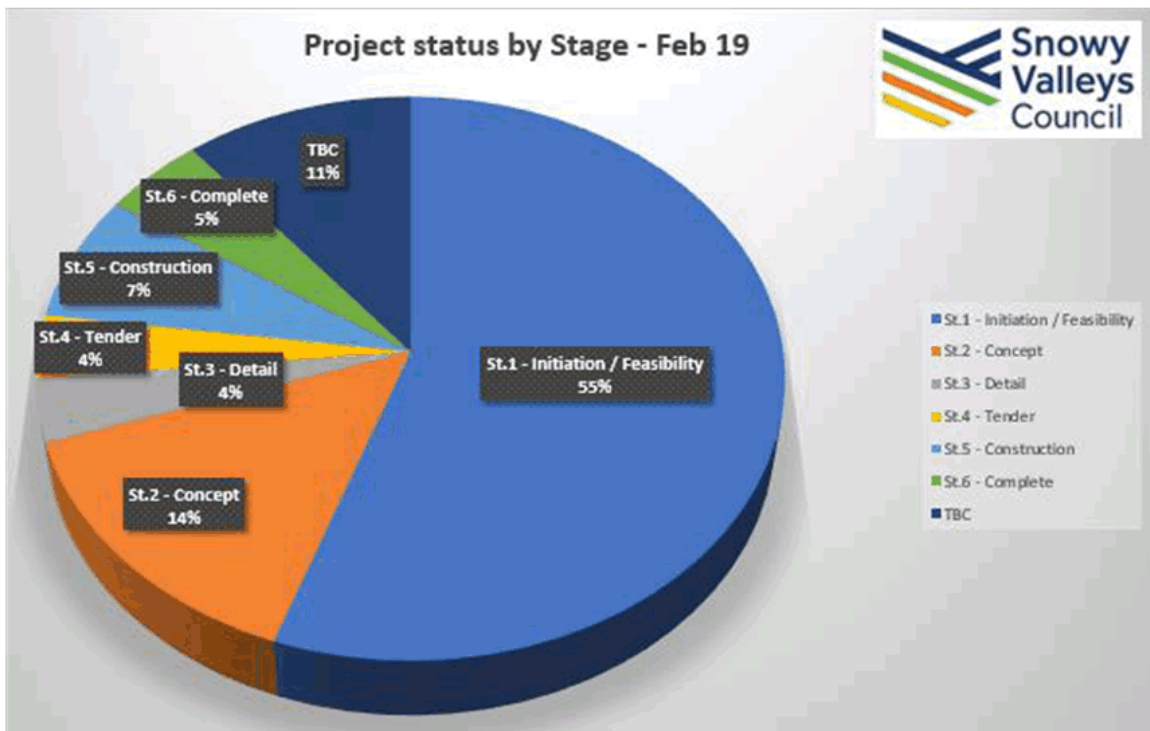
- 1 August Major Projects Report - Project Status Tables [↓](#)

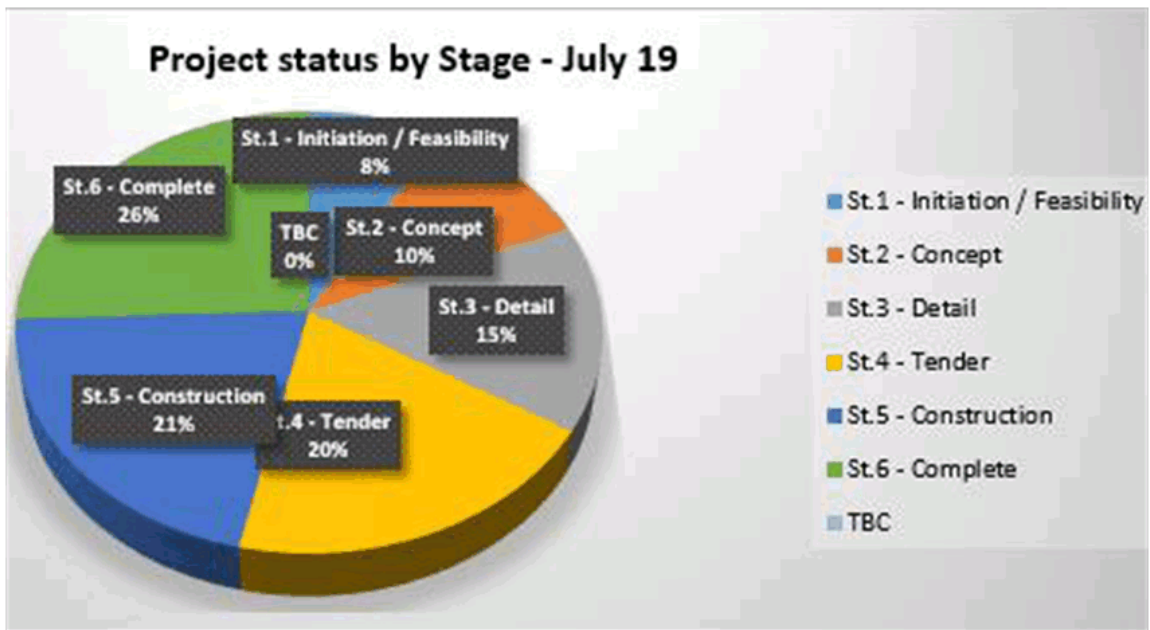
PROJECT STATUS TABLES

| Current Project Status | | | | | |
|---------------------------------|--------------|--------------|------------|-------------|-------------|
| Status | March | April | May | June | July |
| St.1 - Initiation / Feasibility | 38 | 38 | 31 | 17 | 5 |
| St.2 - Concept | 14 | 13 | 10 | 12 | 10 |
| St.3 - Detail | 9 | 7 | 7 | 10 | 13 |
| St.4 - Tender | 8 | 8 | 13 | 16 | 17 |
| St.5 - Construction | 5 | 9 | 6 | 12 | 19 |
| St.6 - Complete | 10 | 13 | 18 | 18 | 22 |
| Total | 84 | 88 | 85 | 85 | 86 |

A six month reflection shows an 88% decrease in projects in Initiation phase and 81% increase in completed projects. The Project Management Office now has project scope for all New Council Implementation Fund, Stronger Communities Fund and Stronger Country Communities Fund.

| Status | St.1 - Initiation / Feasibility | St.2 - Concept | St.3 - Detail | St.4 - Tender | St.5 - Construction | St.6 - Complete | Under investigation | Total |
|-----------------|--|-----------------------|----------------------|----------------------|----------------------------|------------------------|----------------------------|--------------|
| February | 43 | 14 | 3 | 3 | 6 | 4 | 9 | 82 |
| July | 5 | 10 | 13 | 17 | 19 | 22 | 0 | 86 |





9. GOVERNANCE AND FINANCIAL REPORTS

9.6 STATEMENT OF INVESTMENTS - JULY 2019

REPORT AUTHOR: SENIOR FINANCE OFFICER
RESPONSIBLE DIRECTOR: DIRECTOR INTERNAL SERVICES

EXECUTIVE SUMMARY:

This report is to provide an overview of Council's cash and investment portfolio performance as at 31 July 2019.

Significant expenditure is expected for New Councils Implementation Fund Projects (NCIF), Stronger Communities Infrastructure Fund Projects (SCIF) and other grant funded projects within the next 6 months due to required milestone targets for those projects.

RECOMMENDATION:

THAT COUNCIL:

1. Receive the Statement of Investments as at 31 July 2019

BACKGROUND:

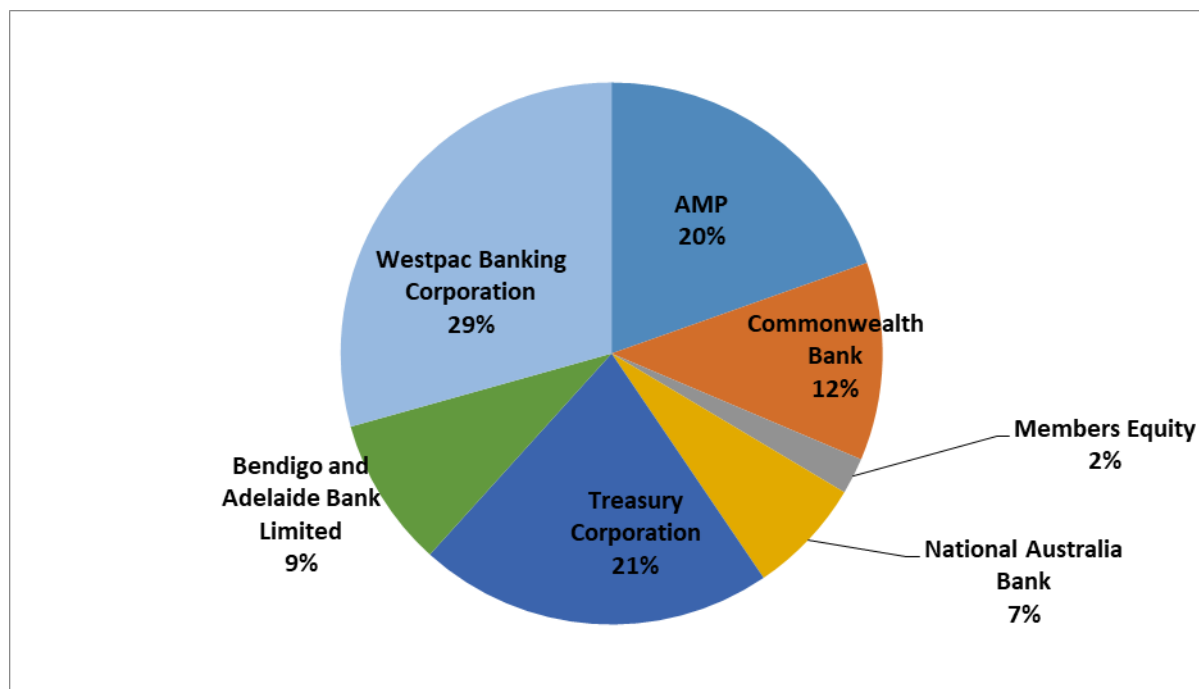
Nil

REPORT:

In accordance with Clause 212 of the Local Government (General) Regulation 2005, a monthly report is required to be submitted to Council detailing all investments of Council.

| Combined Cash & Investments Table | | 31/07/2019 | | | | |
|--|----------------------|----------------------|----------------------|---------------|------------------------|--|
| Cash & 11am at call Accounts | Current Month | Last Month | Movement | Type | Interest Rate% | Maturity Date |
| Commonwealth Bank | \$ 97,229 | \$ 13,332 | \$ 83,897 | IWD Gen | 1.00% | |
| National Australia Bank | \$ 202,177 | \$ 77,199 | \$ 124,978 | W/Acct | 1.25% | |
| Commonwealth Bank | \$ 1,458,042 | \$ 636,616 | \$ 821,425 | W/Acct | 1.00% | |
| Commonwealth Bank | \$ 3,879,363 | \$ 9,869,848 | -\$ 5,990,485 | At Call (BOS) | 1.25% | |
| <i>Sub Total Cash & 11 am at Call Accounts</i> | \$ 5,636,810 | \$ 10,596,995 | -\$ 4,960,185 | | 1.13% | |
| TCorp Investments (at Call) | Balanced Invested \$ | Balanced Invested \$ | | Type | Monthly Interest Rate% | Financial Year Interest Rate (to date) |
| Treasury Corporation | \$ 533,707 | \$ 532,731 | \$ 976 | at call | 0.18% | 0.18% |
| Treasury Corporation | \$ 1,076,380 | \$ 1,073,089 | \$ 3,291 | at call | 0.31% | 0.31% |
| Treasury Corporation | \$ 3,385,277 | \$ 3,349,383 | \$ 35,894 | MTGF | 1.07% | 1.07% |
| Treasury Corporation | \$ 4,744,120 | \$ 4,666,246 | \$ 77,875 | LTGF | 1.67% | 1.67% |
| <i>Sub Total TCorp Investments at call</i> | \$ 9,739,484 | \$ 9,621,448 | \$ 118,036 | | 0.81% | |
| Total Cash & At Call Investments | \$ 15,376,294 | \$ 20,218,443 | -\$ 4,842,149 | | 0.97% | |

| | Current Month | Last Month | Movement | Lodgement Date | Interest Rate % | Maturity Date |
|-------------------------------------|----------------------|----------------------|----------------------|----------------|-----------------|---------------|
| AMP | \$ - | \$ 1,500,000 | -\$ 1,500,000 | | | |
| AMP | \$ 2,000,000 | \$ 2,000,000 | \$ - | 20/02/2019 | 2.80% | 21/08/2019 |
| Westpac Banking Corporation | \$ 1,000,000 | \$ 1,000,000 | \$ - | 24/08/2018 | 2.90% | 24/08/2019 |
| Westpac Banking Corporation | \$ 1,000,000 | \$ 1,000,000 | \$ - | 4/09/2018 | 2.90% | 4/09/2019 |
| Bendigo and Adelaide Bank Limited | \$ 250,000 | \$ 250,000 | \$ - | 12/03/2019 | 2.65% | 9/09/2019 |
| Bendigo and Adelaide Bank Limited | \$ 250,000 | \$ 250,000 | \$ - | 12/03/2019 | 2.65% | 9/09/2019 |
| Westpac Banking Corporation | \$ 2,000,000 | \$ 2,000,000 | \$ - | 18/09/2018 | 2.90% | 18/09/2019 |
| AMP | \$ 2,000,000 | \$ 2,000,000 | \$ - | 19/09/2018 | 2.80% | 19/09/2019 |
| Bendigo and Adelaide Bank Limited | \$ 1,057,811 | \$ 1,057,811 | \$ - | 8/04/2019 | 2.55% | 8/10/2019 |
| Bendigo and Adelaide Bank Limited | \$ 1,057,811 | \$ 1,057,811 | \$ - | 8/04/2019 | 2.55% | 8/10/2019 |
| AMP | \$ 1,000,000 | \$ 1,000,000 | \$ - | 15/01/2019 | 2.75% | 14/10/2019 |
| National Australia Bank | \$ 2,000,000 | \$ 2,000,000 | \$ - | 29/10/2018 | 2.73% | 29/10/2019 |
| National Australia Bank | \$ 1,000,000 | \$ 1,000,000 | \$ - | 20/11/2018 | 2.75% | 20/11/2019 |
| Bendigo and Adelaide Bank Limited | \$ 500,000 | \$ 500,000 | \$ - | 30/05/2019 | 2.10% | 26/11/2019 |
| Bendigo and Adelaide Bank Limited | \$ 500,000 | \$ 500,000 | \$ - | 30/05/2019 | 2.10% | 26/11/2019 |
| Westpac Banking Corporation | \$ 1,000,000 | \$ 1,000,000 | \$ - | 31/05/2019 | 2.35% | 31/12/2019 |
| Westpac Banking Corporation | \$ 1,000,000 | \$ 1,000,000 | \$ - | 31/05/2019 | 2.35% | 31/12/2019 |
| Bendigo and Adelaide Bank Limited | \$ 250,000 | \$ 250,000 | \$ - | 16/01/2019 | 2.70% | 16/01/2020 |
| Bendigo and Adelaide Bank Limited | \$ 250,000 | \$ 250,000 | \$ - | 16/01/2019 | 2.70% | 16/01/2020 |
| AMP | \$ 2,000,000 | \$ 2,000,000 | \$ - | 26/07/2019 | 2.20% | 26/01/2020 |
| Members Equity | \$ 1,000,000 | \$ 1,000,000 | \$ - | 25/02/2019 | 2.70% | 25/02/2020 |
| Westpac Banking Corporation | \$ 1,000,000 | \$ - | \$ 1,000,000 | 23/07/2019 | 2.15% | 23/03/2020 |
| Westpac Banking Corporation | \$ 2,000,000 | \$ 2,000,000 | \$ - | 23/05/2019 | 2.36% | 23/05/2020 |
| Westpac Banking Corporation | \$ 2,000,000 | \$ 2,000,000 | \$ - | 26/06/2019 | 2.22% | 26/06/2020 |
| AMP | \$ 2,000,000 | \$ - | \$ 2,000,000 | 18/07/2019 | 2.05% | 18/07/2020 |
| Westpac Banking Corporation | \$ 2,500,000 | \$ 2,500,000 | \$ - | 23/07/2019 | 2.10% | 23/07/2020 |
| Total TD's | \$ 30,615,623 | \$ 29,115,623 | \$ 1,500,000 | | 2.46% | |
| Total Cash & Investments | \$ 45,991,917 | \$49,334,065 | -\$ 3,342,149 | | | |



It is hereby certified that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and the regulations thereunder, and in accordance with the Snowy Valleys Council Investment Policy.

Cash and investments have decreased by \$3,342,149 during July 2019. Main contributors are:

- Salary and wages including termination payments - \$1.6M
- Insurance \$861K
- Alpine Way Roadworks \$687K
- Phone System upgrade (NCIF) \$236K
- Riverina Regional Library Contribution \$160K

The following changes occurred to our term deposit and cash holdings for the month of July:

- Redemption of AMP Term deposit \$1.5m
- New AMP Term Deposit of \$2m for 12m at 2.05%
- Renewal of Westpac TD \$2.5m for 12m at 2.1%
- New Westpac TD \$1m for 8m at 2.15%
- Renewal AMP TD \$2m for 6m at 2.2%

July Interim Financials

A summarised financial flash report for Council is provided below for July 2019, comparing the operating year to date (YTD) actuals against the full year budget and variance percentage.

This flash report provides the interim results for the month and represents the appropriate accruals and adjustments at the time of this report, noting that more adjustments may be made. The purpose of the flash report is to provide an indication of the Council financial performance at a particular point in time.

| Account Description | YTD Actuals | YTD Budget | YTD Variance Favourable/ (Unfavourable) | | Full Year Budget |
|---|---------------|---------------|---|-----|------------------|
| | \$'000 | \$'000 | \$'000 | % | \$'000 |
| Income | | | | | |
| Rates, Levies & Annual Charges | 17,229 | 17,840 | -611 | -3 | 17,840 |
| User Fees & Charges | 170 | 155 | 15 | 10 | 8,796 |
| Interest & Investment Revenue | 86 | 72 | 14 | 19 | 865 |
| Operating Grants | 170 | 58 | 112 | 193 | 10,282 |
| Capital Grants | 751 | 300 | 451 | 150 | 5,377 |
| Other Income | 7 | 4 | 3 | 75 | 1,152 |
| Total Income | 18,413 | 18,429 | -16 | | 44,312 |
| Expenditure | | | | | |
| Employee Benefits | 1,681 | 1,112 | 569 | 51 | 15,589 |
| Materials & Contracts | 1,044 | 812 | 232 | 29 | 9,742 |
| Depreciation and Amortisation | 920 | 920 | - | 0 | 11,047 |
| Other Expenses | 1,297 | 1,331 | -34 | -3 | 4,332 |
| Total Expenditure | 4,942 | 4,175 | 767 | | 40,710 |
| Operating Result - Surplus/(Deficit) | 13,471 | 14,254 | (1,633) | | 3,602 |
| Surplus/(Deficit) after Capital Grants | 12,720 | 13,954 | (2,084) | | (1,775) |

Income

Rates and annual charges have been raised for the full financial year. There is a slight variance to the monthly budget that will be recovered over the financial year through sewer discharge fees raised during quarterly water readings, supplementary charges and being reimbursed a portion of pensioner rebates (\$300K). A number of grant funds have been received in advance with budget allocated monthly (main contributor is RMS Block Grant received). Other revenue is tracking higher than budget.

Employee Benefits

Employee expenditure is high and over budget for the first month of the year due to an increase in the leave accruals by 2.5% (approx. \$116K), the quarterly payment of worker's compensation (\$118K) along with the construction period yet to occur. This expenditure item will require constant monitoring over the course of the year due to the expectation that a number of staff will be undertaking capital works (therefore being capitalised as an asset).

Material & Contracts

The over budget expenditure for Material & Contracts mainly relates to RMS Ordered works being awarded and carried out during the month. The monthly budget is only \$62K against an actual of \$260K. There are flood recovery projects that are being finalised which are not included in the budget of \$50K. The revenue for these projects are yet to be recognised.

Other Expenses mainly relate to insurance paid in July (budgeted fully allocated in July).

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 4: Communication & Engagement

Delivery Outcomes

4.3 Council has sound organisational health and has a culture which promotes action, innovation, accountability and transparency.

SUSTAINABILITY ASSESSMENT:**Financial and Resources Implications**

Investments are taken out based upon the best rate on the day and after consideration of spreading our risk across various institutions as per our Investment Policy and section 625 of the Local Government Act 1993 (NSW).

Costs and Benefits:

| Financial Costs | Financial Benefits | Benefits | Opportunities |
|-----------------|--------------------------------|--|--|
| N/A | Increased revenue | Higher returns to ensure sustainability of Council | Higher returns on investments are always sought |
| N/A | Maximise return on investments | Funding of projects | Council reputation is supported by good investment decision making |

Policy, Legal and Statutory Implications:

The information provided complies with Council's Investment Policy and Section 625 of the Local Government Act 1993.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Monthly reporting of investments keeps Council informed of the current cash situation and the return on investment.

OPTIONS:

N/A

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Matters arising from this report that require further communication will be addressed at the meeting or taken on notice and a response will be provided.

10. MANAGEMENT REPORTS**10.1 HEALTH SUMMIT REPORT**

REPORT AUTHOR: DIRECTOR INTERNAL SERVICES
RESPONSIBLE DIRECTOR: DIRECTOR INTERNAL SERVICES

EXECUTIVE SUMMARY:

Council is actively working with the community, general practitioners and relevant health agencies to resolve shortages in staffing levels of health professionals, particularly doctors, across the region. This issue impacts greatly on our communities and Councils role in assisting to find solutions forms part of the Snowy Valleys Council Advocacy Plan.

To identify improvements to our regional health services, Council hosted a Health Summit on 23 July. This reports provides a summary of the objectives and outcomes of the meeting and recommendations for Council to action.

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on the Health Summit held on 23 July 2019**
2. **Note and support the actions of:**
 - a) **Collaboration, escalation and advocacy of issues and solutions to State and Federal levels of government by Local Members, the NSW Rural Doctors Network and the Mayor**
 - b) **Full endorsement of the Murrumbidgee Rural Training and Workforce Support Program**
 - c) **Lobbying to change the Distribution Priority Area status to include Tumut**
 - d) **The Local Health District and Tumut Community Association will work together regarding the appointment of doctors at the Tumut Hospital**
 - e) **All will focus on positively supporting existing and future workforce**
3. **Commit to engaging in ongoing positive and constructive relationships with agencies to contribute to the provision of appropriate health services across our region**
4. **Develop a policy and procedure with a ceiling limit of funds and criteria to provide in-kind and financial support to new doctors who commit to living and working in SVC**

BACKGROUND:

Snowy Valleys Council (SVC) established a Regional Health Services Committee in late 2018 to *“engage, support and advocate for appropriate and sustainable health services across SVC and to provide recommendations to Council to assist where possible.”* This Committee’s membership includes representation from the Murrumbidgee Local Health District, Murrumbidgee Primary Health Network, Local Health Advisory Committees and elected Councillors.

There has been significant progress regarding the redevelopments of Tumbarumba Hospital (now almost complete) and the State Governments commitment to the redevelopment of Tumut Hospital which is due to commence in December 2019. In the communities of Tumbarumba and Tumut,

there are medical workforce shortages and challenges that are now becoming critical to the functionality of General Practice and to Hospital related services.

The Committee has noted this and is aware of the significant impact it has on our communities. Consequently, this led to a decision to bring together relevant parties to review the current situation and to identify effective solutions, to address shortfalls and to identify how Council can assist in improving health services across the region.

REPORT:

The Health Summit objectives were to:

- Bring key stakeholders together to clarify/confirm the current situation
- Identify models of general medical practice and procedural medical practice
- Discuss opportunities to support and collaborate to get the best outcomes
- Commit to actions to get started

The following people and agencies were represented at the forum:

- Local members from Albury, Wagga Wagga and Cootamundra
- Chief Executive and senior managers from Murrumbidgee Local Health District
- Chief Executive Officer and senior managers from NSW Rural Doctors Network
- Senior managers from Murrumbidgee Primary Health Network
- Local Health Advisory Chairs – Tumbarumba, Tumut and Adelong-Batlow
- GP Practices across SVC – doctors and practice managers
- University of NSW Rural Clinical School - Murrumbidgee Regional Training Hub
- Councillors
- Tumut Local Aboriginal Land Council
- Tumut Community Association
- SVC Executive

The group identified demographics and medical resources (including vacancies) available across the region before listing the challenges as well as the positive projects and initiatives that are happening. After an analysis of the issues, the group agreed on the following key actions:

1. Collaboration, escalation and advocacy of issues and solutions to State and Federal levels of government by Local Members, the NSW Rural Doctors Network and the Mayor
2. Full endorsement of the Murrumbidgee Rural Training and Workforce Support Program
3. Lobbying to change the Distribution Priority Area status to include Tumut
4. The Local Health District and Tumut Community Association will work together regarding the appointment of doctors at the Tumut Hospital
5. All will focus on positively supporting existing and future workforce

Councils role includes providing support to doctors as they come into our region by working closely with the Murrumbidgee Primary Health Network, GP practices and the Local Health District to identify needs of new arrivals. This support will include provision of in-kind assistance such as information about rental accommodation, schooling, activities and groups of interest; and ensuring a welcoming and hospitable environment on their arrival into our communities.

Council may also consider providing a small amount of financial assistance to new doctors who evidence a commitment to come and work in our region for a reasonable period of time. This could be in the form of financial support for education and training or for rental subsidy for a limited period of time; would be at a value to be determined by Council, and would be applied in a consistent and equitable manner.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 1: Towns and Villages

Delivery Outcomes

1.2 Provide accessible services and initiatives which support and contribute to wellbeing across all stages of life

SUSTAINABILITY ASSESSMENT:

| | Positive | Negative |
|---------------|---|--|
| Social | Ensuring a good level of health services are available to our communities | N/A |
| Environmental | N/A | N/A |
| Economic | Good health services attract people to live & work in our region which boosts our economy | Small in-kind & financial outlay for SVC for a good return |
| Governance | A policy & procedure will be required to manage Councils role | N/A |

Financial and Resources Implications

Resources are required for the Regional Health Services Committee. This group will be responsible for monitoring progress against the Health Summit Action Plan for SVC and will review and oversee commitments of financial support to new doctors.

Costs and Benefits:

| Financial Costs | Financial Benefits | Benefits | Opportunities |
|------------------------------|-------------------------------|--|---|
| \$3K per doctor | Attraction & support for GP's | Extensive community benefits | Doctors who feel valued will attract other doctors to come to SVC |
| In-kind support | | Boost to economic development through Attraction of business & people to come to SVC | Demonstration of good citizenship by Council |
| Catering cost for the Summit | | | |

Costs associated with ongoing work from the Summit must be found within existing budgets and, in terms of future costs, be built into the operating budget and plan going forward.

Policy, Legal and Statutory Implications:

A policy and procedure will be required to manage commitments to supporting medical workforces in our communities now and in the future.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

The risk of not fulfilling a key role in relation to regional health services and staffing could result in inadequate levels of service for our communities that will impact on our local economies and general wellbeing of our people. This poses business risk and health risk to SVC

OPTIONS:

Continue to monitor without additional resourcing

Endorse the recommendations contained in this report

COUNCIL SEAL REQUIRED?

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Engagement has occurred in part through the attendance of the Local Health Advisory Committee Chairs, GP practices and the Tumut Community Association. Further communication can occur through the Council meetings, through ongoing media releases and through the Community Sounding Boards.

ATTACHMENTS

Nil

10. MANAGEMENT REPORTS**10.2 NAMING OF THE ADELONG CREEK PATHWAY**

REPORT AUTHOR: DIVISION MANAGER ASSET PLANNING & DESIGN
RESPONSIBLE DIRECTOR: DIRECTOR ASSETS AND INFRASTRUCTURE

EXECUTIVE SUMMARY:

Council are required to provide a name for the new Adelong Creek pathway. This pathway has received substantial grant funding to provide signage at and along the walk. Community members managing the project have requested formal clarification for the naming of this pathway. The pathway delivers pedestrians to the Crown Reserve 'Adelong Falls Reserve' of which Council are Trust managers. The name for the pathway must fit with the current area and theme of the works being conducted at Adelong.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the report on the naming of the Adelong Creek pathway from Division Manager Asset Planning and Design.**
- 2. Agree to name the walkway the 'Adelong Falls Walk'.**
- 3. Approve to dedicate a sign along the pathway to recognise the original Adelong community members who formed the walk and contributed to its formation as a part of the SCF-2 Adelong Creek Walk Signage funding.**

BACKGROUND:

The newly re-constructed pathway crosses packages of land that are under Freehold and Crown control; none are currently managed by Council. As the pathway delivers pedestrians to the adjacent Crown Reserve that contains a range of similar natural features and local heritage features, Council officers suggest that the Plan of Management for the Adelong Falls Reserve be used to aid naming this pathway as the pathway to 'link' Adelong to this Reserve i.e. to 'rebadge' the Creekwalk to the 'Adelong Falls Walk'.

In 2010 the then 'Tumut Shire Council' commissioned the Plan of Management for the Reserve. The Plan was intended to manage the lands to work towards protecting the unique historic landscape as well as the Reserve's significant environmental features. Approved works have aimed at providing sustainable heritage-based public recreation for all members of the LGA to enjoy.

REPORT:

It has been requested that clarification be provided to the community regarding the name of the recently re-constructed Adelong pathway. Prior to the re-construction of the pathway there was significant community consultation regarding designs and expected works. The Assets team believes that following the previously commissioned Plan of Management provides a clear direction for naming and fits with the vision for the Adelong Falls precinct. This name would provide a clear direction for the local community groups working on and around the pathway.

Council officers were contacted by a ratepayer requesting the acknowledgement of the original volunteers in Adelong who formed the original pathway (original request attached). Further consultation with this ratepayer suggested that past works and local efforts not be forgotten and could be memorialised via an information sign on the walk outlying the pathway's history.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 5: Our Infrastructure

Delivery Outcomes

1.3 Protect and preserve local history and heritage

SUSTAINABILITY ASSESSMENT:

| | Positive | Negative |
|---------------|--|---|
| Social | A clear name for the pathway that fits with the current Adelong programs and fosters a sense of inclusion. | Some community members may not like the name. |
| Environmental | NA | NA |
| Economic | NA | NA |
| Governance | NA | NA |

Financial and Resources Implications

N/A – Signage cost is already allocated through SCIF 2 funding.

Costs and Benefits:

N/A

Policy, Legal and Statutory Implications:

N/A

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

The name would provide a clear direction for the local community groups working on and around the Pathway however, some community members will not be amenable to this name. This risk can be mitigated through pro-active communications written and released by Council's Communications team.

OPTIONS:

1. Council receives and endorses the recommendations in this report.
2. Council amends the recommendations in this report.
3. Council rejects the recommendations in this report and chooses to not address the issue.

COUNCIL SEAL REQUIRED:

No.

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Ensure Community groups working in Adelong are notified of the outcome.

Attachments

- 1 20190718 - Email requesting consideration of name Adelong Creek Walk [↓](#)

From: [REDACTED]
Sent: Thu, 18 Jul 2019 15:41:13 +1000
To: Info
Subject: 20190718 - Request - Mention of original people - Adelong Creek Walk - [REDACTED]

Hi as 1 of original people that got original creek walk along Adelong creek...done by volunteers. & memory of my grandfather (Reg Withers & his best mate Les King..who panned for gold along creek my whole life.. i hoping new walk would be considered that this be mentioned .before my grandfather passed i was given Adelong gold.& have original gold scales..thanks for time of this read.. [REDACTED]

Sent from my Samsung Mobile on the Telstra Mobile Network

[REDACTED]

[REDACTED]

[REDACTED]

10. MANAGEMENT REPORTS**10.3 WOLTER'S COTTAGES - PROPOSED USE BY ABORIGINAL LIAISON COMMITTEE**

REPORT AUTHOR: DIVISION MANAGER ASSET PLANNING & DESIGN
RESPONSIBLE DIRECTOR: DIRECTOR ASSETS AND INFRASTRUCTURE

EXECUTIVE SUMMARY:

At its February Meeting, the Aboriginal Liaison Committee (ALC) requested the use of a suitable Council facility for establishment of a Culture Centre in Tumbarumba. Officers have assessed the requirements with members of the Committee of all Council facilities within Tumbarumba and have assessed the current usage and future need of the buildings Council manages.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the report on Wolter's Cottages – proposed use by Aboriginal Liaison Committee by the Division Manager Asset Planning and Design**
- 2. Authorise the General Manager to enter negotiations with the Toomaroomba Kunama Namadgi Indigenous Corporation for the purpose of entering into a lease, with the lease fee to be reflective of a commercial rate**
- 3. Authorise the General Manager and Mayor to execute and affix the Council seal to all associated lease documentation**

BACKGROUND:

Toomaroomba Kunama Namadgi Indigenous Corporation (TKNIC) are a local indigenous corporation in the Tumbarumba area that have representation on the SVC Aboriginal Liaison Committee. In February 2019 TKNIC requested a suitable facility for the establishment of a Cultural Centre for further education of their members and the wider community.

Wolter's Cottages are historically listed under the Tumbarumba LEP 2010 as a Local Heritage Item and the parcel is located on Albury Street, Tumbarumba. There is a tourist facility and amenities block onsite that was built in 2010 under funding from a Historical Heritage Grant that was also successful in rehabilitating the existing structures onsite.

REPORT:

After receiving the request through the ALC minutes, Council Officers have assessed the options available for 'sole' use within the township of Tumbarumba. The Pioneer Hall, Sports Hub, Basketball Stadium and RSL Hall were all eliminated in this process due to consistent bookings by community groups or private groups for use. In this analysis, the Wolter's Cottages facility was identified as an option.

Council staff then met with members of the TKNIC to assess the option for the Wolter's Cottages Facility. The inspection showed the opportunity that exists at the site for development and utilisation by the TKNIC as a Cultural Centre with a number of options available to develop educational resources.

Advice has been sought from Council's planning and development team with regards to use of the Cottages for this purpose. It is not perceived that the proposed use under the lease will constitute a change in use requiring a development application, however, the lease agreement will need to ensure the permitted use of the facility be clear and adhered to.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 1: Towns and Villages

Delivery Outcomes

1.3 Protect and preserve local history and heritage

SUSTAINABILITY ASSESSMENT:

| | Positive | Negative |
|---------------|---|--|
| Social | Ensuring an appropriate place is available for TKNIC to use and develop of further cultural understanding within the SVC Community. The provision of a gathering place will create cohesiveness and a sense of place | Nil significant issues. |
| Environmental | Nil | Nil |
| Economic | Provision of a space may lead to community workshops or events at the centre, creating input into the economy | To enable TKNIC to run workshops or events, financial assistance will be sought to enable them to occur. |
| Governance | Council will provide a lease agreement with TKNIC for the management of the building | The recommendation seeks to offer a lease without gauging further community interest |

Financial and Resources Implications

Annual maintenance expense of the Wolter's Cottage facility, including all building and grounds, is \$2,300. The annual depreciation expense of the building to be leased is \$2,020.

Costs and Benefits:

| Financial Costs | Financial Benefits | Benefits | Opportunities |
|---|---|---|--|
| Costs for preparing a lease are estimated at \$1,000 | The building is used very infrequently). The proposal would maximise use of the facility and viability of the premises | The TKNIC will have a central location for cultural and community activities | Future projects to be funded to promoting the area as an aboriginal cultural hub |
| Ongoing costs for maintenance of the building are not expected to increase due to use of the facility | A lease arrangement can allow the long term management of the facility to be financially neutral rather than negative. | A Cultural Centre that creates educational opportunity will allow the attraction of people external of the LGA to participate in activities. The location at the commencement of the Rail Trail will also enhance its exposure upon | |

| Financial Costs | Financial Benefits | Benefits | Opportunities |
|-----------------|--------------------|-------------------------|---------------|
| | | opening of the pathway. | |

Policy, Legal and Statutory Implications:

A formal lease arrangement will be binding for the use of the facility and set limitations on use and enhancement in line with Council approvals.

Standard Instrument – Principal Local Environment Plan – Part 5 Miscellaneous Provisions, under ‘Clause (10) Conservation Incentives’– Council can approve consent with the protection of the heritage listed items would need to be ensured in use agreement.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

| Risk Category | Commentary |
|-------------------------------------|---|
| Service Delivery | Wolters Cottage is infrequently used as a meeting place, and alternative arrangements for these infrequent uses may need to be made |
| Financial | Work to function the cultural centre will be borne by the lessee, and it is not known if Council will receive requests for donation to facilitate this work |
| Corporate Governance and Compliance | Expressions of interest to lease the facility have not be sought generally from the public. This may be criticised. |

OPTIONS:

Council may consider the following alternative options:

1. Endorse the recommendations, with additional condition to advertise the intent to lease the facility and seek objections. Any objections to the proposal will constitute a report to Council prior to the lease being entered into
2. Not approve the leasing of Wolter’s Cottages

COUNCIL SEAL REQUIRED:

Yes

COMMUNITY ENGAGEMENT AND COMMUNICATION:

No general community engagement has been undertaken for the proposal, and it is not known if there is interest from any other parties.

Notifications will be provided to neighbouring properties should Council wish to enter a lease for the building.

Attachments

- 1 20190618 - Letter of Request - Toomaroomba Kunama Namadgi Indigenous Corporation ICN. 8520 [↓](#)
- 2 Aerial photo - Wolter's Cottages [↓](#)



TOOMAROOMBA KUNAMA NAMADGI
INDIGENOUS CORPORATION ICN 8520



**114 King Street
Tumbarumba
NSW 2653**

**Email:tknic8520
@gmail.com**

Trudy Crawford
Aboriginal Liaison Officer
Snowy Valleys Council
Tumut NSW

18th June, 2019

Dear Trudy,

Today we met with Council Asset's Manager Glenn McGrath to inspect the new building situated at the Wolters Cottage location.

We are happy to investigate the proposal of establishing a cultural centre at this site.

The new building would adequately meet our needs for a cultural centre. The grounds around the building would be a wonderful blank canvas. There is scope for indigenous gardens and infrastructure that the Corporation would develop for the benefit of not only our mob, but indeed the broader community and visitors to our area.

The site lends itself as an educational resource.

As the building is not heritage, we envisage that there will be opportunities for signage and artwork that we feel will enhance the visitor experience.

We would be interested in a lease arrangement for a period of approximately five years with an option of a further five years. We feel this time frame would allow us to develop and activate a sustainable business plan.

We would be very happy to discuss our ideas in detail, and look forward to your response on this very exciting proposal.

Regards


Rhonda Casey

Director

Ngarigo Toomaroombah Kunama Namadgi Indigenous Corp.

110 2035385



DISCLAIMER: No responsibility is taken for any errors or omissions that may be contained within any map and associated data in any form. No guarantee is given as to the accuracy of the information contained within any map or data. Onsite asset locations should be arranged before proceeding with any excavations. You should NOT rely solely on this information especially if you are buying a property. Building on a property and/or making a final decision. It is recommended that you seek legal advice before proceeding. Any data from the LPI is used under license from the Land & Property Information.



Legend

Property Boundary

10. MANAGEMENT REPORTS**10.4 DONATION OF SCULPTURE**

REPORT AUTHOR: DIVISION MANAGER ASSET PLANNING & DESIGN
RESPONSIBLE DIRECTOR: DIRECTOR ASSETS AND INFRASTRUCTURE

EXECUTIVE SUMMARY:

Council has received a request from the Tumbarumba Equine Club for a sculpture to be donated to the Club for erection at the entry to the Tumbarumba Race Course.

The sculpture has been in storage at Council since its removal from the Tumbarumba Creekscape whilst alternative options were considered and attention given to risk mitigation requirements for its installation.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the report on Donation of Sculpture from the Division Manager Asset Planning and Design.**
- 2. Donate the horse and stockman sculpture to the Tumbarumba Equine Club for location at the Tumbarumba Race Course**

BACKGROUND:

The sculpture consists of a stockman and rider made from rusted metal pieces. It was originally purchased and installed as part of Stage 1 of the Tumbarumba Creekscape project, which was underway prior to amalgamation. After receiving complaints and concerns regarding the construction materials used and location, a risk assessment determined that the sculpture should be removed. The sculpture was removed and has been in storage since this time.

A number of options for the sculpture's re-location in a public area have been assessed. The Creekscape was considered, but the requirement for safe-keeping and fencing detracted from the aesthetics of the area and the sculpture. There were enquiries from the Tumbarumba Rodeo Club regarding the elevation and installation of the sculpture at the entry to the Tumbarumba Showground, however the cost and engineering constraints were prohibitive to meet public safety requirements for Council.

REPORT:

The sculpture has been a matter of concern for Council since the initial risk assessment, with multiple alternative options for re-location having been assessed and all being found to be unsuitable.

The Tumbarumba Equine Club who have recently requested the sculpture, includes members of the following associations and clubs who utilise the facilities at the facility off Tooma Road;

- Tumbarumba Turf Club
- Tumbarumba Polocrosse Club (Polocrosse and Team Penning)
- Tumbarumba Campdraft Association
- Tumbarumba Rodeo Club (Rodeo schools)
- Tumbarumba Team Yarding
- Zone 20 Pony Club
- Tumbarumba Adult Riding Club

The sculpture of a horse and stockman are appropriate as it relates directly to the key utilisation of the area. The installation would be the responsibility of the Club and would not be on Council land or require Council approvals.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework: CSP Outcome 2028

Theme 1: Towns and Villages

Delivery Outcomes

1.1 Create welcoming towns and villages that are vibrant, accessible and foster a sense of community

SUSTAINABILITY ASSESSMENT:

Financial and Resources Implications

The sculpture was purchased as part of a project and has not been capitalised as part of the project or individually. Cost of the purchase of the sculpture at the time was \$20,000.

Costs and Benefits:

The donation of the sculpture will provide an end to the debate regarding the risks and issues around the location of the horse and its storage by Council.

Policy, Legal and Statutory Implications:

Council can assess this as a 'One-off Donation' in line with the Donations Policy as it is not a monetary request or in-kind request.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

The risk assessment undertaken by Council highlighted the issues associated with the installation of the sculpture and the works that would be required to negate these risks. Council's donation of the sculpture will transfer the responsibility as it will not be erected on land managed or owned by Council.

A straw survey was held sometime following the removal of the horse and several options were floated during this survey, with the relocation of the horse to the Tumbarumba Racecourse being one of the options. There is a risk that opinion will be divided on the relocation of the horse to the recommended location.

OPTIONS:

Council has two options available:

1. Adopt the recommendations
2. Reject the recommendation to donate the sculpture

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

With the large community interest in the sculpture, Council can reinforce its engagement with the community and encouragement of ideas for reutilisation and recycling of items that are of community interest.

Attachments

- 1 Request for Donation - Tumbarumba Equine Club [↓](#)

Tumbarumba Equine Club Inc
C/- P O Box 140
TUMBARUMBA 2653

The General Manager
Snowy Valleys Council
PO Box 61
TUMBARUMBA 2653

18th June 2019

Dear Sir

The Tumbarumba Equine Club Inc would like to request Council's endorsement of the donation of the iron horse and stockman sculpture for the erection at the entry of the Tumbarumba Racecourse facility on Tooma Road.

The Tumbarumba Equine Club is made up of all participating horse sport clubs and associations in Tumbarumba. They include Tumbarumba Polocrosse Club who hold both Polocrosse and Team Penning at the facility. The Tumbarumba Campdraft Association, Tumbarumba Team Yarding, Zone 20 Pony Club, Tumbarumba Rodeo who hold Rodeo Schools at the facility and the Adult Riding Club as well as the Tumbarumba Turf Club.

We see this as high visibility utilization of the sculpture as the placement of it would be in a prominent position at the Tooma Road entry to Tumbarumba.

We feel the sculpture is suitably themed for our facility and it would be a welcoming feature to the facility and the town.

Any enquiries please contact John Bauer, President of the Tumbarumba Equine Club, phone 69483212.

For your consideration

Yours Sincerely
John Bauer
President


John Bauer

10. MANAGEMENT REPORTS**10.5 ZERO WASTE STRATEGY**

REPORT AUTHOR: WASTE MANAGEMENT & STRATEGY OFFICER
RESPONSIBLE DIRECTOR: DIRECTOR ASSETS AND INFRASTRUCTURE

EXECUTIVE SUMMARY:

Snowy Valleys Council has recognised that zero waste to landfill is the future goal that will create a resilient community where resources are processed and utilised rather than disposed of as waste.

Whilst current waste and recycling data lacks detail, it is known that more than 4,000 tonnes per annum is being sent to landfill at a financial and environmental cost and, in addition, that resource recovery rates are poor. Within known waste generation data, less than 30% is currently recovered compared to 50-60% currently recovered nationally as well as the state of NSW having a recovery goal of 70% by 2021.

This strategy establishes that business as usual is no longer viable financially, socially, technologically, environmentally or regulatory. Rather, by thinking ahead this strategy will build resilience for the region, generate employment and align the Council with state and national policy targets.

The SMART goals are set proportionally (%) for each stream (residual waste, recycling, organics) and each sector in three milestones: 2025, 2030 and 2050.

- Reduce per capita kerbside waste generation (kg/hh/week/service)
- Increase recycling rates for MSW, C&I and C&D waste

Essentially, the goal is to eliminate residual waste, decrease total waste and achieve 100% recycling rates for other material.

Five themes have been developed to address the sections of current waste management practices that are needing improvements for future changes and 62 actions with implementation timeframes and performance indicators have been developed to achieve the below targets.

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on Zero Waste Strategy from the Waste Management and Strategy Officer**
2. **In accordance with the *Local Government Act 1993 Section 160*, place the draft Zero Waste Strategy on public exhibition for a period of no less than 28 days.**

BACKGROUND:

Snowy Valley Council (SCV) is seeking to redesign their waste and recycling services to achieve better landfill diversion in an economically and environmentally sustainable way. As such, the Council has commissioned the development of a strategy as a roadmap to a future where materials are managed as resources, where jobs are created in the reuse and recovery sector and where disposal is avoided and ultimately eliminated. This will build a resilient community.

This project has included:

- Summary of the Council profile, waste services and generation

- Site assessments of all transfer stations and landfills
- Consultation program including community, business, industry and council
- Review of relevant legislation and policy
- Case studies from other regional councils
- State of the Waste report
- Development of a Zero Waste Strategy

REPORT:

Refer to draft strategy attached.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

The Snowy Valleys Community Strategic Plan 2028 is the document that attests to the engagement and involvement of the community and their desired direction of the newly established council area. Themes in the plan include a strong sense of pride in their rural lifestyle and the associated natural beauty, peace and quiet and small towns. Directions include a desire for better connection through road upgrades and revitalisation actions such as beautification of townships and better services to attract both tourism and a younger generation. Themes 3 and 5 include waste service improvements.

Theme 3, Our Natural Environment, outlines five strategies, four of which are directly relevant to the management of waste. SVC has recognised the importance of the natural environment to their recreation, tourism and sense of identity. In turn these strategies outline that best practice management of waste through essentially reducing landfill which is key for maintaining this natural environment. Further, in theme 5, the community expressed their desires for a reliable waste and sewage service both for locals and tourists during peak season.

Table 1: Themes and strategies outlines in the Snowy Valleys Community Strategic Plan 2028.

| Theme | Strategy |
|-----------------------------------|---|
| 3. Our natural environment | 3.1 Demonstrate leadership in environmental sustainability by reducing council's carbon footprint and supporting the use of clean energy 3.2 Promote programs and initiatives which encourage more sustainable living 3.3 Sustainably manage waste through a commitment to resource recovery and best practice waste management 3.4 Protect and manage local air quality, waterways, rivers and streams 3.5 Partner and support other agencies to protect local fauna and biodiversity ecosystems |
| 5. Our infrastructure | 5.3 Provide a program to deliver and improve public amenities and infrastructure which meets an acceptable community standard |

Integrated Planning and Reporting Framework:**CSP Outcome 2028**

Theme 3: Our Environment

Delivery Outcomes

3.3 We sustainably manage waste through a commitment to resource recovery and best practice waste management

Operational Actions

3.3.1 Develop and implement a Waste and Recycling Strategy

SUSTAINABILITY ASSESSMENT:

| | Positive | Negative |
|---------------|---|---|
| Social | Strategic planning of essential Council services, with due public consultation, enhances the quality and relevance of decision making by Council. Ensuring adequate services are provide to the community. | |
| Environmental | Nil | Nil |
| Economic | Providing waste services to all areas of our community at an appropriate cost | Some service areas are cross-subsidised by other locations due to economies of scale. |
| Governance | Council provides and regulates appropriate waste management systems in line with best practice management | Minority of customers may not want to be included within a waste service area |

Financial and Resources Implications

Allocations will be made in subsequent budgets for the implementation of the strategy once the actions have been identified and agreed for the delivery of the strategic directions as identified in the strategy.

Costs and Benefits:

Snowy Valleys Council is striving for a zero waste to landfill and generates an innovative community where waste avoidance at home and in the workplace is driven and encouraged by a progressive Council that leads by example in procurement policies and best practice waste management. The desire to create a sustainable and resilient place to live has made use of the circular economy principles for materials which has generated new business and employment whilst saving cost for SVC and residents.

Policy, Legal and Statutory Implications:

The development of SVC Zero Waste strategy aligns the council with state a national waste policies and targets specifically:

- *The National Waste Policy 2018*
- *NSW Waste Avoidance and Resource Recovery Strategy 2014–21*
 - Specific targets include: By 2021-22 increase recycling rates for:
 - MSW from 52% (in 2010-11) to 70%
 - C&I from 57% (in 2010-11) to 70%
 - C&D from 75% (in 2010-11) to 80%
- *REROC Regional Waste Management & Resource Recovery Strategy 2014-2021*

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

N/A

OPTIONS:

N/A

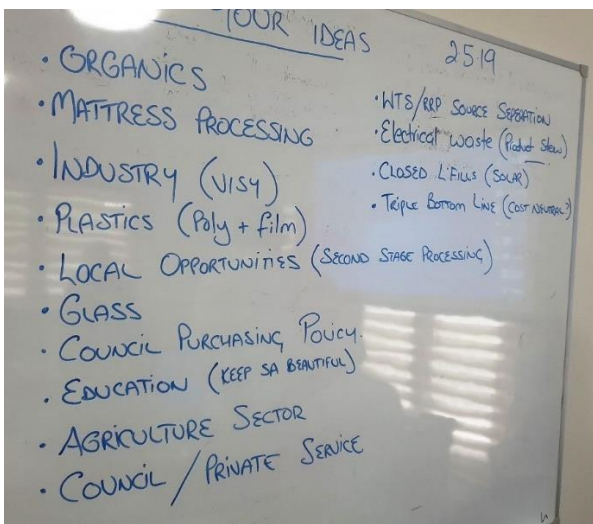
COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Councillors

On the 2nd of May, 2019, JustWaste conducted a two-hour workshop with councillors. Prior to presenting on the case for the strategy and opportunities identified by consultants, the councillors were asked to outline areas of concerns/opportunities. Here they expressed an interest in increased recovery of organics, mattresses, plastics and e-waste through a better service and possibly source separation at the transfer stations. Further, comments about improved educations, Council's purchasing policy, closing landfills and improved capitalisation of local reprocessing opportunities emphasised that the Council were united in the need for a waste strategy review. Support was given for further investigations and grant application of organics diversion and processing.



Picture 1: Whiteboard notes from start Councillors Workshop.

To summarise the workshop, councillors were asked for input in statements to be considered for the Zero Waste Strategy Vision. The diagram below summarises key words from Councillor's vision statements.

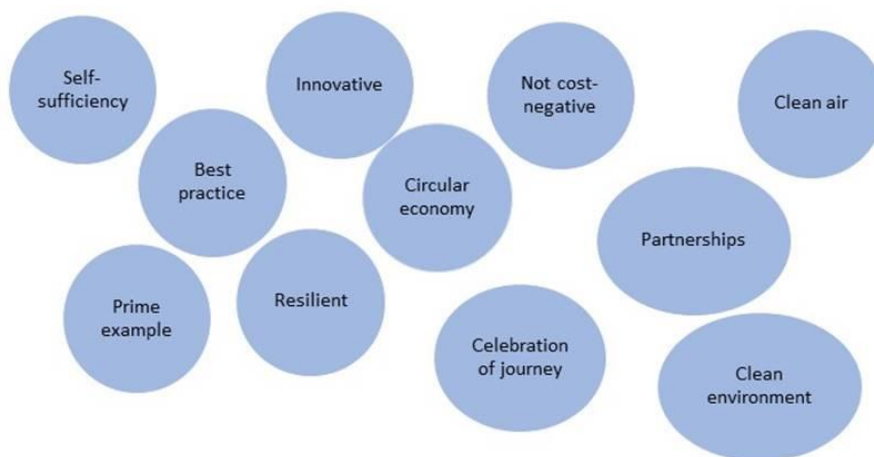


Figure 8: Councillors vision statement word cloud.

Community

Tumbarumba

On the eve of 27 May 2019 JustWaste consultants in collaboration with Snowy Valleys Council staff hosted a community session. A brief introduction to the reasons for a strategy and the identified focus areas was met with agreement. Individuals raised issues with existing services, cautiousness around changes and questions about what services there was.

Silage wrap collections was raised as a matter of urgency as many farmers have 2-3 years build-up of waste that is currently being burnt. The environmental issues around this are both for atmospheric emissions and leachate to the river system.

Community members who do not have a kerbside collection cautiously raised desire for having one. However, they were cautious around the cost and raise of rates that it may impost. A kerbside rate charge of mid \$400 was off-putting but \$180-\$200 for a recycling service was approachable. This also included the desire for some but not other services. One member explored the idea around wanting to be charged less for putting his bin out less frequently and another for wanting a recycling bin but not a FOGO bin.

A discussion around the collection extent and cost for the Khancoban run was had. Potential for a subcontract with Towong Shire was tossed in as a cost effective partnership option. It was expressed that the opening hours were confusing and related to illegal dumping. That opening all days on the weekend is desired.

The use of Khancoban tip by people from Towong Council was highlighted as a potential issue.

Tumut

On the evening of the 28 May 2019 fifteen members of the community from Talbingo, Tumut and Adelong attended the workshop at the Tumut Bowling Club. There was representative from a Tumut facility, farmers and former government employees. Throughout the session it was clear that there was a great concern about waste generation. Much of the conversation focused on waste avoidance i.e. less packaging, bring your own bag and education and community engagement for consumption behavioural change. There was a united support for education in schools and a suggestion for the establishment of a community waste working group.

There was also discussions around farmer's waste, specifically silage and hay and fruit tree netting. Additional to the opportunity for recycling this material there was a concern for animal welfare issues resulting from this material in the landscape and illegal burning and landfilling.

The topic of FOGO service was discussed in great detail, where a genuine interest was displayed when it was highlighted that food of all kinds (meat, fish, bones, animal faeces, scrapings, pantry goods, bread, flour) could be included. Whilst some rural-living residents remained firm that the service would be excessive for their need, others could see the benefit of diverting foods.

The discussion also dealt with the concept that residents should only pay for the services they use, which was raised in Tumbarumba also. This was highlighted both to incentivise avoidance but also for fairness (polluter pays principle). However, consultants highlighted that whilst encouragement for waste reduction is important, logistically kerbside collections are made viable through the collective use. The consultant also highlighted that as a council increasing the kerbside services to include FOGO aims to in the future reduce the collections of residual waste and thus encourage avoidance for a council-wide application.

Business

On the 28 May 2019 two business engagement sessions were held; one in Tumbarumba and one in Tumut. Representatives from Forestry Corporation of NSW, Visy, Elliott's Landscape Supplies and Valmar Support Services attended the sessions.

Visy is a key producer of waste in the council area, most of which is currently being transported out of the area. Visy expressed interest in partnership and innovative solutions for waste streams. Specifically an organic bi-product was raised as a potential for compost inclusion and a sand bi-product as a potential for either road base or compost. Visy have a bio fuel incinerator on site and expressed that there may be an opportunity for outside stream to be included in this. Some of their bigger material is sent to an incinerator plant in Melbourne so there may be an opportunity to long term include this in a waste to energy plant should a local solution be found. Currently, Visy is transporting recycled paper and cardboard products from urban centres, some of which have high contamination (10-20%) which poses an issue in their decontamination process. This highlights that Visy is a keen advocator for clean paper and cardboard waste. Visy also expressed interest in engaging with Council with education campaigns.

The Forestry Corporation's main issue is illegal dumping of both green waste and household waste. Some rare reported incidents include contractor waste being dumped. For the Tumbarumba region the hot spot of dumping was anecdotally described to be the surroundings of the waste transfer station. This highlighted that increased opening hours may assist in reducing the dumps. It was brought to the table that the incidents should strategically be reported to feed into Council's records so that any future illegal dumping project have data to base decision on.

Valmar expressed an interest in expanding operation to include potentially both composting and increased recovery of construction material.

Elliott's highlighted the need for better construction material recovery as it poses an operational issue to fitting into the semi-trailer and an opportunity lost.

COMMUNICATION

The new Snowy Valleys Council Zero Waste Strategy will be advertised to the community and be reported back to Assets and Infrastructure, seeking feedback and comment. The strategy will then be reported to Council for consideration and possible adoption into the management plan and 2020/2021 budget.

Attachments

- 1 Draft Zero Waste Strategy (under separate cover) [⇒](#)

10. MANAGEMENT REPORTS**10.6 DRINKING WATER QUALITY POLICY - FOR PUBLIC EXHIBITION**

REPORT AUTHOR: COORDINATOR WATER & WASTEWATER
RESPONSIBLE DIRECTOR: DIVISION MANAGER ASSET PLANNING & DESIGN

EXECUTIVE SUMMARY:

This report presents the Snowy Valleys Council (council) Drinking Water Quality policy, demonstrating Council's commitment to compliance with the requirements of the *Public Health Act 2010* and the implementation of a Drinking Water Management System (DWMS).

A DWMS is quality assurance program and a road map to the activities that Council undertakes to ensure the provision of safe drinking water to its customers. The amalgamation of Tumbarumba Shire Council and Tumut Shire Council in 2016 necessitated the development of a new DWMS for Snowy Valleys Council, with a new DWMS developed in the 2017/18 financial year.

Councillors are responsible for adopting a Drinking Water Quality policy, whilst the responsibility for the DWMS is delegated to the Director Assets and Infrastructure and relevant employees.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the report on the draft Drinking Water Quality Policy from the Coordinator Water and Wastewater.**
- 2. In accordance with the Local Government Act 1993 Section 160, place the Drinking Water Quality Policy on public exhibition for a period of no less than 28 days.**

BACKGROUND:

The *NSW Public Health Act 2010(ACT)* was passed by Parliament at the end of 2010. The Act includes a requirement for water utilities to produce a Quality Assurance Program (QAP), also known as a Drinking Water Management System, for the supply of safe drinking water to their customers.

The former Tumbarumba Shire Council and Tumut Shire Council each had a Drinking Water Management System, although only Tumbarumba had adopted a Drinking Water Quality policy. The Council amalgamation in May 2016 necessitated the development of a new Drinking Water Management System for Snowy Valleys Council and an associated Drinking Water Quality policy.

Council successfully received funding assistance from NSW Health for the development of a new DWMS, with Viridis Consultants being selected and funded by NSW Health accordingly. The new DWMS for Council was developed and completed in the 2017/18 financial year.

REPORT:

Council is committed to managing its drinking water supply systems to provide safe, high quality drinking water which consistently meets the requirements of the Australian Drinking Water Guidelines (ADWG), consumer expectations and regulatory requirements.

The development and implementation of a new DWMS demonstrates a commitment to drinking water quality management throughout Snowy Valleys Council by:

- Defining the roles and responsibilities with regard to providing high quality drinking water;

- Identifying and assessing the risks associated with the drinking water system, and introducing controls, preventative measures, appropriate training procedures and emergency response plans to protect drinking water quality and public health;
- Adopting a measurable improvement plan;
- Reinforcing the ongoing and active involvement of all staff with senior management to ensure actions and policies support the management of drinking water quality.

The DWMS is based on the 12 Elements, 32 Components and 76 Actions in the Framework for Drinking Water Quality Management as stated in the Australian Drinking Water Guidelines 2011. The DWMS is to be reviewed internally on an annual basis and by independent parties every five years or as advised by NSW Health.

The Drinking Water Quality policy demonstrates Council's commitment to the provision of safe drinking water, of which the DWMS is an integral component.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

The DWMS and policy links to the following Community Strategic Plan:

- 3.4 Protect and manage local air quality, waterways, rivers and streams;
- 3.5 Partner and support other agencies to protect local fauna and biodiversity ecosystems;
- 4.2 Deliver a communication strategy which ensures the community receives information in a timely and convenient;
- 5.4 Provide a program to deliver and improve public amenities and infrastructure which meets an acceptable community standard.

SUSTAINABILITY ASSESSMENT:

| | Positive | Negative |
|---------------|--|-----------------|
| Social | Ensures continuous potable water supply to the community. | Nil |
| Environmental | Ensures water is used in a sustainable manner and that waste from treatment is managed appropriately. | Nil |
| Economic | Providing water services to the community at an appropriate cost. | Nil |
| Governance | Council provides appropriate water management systems in line with best practice management and NSW Health requirements. | Nil |

Financial and Resources Implications

Council's water supply operations, administration and maintenance (OAM) costs for the management of water quality are budgeted each year, with revenue received through the fees and charges for water services.

Council's Fees and Charges are adopted each year; however, the underlying charges are derived from the former Tumut Shire 30-year Financial and Pricing Plan (FINMOD 2016) for water supply and sewerage services.

Costs and Benefits:

The drinking water quality policy and DWMS ensures that issues with water quality management are identified proactively through risk management; which enables planning for any continuous improvement across OAM or capital works.

Policy, Legal and Statutory Implications:

The NSW Public Health Act 2010 (ACT) was passed by Parliament at the end of 2010. The ACT includes a requirement for water suppliers to produce a Quality Assurance Program (QAP) for the supply of safe drinking water to its customers.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

The DWMS forms the quality assurance program for managing risk in the Council drinking water supply system. The risk assessment approach used to develop the DWMS requires an understanding of the entire water supply system, the hazards and events that can compromise drinking water quality and the preventative measures and operational measures that could and/or are already established to assure safe and reliable drinking water.

OPTIONS:

Council is legally required to operate under a DWMS, as such, the development of a policy and all applicable documentation is required.

Council can choose to:

1. endorse the proposed Drinking Water Quality Policy;
2. not endorse the proposed Drinking Water Quality Policy;
3. amend the policy and endorse the proposed Drinking Water Quality Policy.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

NSW Health, NSW Department of Industry - Water and relevant Council staff were integral to the development of a new Drinking Water Management System.

Attachments

- 1 Draft Drinking Water Quality Policy (under separate cover) [⇒](#)

10. MANAGEMENT REPORTS**10.7 HOME DIALYSIS REBATE POLICY - FOR PUBLIC EXHIBITION**

REPORT AUTHOR: COORDINATOR WATER & WASTEWATER
RESPONSIBLE DIRECTOR: DIRECTOR ASSETS AND INFRASTRUCTURE

EXECUTIVE SUMMARY:

Snowy Valleys Council (Council) recognises that water is an important component of kidney dialysis. Dialysis machines use large volumes of water and rely on an uninterrupted supply of water for continuous operation. Customers choosing to undertake home dialysis will incur water accounts higher than normal due to increased water consumption.

Council is not required to provide financial relief to customers choosing to undertake home dialysis; however, as home dialysis is often the only feasible option for people living in rural or remote communities, unless they are willing to relocate, some relief is considered appropriate to improve their quality of life.

This report proposes a policy in which Council continues to provide financial relief for home dialysis patients.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the report on the draft Home Dialysis Rebate Policy to the 15 August 2019 meeting from the Director Assets and Infrastructure.**
- 2. In accordance with the *Local Government Act 1993 Section 160*, place the draft Home Dialysis Rebate Policy on public exhibition for a period of no less than 28 days.**

BACKGROUND:

The former Tumut and Tumbarumba Shire Council's provided home dialysis rebates for customers; Tumut indirectly through Fees and Charges in selected financial years and Tumbarumba as part of a former water and sewer policy.

Tumut provided a fifty percent reduction to water bills for patients undertaking home dialysis, whilst Tumbarumba provided a reduction equal to the water used by individual dialysis machines on an annual basis, the amount which had to be indicated by the customer.

REPORT:

A number of water suppliers in NSW offer a special dispensation for haemodialysis patients, providing between 80 to 400 kL of water per year without charge. The dispensation varies between different water suppliers and the water used by patients is variable depending upon their needs and their machine.

Council is not obligated to provide financial assistance to customers undertaking home dialysis; however, a rebate offers several benefits including:

- social and financial: home dialysis is often the only feasible option for people living in rural or remote communities, unless they are willing to relocate; a rebate provides additional support for customers to remain in their own home;

- rebates enable Council to quickly identify vulnerable customers in the event of a water quality incident, which otherwise would not necessarily be known;
- rebates are an act of good faith and are in the interest of good public relations.

Council proposes to provide an initial fixed quarterly water usage dispensation of 30 kilolitres, where it is confirmed that a dialysis machine is being used by a resident of a property.

The 30 kilolitre allowance per quarter is determined as follows: the NSW dialysis rebate range is 80 to 400 kilolitres per annum, with 240 kilolitres comprising the mid-range. A 50 percent allowance from Council is 120 kilolitres per annum or 30 kilolitres per quarter.

The allowance is provided on the water account sent directly to the property owner, or real estate agent in the case of a rental property. It is assumed that if a property is a rental, and a tenant is compliant with this policy, then the allowance is passed onto the tenant, where relevant. Further details of the rebate are contained in the attached policy.

Fixed quarterly rebates enable a more efficient service provision by Council, whilst addressing the concern of only providing customers with a rebate at the end of each financial year. Capping rebates ensures that any volume misuse is limited.

Pending feedback on the policy; it will be presented to Council for adoption.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

The Dialysis Rebate Policy links to the following strategy in the Community Strategic Plan (CSP):

1.2 Provide accessible services and initiatives which support and contribute to wellbeing across all stages of life.

SUSTAINABILITY ASSESSMENT:

Sustainability indicators for the Dialysis Rebate Policy are shown below:

| | Positive | Negative |
|---------------|--|-----------------|
| Social | Provides financial relief supporting customers who depend on home dialysis, assisting with quality of life. | Nil |
| Environmental | Minimal impact on quantity of water extracted from water sources; ensures Council is using water responsibly in a manner commensurate with societal needs. | Nil |
| Economic | Providing water services to community at an appropriate cost considering circumstances necessary for living. | Negligible |
| Governance | Council provides and regulates appropriate water management systems. | Nil |

Financial and Resources Implications

This policy will result in a very minor loss of income for water consumption depending upon the number of customers using home dialysis.

The application process requires written evidence from a registered medical practitioner or hospital indicating that the resident is required to undertake home dialysis treatment, as such; there is reduced scope for misuse of the rebate.

The adoption of a streamlined method of applying rebates enables the efficient processing of applications by Council employees.

Costs and Benefits:

The expected costs of introducing this policy are negligible.

The expected benefits include: increased efficiency of service, social/community benefits enabling residents requiring such dialysis to remain in their own home, and reputational benefits for Council as a compassionate organisation regarding health matters.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Not applicable; Council is not obligated to provide a rebate. The policy limits options for misuse by residents.

OPTIONS:

As Council is not obligated to provide a rebate to home dialysis customers, Council can choose to:

- endorse the proposed Dialysis Rebate Policy;
- not endorse the proposed Dialysis Rebate Policy;
- amend the policy and endorse the proposed Dialysis Rebate Policy.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

The policy will be placed on public exhibition for a period of 28 days for the purpose of community feedback.

Attachments

- 1 Draft Home Dialysis Rebate Policy (under separate cover) ⇨
- 2 Draft Home Dialysis Rebate Application Form (under separate cover) ⇨

10. MANAGEMENT REPORTS**10.8 TREE MANAGEMENT POLICY - FOR PUBLIC EXHIBITION**

REPORT AUTHOR: DIRECTOR ASSETS AND INFRASTRUCTURE
RESPONSIBLE DIRECTOR: DIRECTOR ASSETS AND INFRASTRUCTURE

EXECUTIVE SUMMARY:

Snowy Valleys Council has a duty of care to take reasonable measures within its budgeted resources to manage the risks arising from trees under Council control. The DRAFT tree management policy provides direction and a consistent approach to the management of trees, balancing our obligation to manage the risks to the community's safety and infrastructure, and acknowledging the significant benefit that trees have to the wellbeing and amenity of the community.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the report on the Draft Tree Management Policy from Director Assets and Infrastructure.**
- 2. In accordance with the Local Government Act 1993 Section 160, place the draft Tree Management Policy on public exhibition for a period of no less than 28 days.**

BACKGROUND:

Both the former Tumut and Tumbarumba Shire Councils maintained policies and plans for the management of trees under Council control. These policies provided direction on principles and process for tree management.

- Tumut Council had a Tree Management Policy which was last amended in October 2013.
- Tumbarumba Shire Council worked under a 'Street and Open Space Tree Management Plan' approved in October 2013.

Both the policy and the plan aimed to provide a position that recognised the importance of trees within the landscape, coupled with the need for effective management of the trees to ensure safety to the general public was maintained.

REPORT:

A renewed focus on Council's tree management has occurred following concerns expressed by residents and Councillors regarding the recent removal of mature trees in the urban landscape. This recent focus has been addressed in various ways:

- A briefing for Councillors on current tree management practices, including advice on trees listed for removal or remedial works
- Consideration of the current tree management policies and the level of delegation to staff
- Options for tree management i.e. a significant tree register; tree management procedure/strategy

The existing tree policy and plan as described have now been reviewed, revised and condensed into one policy for Snowy Valleys Council. In this process, research has been undertaken of other

Councils' tree policies including: Wingecarribe Shire Council, Eurobodalla Shire Council, City of Wagga Wagga; Coonamble Shire Council and Cootamundra-Gundagai Regional Council.

The key points of the DRAFT Tree Management Policy are:

- Council recognises the value of trees and will seek to preserve trees that add value to the community
- Priority will be given to public safety issues being addressed over amenity
- Council will undertake inspections of trees on a reactive basis (from customer requests), utilising qualified arborists and determine priority of works against Council's enterprise risk management framework

Information provided by Snowy Valleys Council's Corporate Risk Management Officer regarding tree best practice and risk management has been incorporated. Assets staff were also consulted regarding the new draft policy and provided valuable feedback.

Further, the Policy recognises the need for further strategy and procedure development in accordance with the principles set out in the policies contents. The tree management strategy is not funded within the current financial year, and will be prioritised within Council's 2020/21 proposed budget for consideration.

The tree management procedure will be developed by staff over the current financial year.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 5: Our Infrastructure

Delivery Outcomes

5.2 Provide well maintained safe, vibrant and accessible community spaces and facilities

SUSTAINABILITY ASSESSMENT:

| | Positive | Negative |
|---------------|--|-----------------|
| Social | Policy recognises the social benefits of trees Emphasis on public safety is contained in the policy | Nil |
| Environmental | Recognition of the benefit of trees within the environment Significant trees registered with national tree register | Nil |
| Economic | Beautification of streets has the potential to encourage economic development | Nil |
| Governance | Associated legislation and Council documents considered Best practice incorporated into policy Significant trees registered with national tree register Priority given to public safety over amenity/environmental issues - risk management and assessment of trees | Nil |

Financial and Resources Implications

Urban street tree operations and maintenance for the 2018/19 financial year actual cost was \$255,176.

The current budget (2019/20) for urban street tree management is \$260,400.

Costs and Benefits:

The policy does not require an increased investment over that which is allocated. However, future consideration of a tree management strategy may require additional funding depending on the outcomes and recommendations of the strategy.

Policy, Legal and Statutory Implications:

In accordance with the *Local Government Act 1993 Section 160*, place the draft Tree Management Policy on public exhibition for a period of no less than 28 days allowing for public submissions.

Other related legislation to be taken into consideration by relevant staff:

- *Local Government Act 1993*
- *Roads Act 1993*
- *Civil Liability Act 2002*
- *Civil Aviation Safety Regulations 1998, MOS part 139*

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

| Risk Category | Commentary |
|-------------------------------------|---|
| Service Delivery | Prioritisation of high risk of failure trees is critical to maintain Council's duty of care. A robust method of assessment and prioritisation is required to be maintained and delivered upon. |
| Human Resources | Continually maintaining arborist qualifications for arborist staff is necessary for Council to achieve the intent of the policy |
| Work Health & Safety | Risks are managed according to Council's Work Method Statements and safety systems |
| Financial | Council may face increased funding costs if a significant amount of tree works is required within a given financial year |
| Environmental | Requirements to consider and assess environmental factors will be contained within the Tree Management Procedure |
| Stakeholders | Notification of the public and key stakeholders will be contained within the Tree Management Procedure |
| Corporate Governance and Compliance | Council's insurer stipulates the level of risk associated with the insurance cover provided to Council. The insurer regularly audits Council's systems for tree management given the risk nature of the trees in public spaces |
| Reputation | Council may be criticised for not taking rapid action to mitigate issues, particularly if an incident occurs. Conversely, Council may be criticised for removing or pruning a tree which is perceived to be in good health by the public. |

OPTIONS:

Council may:

- Resolve to adopt the recommendation for a new Snowy Valleys Council Tree Management Policy.
- Resolve to amend and adopt the recommended new Snowy Valleys Council Tree Management Policy.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

The formulation of this draft policy has incorporated research, communication and consultation with other Councils' Tree Management Policies; Council's Corporate Risk Management Officer and Assets staff.

Consideration of comments from the public exhibition of the policy will be considered and reported to Council at the close of the exhibition period.

Attachments

- 1 Draft Tree Management Policy (under separate cover) [⇒](#)

10. MANAGEMENT REPORTS**10.9 TUMUT CBD ACCESSIBILITY AND AMENITY PROJECT – SCOPE DEFINITION**

REPORT AUTHOR: ACTING DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT
RESPONSIBLE DIRECTOR: ACTING DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT

EXECUTIVE SUMMARY:

This report is presented to Council to determine the scope of the Tumut CBD Upgrade project, following consultation with the Tumut Chamber of Commerce.

It is recommended that the Council agree the proposed scope of the project and proceed to consolidating the designs, construction methodology, construction timelines and cost plan for the project.

RECOMMENDATION:**THAT COUNCIL:**

1. Receive the report on Tumut CBD Accessibility and Amenity Project – Scope Definition, from Acting Director Strategy, Community & Development
2. Confirm that the scope of the Tumut CBD Accessibility and Amenity Project is to upgrade the streetscape of Wynyard St, including roundabouts, between Capper and Fitzroy Streets, Tumut, within the budget of \$1.76m, consisting of the following objectives:
 - a. Incorporating new paving with aesthetic themed design, ensuring pavers are hard wearing, stain resistant, non-slip and suitable for the expected weight/vehicle use in all areas such as driveways
 - b. Additional plantings and landscaping
 - c. Upgraded and new street furniture, including seating and tree surrounds; upgraded and new rubbish bins including recycling options; new bike racks, tree surrounds and repainted bollards and light poles
 - d. Upgraded pedestrian crossing
 - e. Review of loading zones, noting issues raised by the Tumut Chamber of Commerce in respect to the limited loading areas currently available in the CBD;
 - f. Limiting disruption to retailers by undertaking the works outside of the main Christmas trading period in consultation with the businesses, and in small sections, maintaining entrances to enable customer, disabled and pram access
 - g. Ensuring appropriate signage and advertising during the construction process, notifying shoppers that Tumut CBD is “open for business.”
3. Endorse progressing with consolidating the designs, construction methodology, construction timelines and cost plan for the delivery of Tumut CBD Accessibility and Amenity Project.
4. Receive a further report on progressing this project to the construction phase.
5. Continue to advocate to government for additional funding to complete the project.

BACKGROUND:

As part of the Stronger Communities Infrastructure Fund round 1, Council received \$1.76million to deliver a Tumut CBD Development Accessibility and Amenity Project. This project initially envisaged the development of a car park in the centre of Tumut CBD involving amassing a number of parcels of land through acquisition.

In April 2019, Council resolved to cease the project due to the difficulties in acquiring land for car parking and instead proceed with a streetscape upgrade of Wynyard and Russell Streets. The resolution of Council in April 2019 is as follows:

THAT COUNCIL:

1. *Receive the report on Tumut CBD and Parking Amenity from the Acting Director, Strategy, Community and Development.*
2. *Cease the Snowy Valleys Council project to purchase Part Lot 22 DP 1097085; and Part Lot 2 DP222218 Wynyard Street Tumut, and*
3. *Proceed with a streetscape upgrade of a section of Wynyard Street and Russell Street Tumut:*
 - a) *Wynyard Street from Capper Street to Fitzroy St;*
 - b) *Russell Street from Richmond St to Coles Park entrance; and*
 - c) *Wayfinding signage and upgrade to the Fuller St car Park*
 - d) *Wayfinding signage to all CBD toilet facilities*
4. *Continue to investigate options (buy/lease space) for toilets and car parking in the Tumut CBD.*

REPORT:

Since the resolution of April 2019, Council staff have facilitated consultation with the business community through the Tumut Chamber of Commerce to determine their aspirations for the main shopping precinct of Tumut led by engagement specialist Acorn Creative. The project team also developed concept plans and cost estimates from a Quantity Surveyor to determine costs for construction of the project (attachment 1).

Concept Plans

The Concept Plans for the full redevelopment of Russell and Wynyard Streets have been costed at \$3,425,892 which includes overheads, escalations and design costs. The scope of the functional designs was to understand full implementation costs of the project - including repaving, new trees and plantings, upgraded and new seating, upgraded and new rubbish bins, repainted bollards and light poles, tree surrounds and upgraded pedestrian crossing – and for the purposes of consultation. The most significant cost in the project is paving which represents over 50% of the estimated total project costs as follows:

- Demolitions - \$298,640
- Street Furniture - \$378,000
- Landscaping - \$311,896
- Paving – \$1,417,460
- Lighting – \$15,000

The full scope of the project cannot be afforded with the available funding, therefore assessing the most preferred and affordable scope has been the focus of the consultation.

Consultation

Robust consultation was undertaken with the Tumut Chamber of Commerce (Chamber) as the appropriate representative body for businesses in the Tumut CBD. The consultation provided three options for consideration by the Chamber at a meeting in June 2019. The presentation provided to the Chamber is contained in this report as attachment 2. The Chamber resolved to deliberate further and recently, council received a supportive letter (attachment 3), stating that the Chamber's preference is for Option A. Option A, as outlined in the attached presentation, provides the option of a full upgrade of Wynyard St, from Capper St to Fitzroy St; leaving the upgrade of Russell St, from Merivale St to Fuller St as a second and later stage once further funding is secured. The Chamber also urged Council to consider upgrading Russell St as a priority, when funding becomes available.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 1: Towns and Villages

Delivery Outcomes

1.1 Create welcoming towns and villages that are vibrant, accessible and foster a sense of community

Operational Actions

1.1.1 Explore funding options to assist in "Activate Tumut CBD" Strategy

SUSTAINABILITY ASSESSMENT:

| | Positive | Negative |
|---------------|--|---|
| Social | Providing improved amenity to the Tumut CBD for visitors and the community | Some members of the community may be disappointed with proceeding with a limited scoped project |
| Environmental | Nil | Nil |
| Economic | Improving amenity will assist with attracting visitors and shoppers to the town | There will be some impact to pedestrian access in Wynyard St, while works are underway |
| Governance | Prudent decision making to ensure that projects and services are delivered within budget | Some members of the community may be disappointed with proceeding with a limited scoped project |

Financial and Resources Implications

This project has been funded in the 2019/20 budget for \$1.76m through the Stronger Communities Infrastructure Fund round one.

Policy, Legal and Statutory Implications:

There are no known legal or statutory implications for Council

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

There is a significant risk that this project cannot be completed within the timeframes of the grant funding being 31 December 2019. Delivery of this project will be impacted by Council's undertaking to the business community that efforts will be made to limit the impact on Christmas trading. This may have an impact on Council's reputation; however, officers will be requesting an extension of time from the funding body.

OPTIONS:

Options considered to reduce the scope to within the project budget were:

- a) (Recommended) Complete Stage One as identified in concept plan to a value of \$1.7M (funded by grant received) and seek further funding for Stage Two estimated to cost a further \$700,000
- b) Undertake feature paving along both Wynyard & Russell Streets with landscaping and refurbished street furniture to the value of \$1.7M
- c) Prioritise \$1.7M in works across both Wynyard and Russell Streets in conjunction with the Chamber and seek further funding for remainder of works.
- d) Complete stage one as identified in concept plan and fund balance of project from reserves?

These options could be considered by Council as an alternative motion to the recommendation in this report, however the recommendation is for Council to proceed with Option A.

COUNCIL SEAL REQUIRED:

The council seal is not required to be fixed until selection of a contractor is made

COMMUNITY ENGAGEMENT AND COMMUNICATION:

For the purpose of informing scope of works, consultation was undertaken by Acorn Creative to inform business owners and operators of the forthcoming works, the impacts of these works, the opportunities the finished project presents and the opportunity to participate in elements of the design process. The process identified channels of communication for stakeholders to contact the project team to enquire about the status of works, provide feedback or raise an issue.

Further to direct stakeholder engagement, general information on the process was distributed to the wider community via council's website and local newspaper.

The direct consultation process with the Chamber of Commerce was undertaken between 1 June and 7 July. Stakeholders consulted were business owners and their employees, key employers within the CBD of Tumut, internal staff and councillors, via various means; such as one-on-one meetings, presentations, emails and flyers. Digital communications are also being utilised both in the consultation and delivery phases of the project.

Future consultation is planned as the project moves from design through to construction.

Attachments

- 1 Tumut CBD Accessibility and Amenity Project concept plans (under separate cover) [⇒](#)
- 2 Response letter from Tumut Chamber of Commerce (under separate cover) [⇒](#)
- 3 Stakeholder consultation presentation (under separate cover) [⇒](#)

10. MANAGEMENT REPORTS**10.10 END OF YEAR OPERATIONAL PLAN UPDATE REPORT 30 JUNE 2019**

REPORT AUTHOR: STRATEGIC PLANNING & ENGAGEMENT OFFICER
RESPONSIBLE DIRECTOR: ACTING DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT

EXECUTIVE SUMMARY:

The Operational Plan update provides a snapshot of actions status from the 2018-2019 Operational Plan as at 30 June 2019.

A full report of Councils performance against the Operational Plan will form part of the Annual Report which is required to be adopted by Council prior to 30 November 2019.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the Report on End of Year Operational Plan Update from the Acting Director, Strategy, Community and Development**
- 2. Notes the End of Year Operational Plan Update Report as at 30 June 2019**

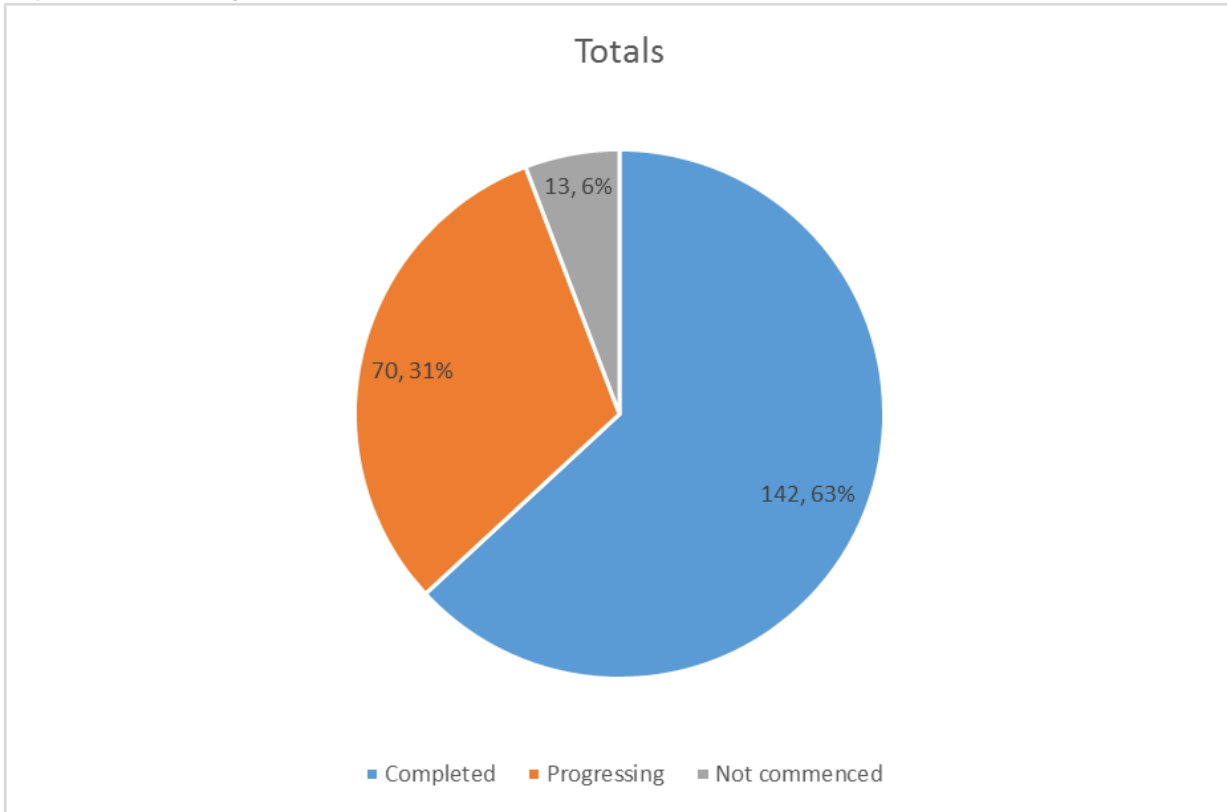
BACKGROUND:

The yearly Operational Plan update provides Council with the opportunity to report to the community and government stakeholders on its progress and accomplishments over the past 12 months against those objectives contained in the Delivery Program.

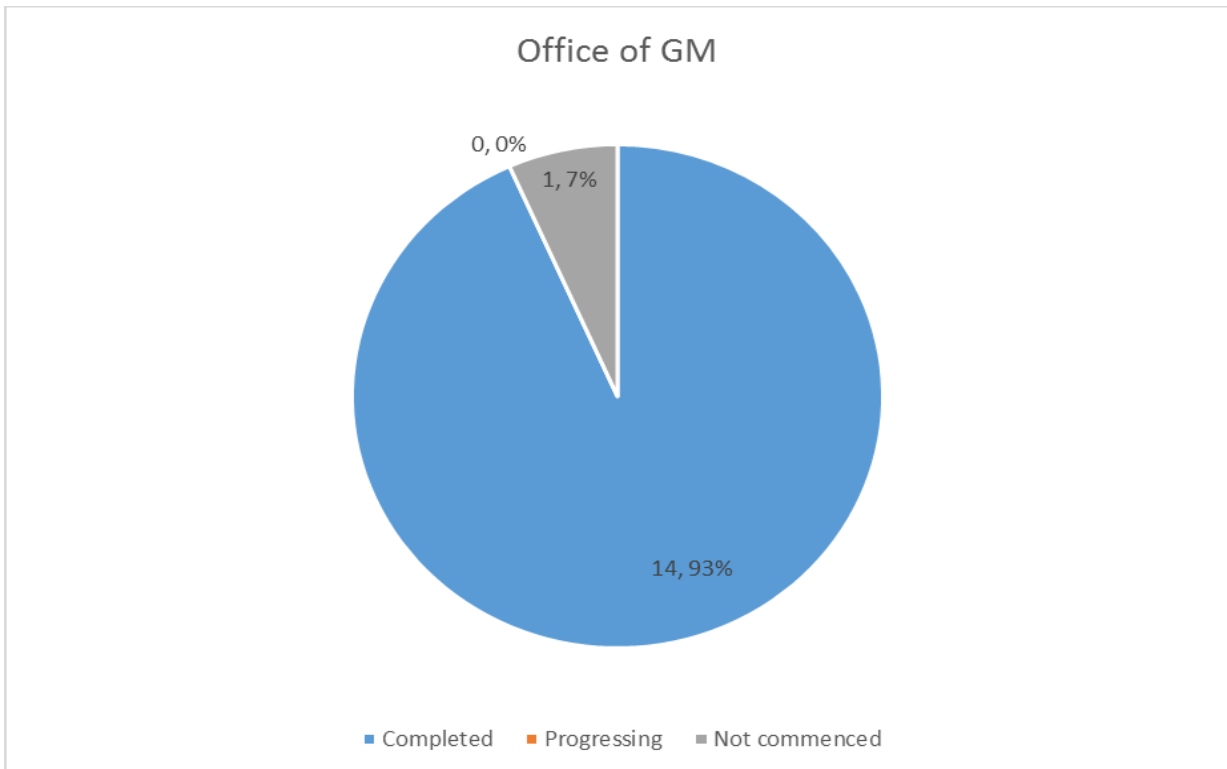
REPORT:

The Snowy Valleys Council yearly operational plan has been prepared in accordance with the Local Government Act, The local Government (General) Regulation and the Office of Local Government's Integrated Planning and reporting Guidelines.

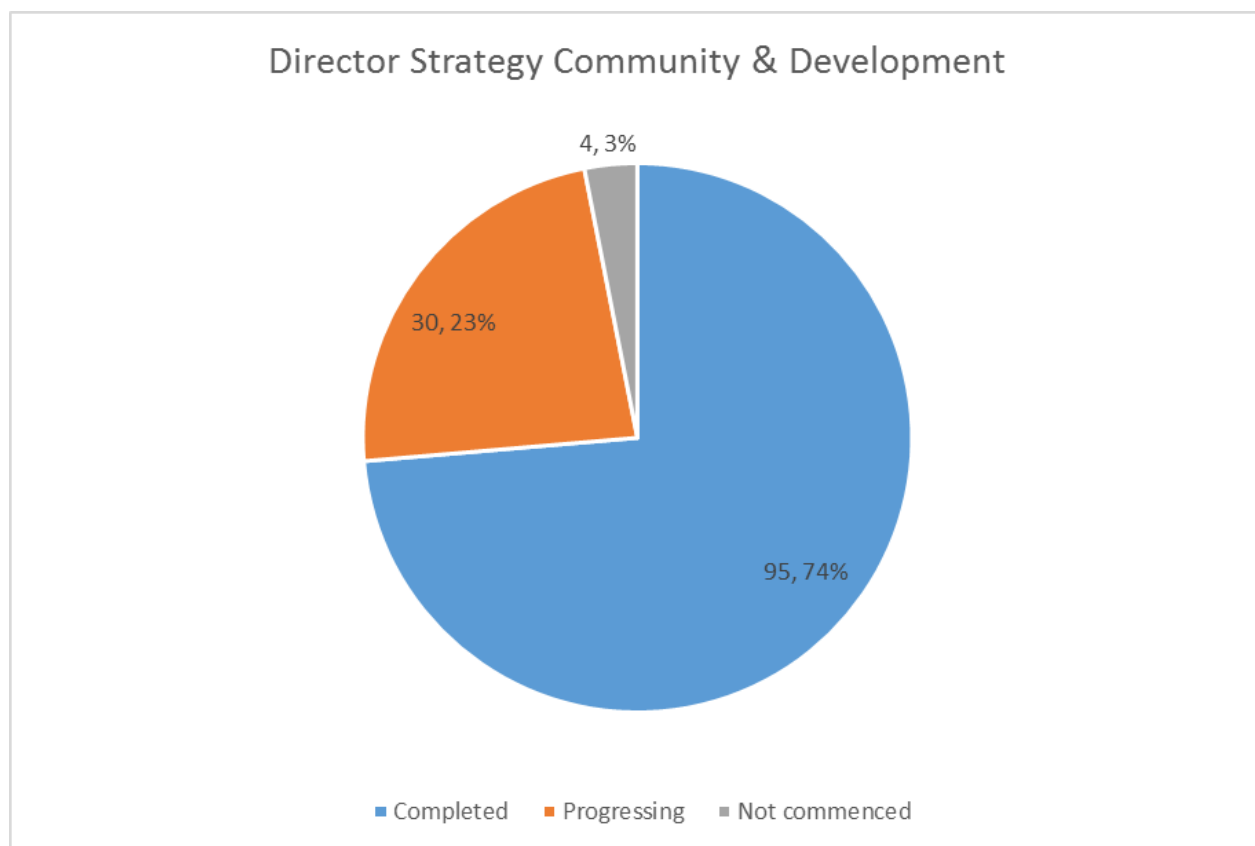
The following is a breakdown of actions Completed, Progressing or not commenced, including an explanation of why tasks have not been commenced.



Overall, the organisation is showing 63% of committed operational plan tasks completed with 31% in progress and 6% not commenced. A breakdown by directorate area is following:



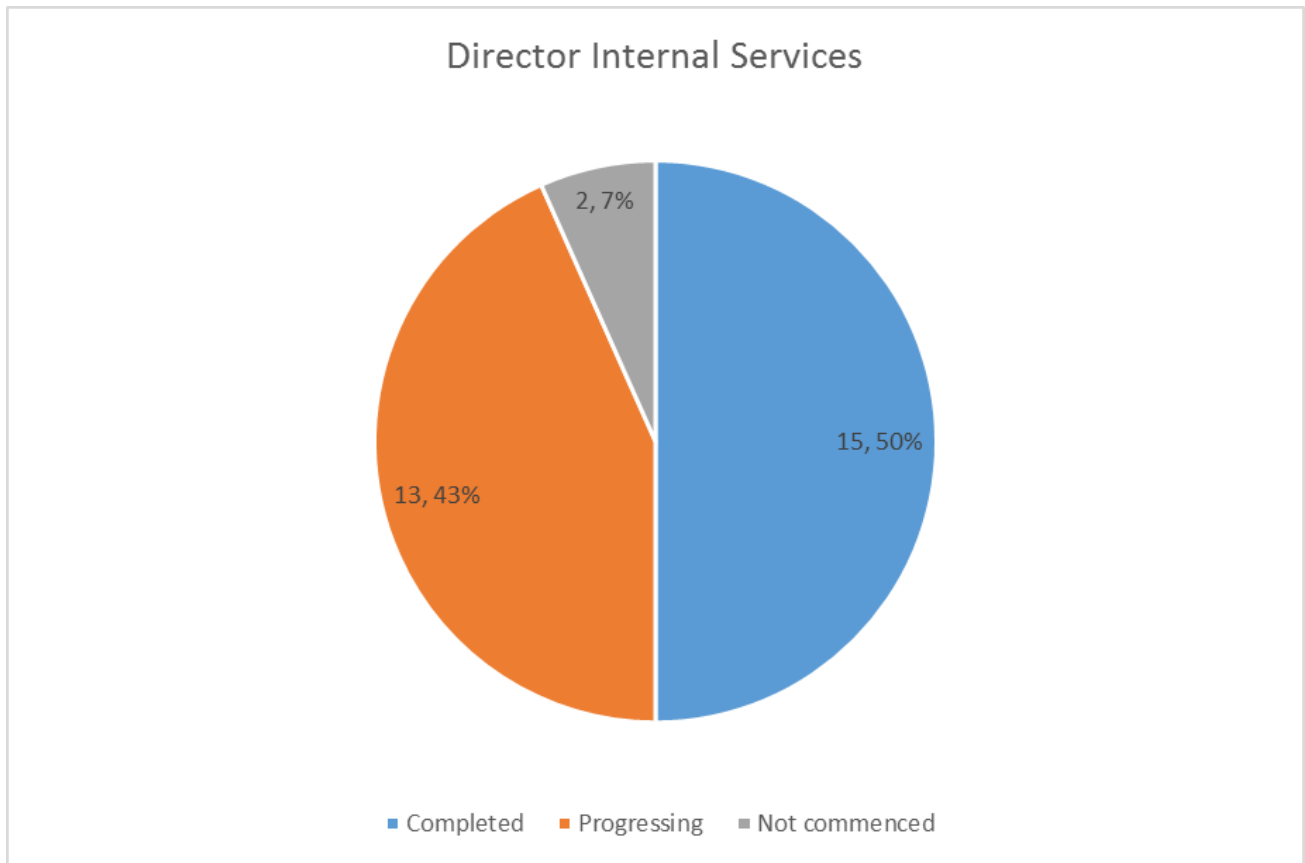
Action 2.6.4 Investigate the development of knowledge and other beneficial exchanges with our Sister City Morris, Illinois USA - *Currently unfunded and low priority*



Action 1.1.19 Implement CBD Parking Strategy across Snowy Valleys Council - An SVC Parking strategy has not been budgeted and could not be achieved internally due to other priorities and resource constraints – Local Environmental Plan, Local Strategic Planning Statement, Local Community Participation Plan

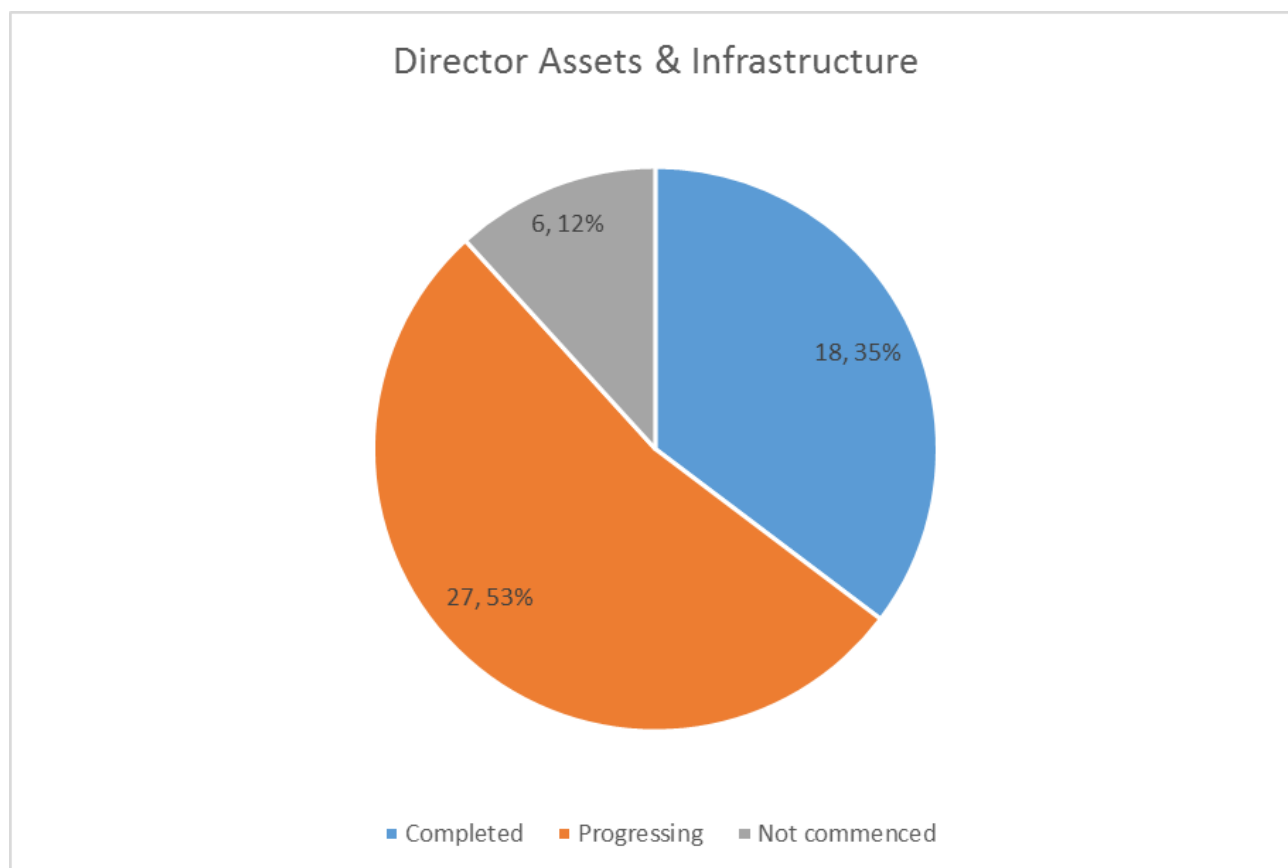
Action 1.3.11 Prepare an Aboriginal cultural heritage impact assessment tool for development proposals by March 2019. - The Aboriginal Cultural Bill has not been passed in Parliament therefore the matter cannot be acted upon.

Action 4.1.4 Undertake Community engagement for place making initiatives - Place making initiatives have not been decided upon yet therefore Community Engagement cannot be undertaken at this time.



Action 4.4.7 Implement telephony data capture to support improved customer service - Will not commence due to not having any funding allocated in current financial year.

Action 4.3.3 Develop and implement ICT Strategy - Not funded in 18-19



Action 1.7.2 Develop a framework to review lease arrangements for community assets - Resources not allowing commencement of this project yet

Action 1.3.13 Investigate establishment of a significant tree register for the LGA - No funding allocated

Action 1.8.1 Develop concept plan for Stage 3 of Snow view Estate - Rolled over 19/20

Action 1.9.5 Finalise current stage of Independent Living Units in Tumberumba - Rolled Over 19/20

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

**Integrated Planning and Reporting Framework:
CSP Outcome 2028**

Theme 4: Communication & Engagement

Delivery Outcomes

4.3 Council has sound organisational health and has a culture which promotes action, innovation, accountability and transparency

SUSTAINABILITY ASSESSMENT:

| | Positive | Negative |
|---------------|---|---|
| Social | Ensuring adequate services are provided to the community and transparent reporting provides confidence in Council's ability to deliver on the community's priorities. | Some projects and initiatives have not been delivered as first planned and therefore may provide a source of contention for the community |
| Environmental | Reporting on the provision of services that improve environmental outcomes | Nil |

| | Positive | Negative |
|------------|---|---|
| | within Council's area of influence | |
| Economic | The Annual report assists in improving community and investor confidence in the region through demonstration of gradual improvement in delivery and of key economic initiatives | Nil |
| Governance | This report is required to demonstrate to the community and government the appropriateness and transparency of Council's decision making processes | Transparency and accuracy of reporting may be a source of community criticism |

Financial and Resources Implications

Nil

Costs and Benefits:

Nil

Policy, Legal and Statutory Implications:

Local Government Act 1993 Act s404 (5) act

Report on progress with respect to the principal activities detailed in the Delivery Program.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Nil

OPTIONS:

No options are considered necessary and the half yearly operational plan update is a requirement under the Local Government Act 1993.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Consultation

The strategic planning and engagement officer sought the relevant information regarding the individual actions from the relevant responsible officers

Attachments

- 1 Quarterly Operational Plan Snapshot Q4 Executive Level (under separate cover) [⇒](#)

10. MANAGEMENT REPORTS**10.11 DISABILITY INCLUSION ACCESS REFERENCE GROUP AND COMMUNITY WELFARE COMMITTEE**

REPORT AUTHOR: DIVISION MANAGER COMMUNITY SERVICES
RESPONSIBLE DIRECTOR: ACTING DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT

EXECUTIVE SUMMARY:

The purpose of this report is to present a proposal for the combining of two Council Committees who have similar purposes to have the Disability Inclusion Access Reference Group (DIARG), as the major Committee and Community Welfare Committee (CWC) as a sub-Committee reporting through the DIARG.

RECOMMENDATION:

1. **Receive and note the report on the Disability Inclusion Access Reference Group (DIARG) and Community Welfare Committee (CWC) from Division Manager Community Services.**
2. **Create the Disability Inclusion Access Reference Group (DIARG) as an internal advisory Committee.**
3. **Disband the Community Welfare Committee (CWC) in its current form.**
4. **Invite the Community Welfare Committee (CWC) to join the Disability Inclusion Access Reference Group (DIARG) as a Sub-Committee, reporting to the Disability Inclusion Access Reference Group (DIARG).**
5. **Appoint a Councillor delegate to the Disability Inclusion Access Reference Group (DIARG).**

BACKGROUND:**Community Welfare Committee (CWC)**

The CWC is an internal advisory Committee and was formed prior to 2001. A Tumbarumba based Committee, the purpose of the Welfare Committee is to:

- Support the functions of the Multi Service Outlet
- Provide advice to Council on activities and improvements for the welfare of people in the Tumbarumba region

Disability Inclusion Access Reference Group (DIARG).

The Disability Inclusion Act 2014 is a new law for people with disability in NSW. It replaced the Disability Services Act 1993. The new Disability Inclusion Act 2014 and the Disability Inclusion Regulations 2014 started on 3 December 2014.

A requirement under the regulations is for Public Authorities to develop a Disability Inclusion Action Plan. Council in consultation with the community developed a Disability Inclusion Action Plan (DIAP) which was endorsed by the Snowy Valleys Council in 2017. One of the actions in the adopted plan was to establish a (DIARG).

The purpose of this group is to:

- Provide insight to council's plans and actions in order to facilitate access to services, facilities and activities within the area for people who have disability.
- Be a sounding board / group for consultation to council and its Committees when they plan services, facilities and activities.

REPORT:

DIARG

This report is to seek a change of the status of the DIARG and the CWC to have the DIARG as the lead Committee and the CWC as a Sub-Committee of the DIARG.

Currently, the DIARG and the CWC operate independently of each other. Although they have specific purposes, there are synergies between these groups. Both through their functions contribute to the improvement of the welfare of people in the local government area.

The DIARG comprises of people with disability, carers of people with disability, interested community members and providers of services for people with disability.

The DIARG meet monthly and have been active in achieving the actions of Council's DIAP. Since the formation of this group twenty of the thirty six actions have been started with 6 actions being completed.

While the purpose of the DIARG is to advice and help achieve the actions of the DIAP, many of their actions relate to improving the welfare of people within the local government area. The DIARG have not been formally recognised by Council as a Committee.

CWC

The CWC comprises of people representing welfare organisations, hospital, schools, and community members. The CWC meets bi-monthly on the second Thursday of every month. This is a Tumbarumba centric Committee, who provide feedback on issues relating to welfare of people in the region. Many of these issues relate to the elderly or people with disability.

There is a crossover of members at present, with some of the members and staff attending both meetings.

At their 4 July Special Meeting, the CWC resolved to become a Sub-Committee of the DIARG.

The DIARG Committee be the main Advisory Committee of Council and the Community Welfare Committee report to the DIARG as a Sub-Committee.

The Community Welfare Committee also suggests to Council that they look at setting up a Community Welfare Committee in the Tumut area so that both Sub-Committees would have an input to the DIARG.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework: CSP Outcome 2028

Theme 4: Communication & Engagement

Delivery Outcomes

4.5 Council demonstrates strong leadership through a governance framework which drives progress towards achieving the community vision

Operational Actions

1.1 Create welcoming towns and villages that are vibrant, accessible and foster a sense of community.

SUSTAINABILITY ASSESSMENT:

| | Positive | Negative |
|---------------|--|--|
| Social | The combination of these two groups would have better reach within the LGA to improve the social aspects for people. | Committees do not work to specific functions and therefore do not have an impact on communities. |
| Environmental | Nil | Nil |
| Economic | Consultation with DIARG and CWC on achievability of their functions will lead to achievement of actions within budgets. | Some actions of the DIAP, may have significant impact on budgets. |
| Governance | Merger provides one Committee which will be bound by Council rules. Regular reporting from the Committees will be within governance structure. | Failure to provide regular reports on meetings. |

Financial and Resources Implications

There are resource implications for the coordination of meetings and time of staff and Council Delegates to attend meetings.

Costs and Benefits:

Both Committees have a responsibility to advise Council on the issues and concerns relating to disability and welfare of people in the local government area. There are synergies between these groups and the ability, through reporting up, for the development of strategies and recommendations to explore and achieve similar issues identified.

The achievement of actions in the DIAP, has not been costed and involves all directorates of Council. Being present and having first-hand knowledge can only benefit Council.

Costs related to these Committees are those associated to hosting meetings and achieving the functions of both Committees.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

The Disability Inclusion Action Plan is a state legislated plan for public authorities. Establishing the DIAP is an action of this plan.

Local Government Act 1993.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

There is a business risk associated to not endorsing the DIARG, which has the carriage of Council's DIAP. Achieving the actions of this plan cannot be achieved by Council alone without the information and advice this group can bring.

OPTIONS:

1. Accept and endorse the recommendations from Division Manager Community Services.
2. Do not accept and endorse the recommendations from Division Manager Community Services.
3. Moving forward create a Tumut arm of the CWC.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:**Internal**

Numerous consultations through face to face and emails.

External

Numerous consultations through face to face and emails.

Attachments

- 1 DIARG Meeting Notes held 6 June 2019 (under separate cover) [⇒](#)
- 2 Minutes - Community Welfare Committee Meeting held 4 July 2019 (under separate cover) [⇒](#)
- 3 Minutes - DIARG Meeting held 6 June 2019 (under separate cover) [⇒](#)
- 4 Terms of Reference - DIARG Committee (under separate cover) [⇒](#)
- 5 Minutes - Community Welfare Meeting 20 June 2019 (under separate cover) [⇒](#)
- 6 Minutes - Community Welfare Meeting 4 July 2019 (under separate cover) [⇒](#)

10. MANAGEMENT REPORTS**10.12 SERVICE NSW – EASY TO DO BUSINESS PROGRAM**

REPORT AUTHOR: COORDINATOR ECONOMIC DEVELOPMENT
RESPONSIBLE DIRECTOR: ACTING DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT

EXECUTIVE SUMMARY:

The purpose of this report is to provide background information and to seek support to enter into a contract with Service NSW to deliver the Easy to do Business program.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the Report on the Easy To Do Business Program**
- 2. Delegate authority to the General Manager to enter into a contract at no cost with Service NSW for the Easy to do Business initiative**
- 3. Authorise the use of the Common Seal of Council to execute any necessary documents required to enact the agreement with Service NSW**

BACKGROUND:

The Office of the NSW Small Business Commissioner and the NSW Business Chamber launched the Small Business Friendly Councils (SBFC) Program in September 2014 to facilitate better engagement with local government and small business across NSW. The SBFC initiative provides NSW councils with information, initiatives and resources that build capabilities and help support local businesses. SBFC resources and initiatives are open to all councils in NSW, free of charge.

Further to this initiative, the Small Business Commissioner and Service NSW have developed the Easy to do Business program. This is a free program designed to help small business negotiate the range of potential government and regulatory approvals they may require in order to legally operate.

REPORT:

The Easy To Do Business Program provides a digital platform to facilitate the establishment of small businesses. It has been developed by the NSW Government, but is aimed at dealing with the required approvals from Federal, State and Local government agencies. This service is available over the phone and online and provides a single point of contact for a small business owner to negotiate all required approvals, and is considered a centralised 'business concierge' service within Service NSW. The program aims to build awareness of the specialist advice services available, ensuring Council staff direct enquiries to Service NSW

It is currently available to customers who wish to start up a café, restaurant or small bar, or tradespeople within the Housing and Construction Industry.

According to Service NSW "Previously, cafes, small bars and restaurants would have to deal with up to 13 agencies, 75 regulations, up to 30 phone numbers and complete 48 forms, taking as long

as 18 months to navigate. This program has seen this reduced to one digital application and one phone number, reducing the opening time for businesses to 90 days.”

The initiative will provide a customer with a single point of contact within Service NSW who will help them navigate all the required approvals to operate the business, for example registering the business, obtaining an ABN, and required Council approvals.

Small business owners will receive other benefits if Council signs up for the program, including:

- a unique digital profile that can help fast track the approval process across local, state and federal government
- Receive step by step guidance through the application process
- Have the support of a dedicated Business Concierge who can answer questions, liaise with council, and review applications to ensure they are 'decision ready'
- Know upfront the time, fees and effort involved.

It is anticipated that the organisation will benefit from a reduced customer service load and better quality applications which should result in time and efficiency gains in assessing applications.

Should Council endorse the recommendations, Service NSW will be informed allowing the development of a participation agreement for Council. Service NSW Easy to do Business Lead personnel will deliver a presentation to key Council staff providing required information and skills for operational readiness. Once Council staff are prepared, there will be an official launch and announcement of the program to the public.

Service NSW conducted a six month pilot program with Parramatta and Dubbo Councils. The success of this has resulted in the Easy to do Business program being rolled out across NSW with a large number of NSW Councils now partnered with Service NSW to deliver the program.

In the future, the Easy to do Business program will expand to include other industries and the entire small business lifecycle.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 2: Growth through Innovation

Delivery Outcomes

2.3 Promote, support and attract local small businesses

Operational Actions

2.3.1 Define and deliver a business support program that includes facilitation of the easy to do business program, business planning support and working with the chambers of commerce on targeted initiatives

SUSTAINABILITY ASSESSMENT:

| | Positive | Negative |
|---------------|--|-----------------|
| Social | Ensure potential and current business owners have access to best possible services | Nil |
| Environmental | No direct impact on the environment | Nil |
| Economic | Supporting new business enterprises to | Nil |

| | Positive | Negative |
|------------|--|-----------------|
| | become established quicker and enabling economic growth and development. | |
| Governance | Improved efficiency and regulatory compliance. | Nil |

Financial and Resources Implications

Nil – this is a free initiative for Council and customers using the service.

A small commitment of staff time will be initially required to provide Service NSW with relevant information about council processes, fees and forms.

Costs and Benefits:

Nil

Policy, Legal and Statutory Implications:

Nil

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Nil

OPTIONS:

Council can choose to support or not support the recommendations in the report.

COUNCIL SEAL REQUIRED:

Yes

COMMUNITY ENGAGEMENT AND COMMUNICATION:

The Division Manager Strategy and Place and the Coordinator Economic Development were briefed on the program by the Service NSW Council Relationship Manager.

ATTACHMENTS

Nil

10. MANAGEMENT REPORTS**10.13 AUSTRALIA DAY CELEBRATIONS AND PROCEDURES**

REPORT AUTHOR: COORDINATOR COMMUNITY & CULTURAL DEVELOPMENT
RESPONSIBLE DIRECTOR: ACTING DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT

EXECUTIVE SUMMARY:

Snowy Valleys Council currently has two formal Australia Day ceremonies (Tumbarumba Region and Tumut Region) that recognise the achievements of individuals in each region.

Award categories and recipient selection processes vary between the two regions. It is in Council's best interest to work towards a united approach to Australia Day awards ceremonies.

RECOMMENDATION:**THAT COUNCIL:**

- 1. That the report on the Australia Day Celebrations and Procedures from Coordinator Community Development be received.**
- 2. That the Council support the proposal for future management of Australia Day awards voting procedures and ceremonies, in particular that-**
 - (a) Council consolidate the event, award selection management processes and the award certificates of both regions into one systematic approach.**
 - (b) That Council retain key events in Tumut and Tumbarumba, while still supporting the various village events indirectly.**
 - (c) that there is a plan to transition to one SVC event, rotated between Tumut and Tumbarumba annually in year 2 (2021 Australia Day), under one committee and that this is communicated as part of the change process for this year**

BACKGROUND:

Australia Day is a celebration for all Australians to recognise their contributions to this country and welcome new citizens to the area. Snowy Valleys Council currently has two formal Australia Day celebrations (Tumut Region and Tumbarumba Region) that recognise the achievements of individuals in each region.

The Tumut Region Australia Day awards ceremony is held in Stockwell Gardens from 8:00am and the Tumbarumba Region awards ceremony is held at the Tumbarumba Bi-Centennial Park from 11:00am.

There are also community celebrations in other towns (Batlow, Talbingo and Adelong) which Council supports. However, these are community recognition awards determined by those communities and the communities host and organise their own events.

Concern has been raised regarding award categories and award selection processes with both regions having their own committees and their own processes.

REPORT:

The recommendations put forth in this report have been considered due to past Australia Day ceremonies and celebrations in each region of the Snowy Valleys being coordinated and run independently from one another. There are some benefits to this approach being that each region has a specific way they like to conduct awards ceremonies. The counter argument to this is that in the current form there is a level of lack of transparency in some approaches including selection of voting committee members and selection of award recipients.

The Tumut Region Awards system of voting has been proven to be successful in previous years. The process is as below.

- Late September – Committee members finalised. Committee members include two Councillors, and four community members. The committee is currently overseen and managed by Council's Events Officer.
- Later October - Nominations for Australia Day awards are open to the community.
- Early December – Nominations are closed and sorted into voting packs by Council's Events Officer. Each voting committee member is issued with a voting pack containing all nominations for that region and a score tally sheet with space for thoughts and comments. Score sheets are returned to the Events Officer for collation.
- Mid December – Committee meets together face to face to discuss nominations and outcomes of voting.
- Mid December – Invitations to distinguished guests are mailed and emailed out. Distinguished guests may include federal and/or state MPs or senators, Snowy Valleys Councillors and local Indigenous elders.
- January – Council staff work on preparations for each ceremony, prepare embargoed media releases announcing category winners, liaise with dignitaries and complete other operational items based on the work action list.

The benefits of this system allow a balanced approach to voting in each region. Besides the two councillors, the community members should include anyone with a good understanding and knowledge of a variety of people in the region. Tumut region working party examples include Rotary and Lions Club as well as other notable volunteers in the community.

In previous years the Tumbarumba Region Committee has included Council staff and a Councillor. It would be beneficial for this committee to represent the structure of the Tumut Region Committee. There has also been no individual voting by committee members, just a meeting to discuss the nominations. It would be beneficial for the committee structure and voting process to mirror the Tumut region to provide greater transparency.

Consideration should also be given to whether the Tumbarumba Region Ceremony involves the Ambassador who is provided by the Australia Day Council. The Ambassador visits the region and provides an address at the awards ceremony. In previous years the Ambassador has addressed the Tumut, Adelong and Talbingo ceremonies. The Tumbarumba Region ceremony has in the past utilised a community member to speak.

However, the Ambassador would be able to be utilised at both the Tumut and Tumbarumba if that is the direction Council would like to go in. This would mean the following changes:

- The Tumbarumba Region awards ceremony would need to be pushed back an hour to commence at 12noon to allow time for the Ambassador to get from Tumut to Tumbarumba;
- The Ambassador would no longer speak at the Adelong or the Talbingo community ceremonies.

The other disparity between the two ceremonies is the award certificates that are utilised. The Tumut region awards recipients receive an official certificate that is provided by the Australia Day Council. The Tumbarumba region awards recipients receive a certificate that is printed within Council which contains an image of the region.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 1: Towns and Villages

Delivery Outcomes

1.5 Support and promote community and tourism events and festivals

Operational Actions

1.5.1 Facilitate, deliver and provide support to Council and Community Events and Programs

SUSTAINABILITY ASSESSMENT:

| | Positive | Negative |
|---------------|--|-----------------|
| Social | Providing an event that brings communities together to celebrate | Nil |
| Environmental | Ensuring appropriate waste management services are in place | Nil |
| Economic | Providing an event for both the community and visitors to the region | Nil |
| Governance | Council provides and regulates awards and process for awards to be managed | Nil |

Financial and Resources Implications

Council allocates a budget towards the running costs of Australia Day celebrations annually.

Costs and Benefits:

Australia Day Ceremonies unite communities to celebrate their community and the successes of those communities. Council provides a small amount of support to the communities who choose to conduct local celebrations and recognise people in their communities. These include Batlow, Talbingo and Adelong. Council has also hosted two Australia Day ceremonies – one for the Tumut Region and one for the Tumbarumba Region.

The hosting of these larger events allows the regions to recognise the people who contribute back to their local communities. Council provides event management support for these ceremonies. The community also contributes to the hosting of these events. This is provided by the Rotary Club in each community, and also community volunteers for the Tumut region awards.

Policy, Legal and Statutory Implications:

Nil

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:**Community**

There might be risks to community perception that the Tumut Region is separate from Tumbarumba region in regards to lack of an Australia Day Ambassador being present at the Tumbarumba awards ceremony. Past attempts to include the Australia Day Ambassador in that region have been denied by the committee out of favour for the way things have always been done.

Indigenous communities

The Tumut region awards ceremony begins with a Welcome to Country. This aspect in past years has been absent in the Tumbarumba Australia Day ceremony. Should this not be an option for any reason an Acknowledgement of Country should be conducted as a sign of respect and inclusion. Council should be aware of the national conversations about changing the date as they do impact on Indigenous participation and contribution.

Council Reputation

Lack of cohesion between the regions ceremonies may reinforce some perceptions in the community that we aren't a united organisation.

OPTIONS:

1. Council supports the proposed recommendations which will ensure that the ceremonies in both regions adopt a more systematic and transparent approach to:
 - a) Selecting and nominating award recipients and Australia Day committee members in each region.
 - b) Ensuring each region's ceremony has a consistent approach while also maintaining its unique local identity
2. Council does not support the recommendations made in this report and continue with the processes undertaken in both regions for Australia Day. This would likely result in lack of cohesion and coordination between the regions with Council's coordinated Australia Day celebrations.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

The format and function of Australia Day has been discussed within the Community and Cultural Development team and with both the Tumut region and the Tumbarumba region committees since the merger of the two councils in 2016.

Council ultimately will decide what the process moving forward is for 2020 and beyond in terms of Australia Day awards and celebrations based on the current information.

At this stage, given that these events are an operational matter relating to the functions within the Community and Cultural Development team, this report is recommending a way forward with room for discussion about how the details will work at each end of the LGA.

ATTACHMENTS

Nil

10. MANAGEMENT REPORTS**10.14 DA NO.2019/0075 – 33 MERIVALE STREET TUMUT – CONVERSION OF BEDROOM TO PROFESSIONAL ROOM – ADDITIONAL CAR PARKING**

REPORT AUTHOR: DIVISION MANAGER DEVELOPMENT & ENVIRONMENT
RESPONSIBLE DIRECTOR: ACTING DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT

EXECUTIVE SUMMARY:

The proposal seeks the use of a bedroom in the secondary dwelling, located on the subject premises as professional consulting room. The current Development Control Plan (DCP) requires an additional 2 car parking spaces for this use. This report examines the current and proposed uses, and the potential impacts and consequences of requiring the spaces or not.

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on Development Application No. Conversion of a bedroom to professional consulting room at 33 Merivale Street, TUMUT from the Division Manager Development and Environment**

2. **Determine the application by refusal to consent due to the following reasons:**

- a) **Inconsistent with Car Parking DCP:**

Pursuant to the provisions of Section 4.15 of the Environmental Planning and Assessment Act 1979, it is considered that the proposed development fails to provide sufficient car parking / manoeuvring for vehicles in accordance with the requirements under Council's Development Control Plan requirements for On Site Car Parking

- b) **Public Interest:**

Pursuant to the provisions of Section 4.15 of the Environmental Planning and Assessment Act 1979, it is considered that in the circumstances of the case, approval of the development would set an undesirable precedent for similar inappropriate development and is therefore not in the public interest.

BACKGROUND:

In 1986 the, then owner, of the subject premises was granted development consent for the establishment of 2 medical consulting rooms in the existing dwelling. The consent included a requirement for 5 off street carparking spaces.

In 2016 Council issued further development consent for the construction of a secondary dwelling at the rear of the site, requiring a further 2 carparking spaces. This level of parking was achieved. Accessible carparking space was not required on either consent.

Approval of the current proposal for the conversion of an existing bedroom to an additional consulting room requires the provision of an additional 2 car spaces under the current Tumut DCP. These two additional spaces cannot be provided as there is insufficient space to construct them.

In considering the proposal and the report the relevant provisions of the DCP are provided below.

Tumut DCP 2011 Chapter 3 – Carparking

The objectives of the DCP Chapter are:

- a) To ensure sufficient, safe and convenient parking facilities are provided to meet user requirements including pedestrians, cyclists and vehicles.
- b) To ensure that adequate loading and unloading facilities are provided and do not impact on other parking provisions or pedestrian flow
- c) To ensure that new development does not introduce unnecessary or excessive on street parking
- d) To ensure a consistent and equitable basis for assessment of parking requirements is provided
- e) To ensure adverse aesthetic impacts of car parks are minimised through the use of appropriate landscaping
- f) To ensure car parking meets the needs of people with disabilities
- g) To ensure car parks are safe for all users and contribute to the appearance of development
- h) To ensure access to and movement within car parks is safe and functional”

General Principles

In determining the car parking requirements for a development proposal, Council shall take into account the following matters:

- a) The minimum standards as prescribed in this DCP
- b) The likely demand for off street parking generated by the development
- c) The availability of public parking facilities in the general area
- d) The probable mode of transport of the users of a development
- e) The likely peak parking demand of a proposal
- f) The existing traffic volume on the surrounding street network
- g) The potential future traffic volumes
- h) The desirability of rationalising on-site parking within commercially zones areas.

Change of Use

Where a proposal involves the changes of use of premises for a purpose that generates a greater parking requirement under this DCP, and Development Consent is required, Council will require additional parking, equivalent to the difference between the current and proposed use of the premises.

Allowance should be made for maximum number of space for uses permitted in the zone even if the proposal requires less than the maximum. The difference in spaces need not be sealed, but need only be reserved for future parking as a landscaped area.

Options: Carparking rates

Professional Consulting Rooms

Option 1 - 1 space per on duty practitioner, plus 1 space per 2 full time employees, plus 1 space per consulting room, plus one space for delivery and collection services.

Option 2 – 3 spaces for each surgery or consulting room, plus 1 space for each professional practitioner and other staff present at any one time.

In regard to the subject proposal if Council was to grant consent, it is advised that Option 1 should be used, taking into regard the persons employed, and services already offered, in the existing practice building, resulting in a need for two additional spaces.

REPORT

In considering any development proposal Council must consider all relevant provisions of a DCP, and when requesting a variation to the DCP it is expected that the applicant and the documentation supporting the proposal can demonstrate that a particular control is either unreasonable in the circumstances of the case, or it is demonstrated that the controls are met or satisfied by alternate means.

In this case the developer cannot meet the numerical requirements because of a lack of space on the site but considers that the provision of medical services at the premises outweighs the need to provide onsite parking; and has expressed this in communications with the Councillors and staff.

In reading this report Council's attention is drawn to the DCP guide for considering exceptions to the controls or standards expressed in the DCP, which is reproduced below.

Exceptions to standards

Council will assess each application on its merits, and at its discretion, may relax the requirement of this DCP where they are considered unreasonable or unnecessary in the circumstances of a particular case. Council may also make additional requirements if it considers that a development is likely to generate an excessively high parking demand. Where a deviation from this DCP's requirements is proposed, detailed justification for the departure must be submitted with the Development Application.

As previously stated Council may vary the controls in the DCP if it believes that the requirements of the DCP are unreasonable or unnecessary in the particular case.

In the case for varying the controls it is considered that:

- Council has a commitment to support the attraction of additional medical services to the SVC region, which approval of this development will enable.
- That the impact of one consulting room on on-street parking is minimal in the circumstances of the case.

In the case to enforce the control it is considered that:

- a) There is a significant demand on carparking in this vicinity. The subject site is next to Centrelink and in close proximity to offices and shops.
- b) There is no public transport available in Tumut, therefore travel to the subject premises must be predominantly by private car.
- c) Relaxing parking for this development will set a precedent regarding the carparking controls in the DCP.

In a meeting with Council's officers the current owner has undertaken that this is the extent of the professional use of the dwelling and that once an occupation certificate is approved he will occupy the dwelling as his private residence. In this regard the proposed consulting room will be physically separated from the residence by enclosing the current doorway to form a permanent wall.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

The proposed development does not relate to the above Council plans.

SUSTAINABILITY ASSESSMENT:

| | Positive | Negative |
|---------------|--|---|
| Social | Ensuring adequate health services are provide to the community | The provision of additional health services could be abandoned if not approved. |
| Environmental | Ensuring adequate facilities are in place. | Lack of parking provision will increase demand for parking in public places |
| Economic | Maintaining health services in Tumut | Car parking is provided at the expense of others |
| Governance | Commitment to support additional health services | Makes consistency of implementation of planning instruments more difficult. |

Financial and Resources Implications

The provision of carparking spaces at the expense of the general community rather than through development provisions.

Costs and Benefits:

Potential additional burden on existing on-street parking spaces.

Policy, Legal and Statutory Implications:

Council DCP -3 Carparking and SVC DCP (on exhibition) will be compromised, and therefor if consented to this application may set an undesirable precedent.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

There is a potential risk that the proposed services, and/or other health services may be jeopardised by strict enforcement of the DCP controls where carparking space on site is unavailable. A similar case exists with the proposed use of another site in this vicinity that is only 380m2 and is located within the Tumut Business zoning.

OPTIONS:

As presented within the report there are two options; either conditional approval of the development application as proposed or refusal of the application on the grounds of non-compliance with the DCP controls for onsite car parking.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

The development was not notified to adjoining premises. The matter is before Council for determination.

CONCLUSION

Given the consideration outlined in this report, it is recommended the Council determine to refuse consent as the DA is inconsistent with Car Parking in the DCP and in the public interest.

Attachments

- 1 Proposed Consulting Room 33 Merivale Street Tumut - Development Plans (under separate cover) ⇨

10. MANAGEMENT REPORTS**10.15 DEVELOPMENT APPLICATION NO. 2019/0107 – CONSTRUCTION OF BATLOW COMMUNITY LIBRARY. VARIATION TO DCP CONTROL FOR ON SITE CAR PARKING - PREMISES: LOT 20 DP 1253251 NO 45 PIONEER STREET BATLOW**

REPORT AUTHOR: DIVISION MANAGER DEVELOPMENT & ENVIRONMENT
RESPONSIBLE DIRECTOR: ACTING DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT

EXECUTIVE SUMMARY:

A formal development application has been lodged seeking consent for the construction and use of Batlow community library. The library facility will be constructed as an addition to the existing Batlow Literary Institute (Community Hall).

The proposal has not included any on-site car parking and thereby does not comply with the car parking controls of the Tumut DCP and the SVC DCP that is currently advertised for public exhibition. Therefore the matter is referred to Council for consideration, as the variation to the DCP is beyond the delegation of Council's officers.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the report from the Division Manager Development and Environment**
- 2. Approve a variation to the existing and exhibited Development Control Plans from 4 required car parking spaces to the provision of none at premises Lot 4, 45 Pioneer Street, BATLOW.**
- 3. Determine the application by Approval subject to standard conditions of development consent. Draft conditions of consent in Appendix A.**

BACKGROUND:

In 2016 following consultation with the community, Council committed to a project for the construction of a new library/community facility for Batlow.

As a result the project team have developed a proposal for the construction of a single storey community building attached to the existing Batlow Literary Institute building. A formal development application has been lodged for assessment and determination. This report examines the development application process, the assessment of the proposal and recommendation for determination. In addition the report recommends to Council a variation to the current and proposed development controls for onsite car parking.

The current relevant car parking controls are reproduced below:

Tumut DCP 2011 Chapter 3 – Car parking

The objectives of the DCP Chapter are:

- a) To ensure sufficient, safe and convenient parking facilities are provided to meet user requirements including pedestrians, cyclists and vehicles.
- b) To ensure that adequate loading and unloading facilities are provided and do not impact on other parking provisions or pedestrian flow
- c) To ensure that new development does not introduce unnecessary or excessive on street parking
- d) To ensure a consistent and equitable basis for assessment of parking requirements is provided
- e) To ensure adverse aesthetic impacts of car parks are minimised through the use of appropriate landscaping
- f) To ensure car parking meets the needs of people with disabilities
- g) To ensure car parks are safe for all users and contribute to the appearance of development
- h) To ensure access to and movement within car parks is safe and functional”

General Principles

In determining the car parking requirements for a development proposal, Council shall take into account the following matters:

- a) The minimum standards as prescribed in this DCP
- b) The likely demand for off street parking generated by the development
- c) The availability of public parking facilities in the general area
- d) The probable mode of transport of the users of a development
- e) The likely peak parking demand of a proposal
- f) The existing traffic volume on the surrounding street network
- g) The potential future traffic volumes
- h) The desirability of rationalising on-site parking within commercially zones areas.

REPORT:

In assessing any development proposal Council must consider the requirements of the Act, Regulations, any relevant Environmental Planning Instruments and all relevant provisions of a DCP. The proposal has been assessed and the Planners assessment report is attached in Appendix 2 of this report. The applicant has sought a variation to Councils DCP controls by virtue that there are no proposed on site car parking spaces incorporated in the project when the DCP requires the provision of 4 spaces.

In support of the variation the applicant has provided the following matters to consider in justification of a variation to the controls. The matters are:

- The general CBD of Batlow has a number of existing institutional and commercial type buildings without formalised parking provisions
- The proposed building is in close proximity to the local residential precincts providing ample opportunity for suitable pedestrian travel to the building.
- The locality benefits from wide public roads, with large expanses of kerbside generally free for on-street car parking.
- The proposal is not classified as traffic generating development pursuant to the State Environmental Planning Policy, Infrastructure SEPP

In addition to the above it is notable that the project design is an efficient use of the available grant funding and that the provision of on-site car parking would seriously erode that funding to a point where the quality of the completed development would be adversely impacted.

It is considered that the reasons for not providing car parking are sound reasons and demonstrate that the provision of car parking would be unreasonable in this circumstance. It is also noted that the community type facility involving the Literary Institute has been in use for many years without the availability of any other parking than on-street space.

In reading this report Council's attention is drawn to the DCP guide for considering exceptions to the controls or standards expressed in the DCP, which is reproduced below.

Exceptions to standards

Council will assess each application on its merits, and at its discretion, may relax the requirement of this DCP where they are considered unreasonable or unnecessary in the circumstances of a particular case. Council may also make additional requirements if it considers that a development is likely to generate an excessively high parking demand. Where a deviation from this DCP's requirements is proposed, detailed justification for the departure must be submitted with the Development Application.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

The proposed development is a high priority Council project that is recognised in the Operational Plan and is a result of NCIF 1 government grant funding.

SUSTAINABILITY ASSESSMENT:

| | Positive | Negative |
|---------------|--|----------------------------------|
| Social | Ensuring adequate services are provide to the community | Nil known |
| Environmental | Ensuring adequate facilities are in place. | Nil known |
| Economic | The provision of improved services increases the potential for economic development. | Nil. The project is grant funded |
| Governance | Commitment to support additional/ improved services | Nil known |

Financial and Resources Implications

The provision of car parking spaces at the expense of the quality of the project is not a reasonable outcome. The budget is fully funded through grant funding.

Costs and Benefits:

Potential burden on existing on-street parking spaces during peak use of the facility.

Policy, Legal and Statutory Implications:

Council DCP -3 Car parking must be varied by Council to approve the development application.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

The only risk identified is the risk that would be created by not completing the project in appropriate timeframes and within budget.

OPTIONS:

The only alternate option is to provide onsite car parking. As previously stated this is not a viable option as it would impact on the quality of the building through the deletion of the grant fund.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

The development was the subject of extensive community consultation. No other notification of the development proposal was considered relevant in the circumstances of the proposal..

APPENDIX A**CONDITIONS:****General**

1. The development shall be in accordance with the plans, specifications and Statement of Environmental Effects bearing the Snowy Valleys Council approval stamp and any amendments marked in red or otherwise modified by conditions of consent. The plans referenced by this approval are as follows:

| Sheet Description | Number | Date | Revision |
|--|--------|-----------|----------|
| Site Plan | DA-100 | 17/7/19 | B |
| Roof Plan | DA-102 | 17/7/19 | B |
| Ground Floor Plan | DA-103 | 17/7/19 | B |
| Landscape Concept Plan | DA-104 | 17/7/19 | B |
| Landscape Schedule | DA-105 | 17/7/19 | A |
| Section-AA + BB | DA-200 | 17/7/19 | B |
| Elevations East + West | DA-300 | 17/7/19 | B |
| Elevation North + South | DA-301 | 17/7/19 | B |
| Schedule of External Finishes | DA-400 | 4/7/19 | A |
| Schedule of External Finishes | DA-401 | 4/7/19 | A |
| Schedule of External Finishes | DA-402 | 4/7/19 | A |
| Window Schedule | DA-403 | 17/7/19 | A |
| Statement of Environmental Effects – Batlow Community Library - 45 Pioneer Street Batlow | - | July 2019 | - |
| Heritage Impact Statement - Community Library Batlow NSW | - | July 2019 | - |

The Development Application has been determined by the granting of consent subject to and as amended by the conditions of development consent specified below. In the event of any inconsistency between the consent documentation and the consent conditions, the conditions of this consent prevail.

REASON: It is in the public interest that work is carried out in accordance with the approved plans. Section 4.15(1)(e) of the *Environmental Planning and Assessment Act 1979*, as amended.

2. A Construction Certificate must be obtained pursuant to Section 6.3 of the *Environmental Planning and Assessment Act 1979*, as amended from either Council or an accredited certifying authority certifying that the proposed works are in accordance with the Building Code of Australia prior to any works commencing.

NOTE 1: No building, engineering, excavation work or food premises fit out must be carried out in relation to this development until the necessary Construction Certificate has been obtained.

NOTE 2: You must not commence work until you have received the Construction Certificate, even if you made an application for a construction Certificate at the same time as you lodged this Development Application.

NOTE 3: It is the responsibility of the applicant to ensure that the development complies with the provision of the Building Code of Australia in the case of building work and the applicable Council Engineering Standards in the case of subdivision works. This may entail alterations to the proposal so that it complies with these standards.

NOTE 4: Engineer designs must include snow loading considerations for this proposed development.

REASON: To ensure the design of the proposed work may be assessed in detail before construction commences and because it is in the public interest that the development complies with the appropriate construction standards. Section 4.15(1) (e) of the *Environmental Planning and Assessment Act 1979*, as amended.

3. Provision must be made in the building and on the site for:
 - a) access to the building for people with disabilities in accordance with the Building Code of Australia;

In this regard, the path at the entrance of the building will be required to be paved to meet the accessibility requirements.

- b) toilet facilities for people with disabilities in accordance with the Building Code of Australia, and such toilet facilities must be accessible to all persons working in, or using, the building; and

NOTE: These matters must be addressed in the plans and specifications submitted with the application for a Construction Certificate.

REASON: To provide for the use of the development by people with disabilities. Section 4.15(1)(e) of the *Environmental Planning and Assessment Act 1979*.

4. Under section 9 of the Plumbing and Drainage Act 2011, the prescribed fee shall be paid and a related Notice of Work shall be submitted for the required plumbing/sanitary drainage works. This notification shall be lodged a minimum of forty-eight (48) hours prior to starting any plumbing/drainage works. Plumbing and drainage shall be carried out by a Licensed Plumber and Drainer and be in accordance with the National Plumbing and Drainage Code.

REASON: To ensure that all plumbing and drainage work is carried out in accordance with the requirements of the *Local Government General Regulation 2005*. Section 4.12(4) of the *Environmental Planning and Assessment Act, 1979*.

5. An Occupation Certificate, pursuant to Section 6.9 of the Environmental Planning and Assessment Act 1979, must be obtained from Council, prior to occupation of the building. In order to obtain the Occupation Certificate, it will be necessary to:
 - 1) Ensure that the building is suitable for occupation and use in accordance with its classification under the Building Code of Australia and as required under Section 6.9 of the Environmental Planning and Assessment Act 1979.
 - 2) Complete the —Final Occupation Certificate form and submit it to Council with all required documentation
 - 3) Contact Council to arrange the required Occupation Certificate inspection.

REASON: It is in the public interest that an Occupation Certificate be issued prior to occupation of the building. Section 4.15(1)(e) of the *Environmental Planning and Assessment Act 1979*.

Prior to Commencement

6. At least 2 days prior to any work commencing on site Council must be informed, by the submission of a Notice of Commencement in accordance with Section 81A of Environmental Planning & Assessment Act 1979 of the name and details of the Principal Certifying Authority and the date construction work is proposed to commence. The required form may be completed online at Council's website (www.snowyvalleys.nsw.gov.au) hardcopies may be obtained from Council.

REASON: To ensure compliance with the requirements of the *Environmental Planning & Assessment Act 1979*.

7. Roof-water shall be connected to a rainwater tank.
Overflow from the tank shall be disposed of by piping to the street gutter in accordance with AS/NZS- 3500.3 - 2015.

NOTE 1: The rainwater tank should be maintained and protected against mosquito infestation.

NOTE 2: NSW Health does not recommend the use of tank rainwater for drinking, showering and/or eating utensils.

NOTE 3: If a pump is required, it must be located and operated so as not to cause a noise nuisance to adjoining properties.

REASON: To ensure that no nuisance is created by the disposal of the stormwater. Section 4.15(1)(b) of the *Environmental Planning and Assessment Act 1979*.

Prescribed Conditions

8. All building work must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant Construction Certificate or

Complying Development Certificate was made).

REASON - To ensure the development complies with the requirements imposed under Clause 98 of the Environmental Planning and Assessment Regulations 2000, as amended, and Section 4.17(11) of the *Environmental Planning and Assessment Act 1979*

9. Prior to works commencing, a sign must be erected in a prominent position on any work site on which work involved in the erection or demolition of a building is being carried out:
 - a) stating that unauthorised entry to the site is prohibited, and
 - b) showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside work hours
 - c) the development consent or complying development consent number, the name and contact details of the Principal Certifying Authority.
Any sign must be removed when the work has been completed.

NOTE: This condition does not apply to:

- a) building work carried out inside an existing building, or
- b) building work carried out on premises that must be occupied continuously (both during and outside work hours) while the work is being carried out.

REASON: To ensure the development complies with the requirements imposed under Clause 98 of the *Environmental Planning and Assessment Regulations 2000*, as amended, and Section 4.17(11) of the *Environmental Planning and Assessment Act 1979*.

10. An interim occupation certificate may be issued prior to the completion of the building work on receipt of an application for an interim occupation certificate provided that part of the development is safe and suitable for occupation, and an agreement regarding the process for completion of the project is entered into between the applicant and Council.

Final Occupation Certificate shall not be issued until such time as an application for Occupation Certificate is made and all conditions of this consent have been satisfied, and the development is constructed in accordance with the plans, specifications and Statement of Environmental Effects as approved under this development consent.

REASON: To ensure that the building project is safe and suitable for occupation.

11. An Occupation Certificate, must be obtained pursuant to Section 6.4 of the *Environmental Planning and Assessment Act 1979*, from either Council or an accredited certifying authority, prior to occupation of the building.

In order to obtain this, the Final Occupation Certificate form must be completed and submitted to Council with all required attachments - failure to submit the completed Occupation Certificate Application form will result in an inability for Council to book and subsequently undertake Occupation Certificate inspection.

NOTE: The issuing of an Occupation Certificate does not necessarily indicate that all conditions of development consent have been complied with. The applicant is responsible for ensuring that all conditions of development consent are complied with.

REASON: It is in the public interest that an Occupation Certificate be issued prior to occupation of the building. Section 4.15(1) (e) of the *Environmental Planning and Assessment Act 1979*.

RIGHT OF APPEAL:

If you are dissatisfied with the decision Sections 8.7 and 8.10 of the *Environmental Planning and Assessment Act 1979* gives you the right to appeal to the Land and Environment Court within six (6) months after the date on which you receive this notice.

Section 8.10 of the *Environmental Planning and Assessment Act 1979* provides objectors who are dissatisfied with the determination of a consent authority to grant consent to a development application for designated development, the entitlement to appeal the determination to the Land and Environment Court. The appeal must be made within 28 days after the date on which notice of the determination was given.

RIGHT OF REVIEW:

Section 8.2 of the *Environmental Planning & Assessment Act 1979* gives you the right to request the Council to review the determination, other than a complying development certificate, designated development, integrated development or a determination in respect of an application by the Crown, within six (6) months after the date on which you receive this notice. The prescribed fee must be paid in connection with a request for a review.

APPENDIX 2

Development Application Assessment

(Under Section 4.15, Environmental Planning and Assessment Act, 1979)

DEVELOPMENT APPLICATION NO: DA2019/0107

Lodgement Date: 17 July 2019

The subject application is for a new community library building including associated meeting rooms.

Site description

The subject land is located at 45 Pioneer Street, Batlow (which has recently been consolidated into its existing lot layout now known as Lot 20 DP1253251). The land slopes from Pioneer Street towards the rear of the block (i.e. west to east direction).

The subject development site area (location of the new building within Lot 20) is currently known as Townson Park. To minimise the impact of the proposed development on Townson Park, the proposal includes installing a Pioneer Family & Townson Park Bronze Plaque within a landscaped area fronting Pioneer St.

1. Regulatory Provisions:

"(a) the provisions of:
(i) any (relevant) environmental planning instrument..."

1.1 State EPIs - SEPPS, (SEPPS listing - as at 28 July 2011)

OK N/A

Comments:

No state EPIs (SEPPs) are applicable to the subject site/development.

1.2 Regional EPIs - REPs

REPS N/A

Comments:

No regional EPIs (REPs) are applicable to the subject site/development.

1.3 Local EPIs - Tumut LEP 2012 - Land use zone - B4 - Mixed Use

1. Objectives of zone

- To provide a mixture of compatible land uses.
- To integrate suitable business, office, residential, retail and other development in accessible locations so as to maximise public transport patronage and encourage walking and cycling.

2. Permitted without consent

Home businesses; Home occupations; Roads

3. Permitted with consent

Boarding houses; Camping grounds; Caravan parks; Centre-based child care facilities; Commercial premises; Community facilities; Educational establishments; Entertainment facilities; Function centres; Health services facilities; Home-based child care; Hotel or motel accommodation; Information and education facilities; Industries; Medical centres; Oyster aquaculture; Passenger transport facilities; Recreation areas; Recreation facilities (indoor); Recreation facilities (outdoor); Registered clubs; Residential accommodation; Respite day care centres; Restricted premises; Seniors housing; Service stations; Shop top housing; Signage; Tank-based aquaculture; Tourist and visitor accommodation; Vehicle body repair workshops; Vehicle repair stations; Wholesale supplies; Any other development not specified in item 2 or 4

4. Prohibited

Heavy industrial storage establishments; Heavy industries; Home occupations (sex services); Intensive livestock agriculture; Pond-based aquaculture; Sex services premises

The proposed community building is permitted with consent in the B4 land use zone.

Part 4 Principle Development Standards – N/A - part 4 requirements of the LEP do not apply to this development

Part 5 Miscellaneous Provisions

Clause 5.10: Heritage Conservation - Complies N/A

As part of Heritage considerations, a Heritage Impact Statement (prepared by Black Mountains Project) has been submitted with this DA proposal. This application has been referred to Councils

heritage advisor who has endorsed the contents of the Heritage Impact Statement. Heritage advisor comments state that the proposed development will have minimum heritage impact on the adjacent local heritage items. The proposed development has been designed to be set back and not to visually intrude from the public perspective from Pioneer Street. The proposed development will be visually sympathetic to the adjacent heritage items.

Comments

The proposed development will be located between 2 local heritage items as identified within Schedule 5 of the Tumut LEP 2012:

- | | | | | | |
|----------|--|-------------------|--|-------|-----|
| - Batlow | Batlow Literary Institute | 45 Pioneer Street | Lot 13, DP 1195130 (Note: now known as Lot 20 DP 1253251) | Local | I28 |
| - Batlow | Old Batlow Co-operative Canning Office | 67 Pioneer Street | Lot 2, DP 9269 | Local | I29 |

The proposed development will meet the objectives of Clause 5.10(4) *Effect of proposed development on heritage significance* of Tumut LEP 2012 as discussed above.

Other Considerations

Based on an assessment of the provisions of Tumut LEP 2012, the following comments are made:

Comments:

Considerations have been applied in relation to Tumut LEP 2012 requirements and considered appropriate.

Note: the assessing officer has checked owners consent; Within Council's mapping system, the mapping suggests that the owner of the subject land is Crown with SVC as controlling authority. However, after a check of Valnet and carrying out a title search, these results state that SVC is the owner of the subject land. The application has been signed by the SVC General Manager.

(ii) "any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Director-General has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved)"

1.4 Draft EPIs - N/A

Comments:

No state or local draft EPIs are applicable to the subject site/development.

(iii) "any development control plan,..."

1.5 Development Control Plan - Tumut Shire Development Control Plan 2011

(Tick any relevant DCP chapters and comment as required)

OK N/A

- Chapter 3 Car Parking
 Chapter 4. Public Notification - (See Section 4 - **Submissions** for comments)
 Chapter 10. Heritage Conservation - (See also Section 2.5 - **Heritage** for comments)

Comments:

Tumut DCP 2011 Chapter 3 Car Parking:

In accordance with Appendix A-Car Parking Schedule – the proposed development does not specifically mention a parking rate for the proposed development.

In accordance with the draft SVC DCP, which is currently on public display, a public administration building would require 1 car parking space per 40m². The floor area of the public library area is 112.55m², plus a meeting room area of 15.17m²; this equates to a combined floor area of 127.72m² therefore would require 3.2 car parking spaces or rounded up to 4 car parking spaces.

As demonstrated within the submitted S.E.E., existing institutional building are without formalised off-street car parking. Existing street parking spaces would be available to serve the subject development. A report will be drafted to the next Council Ordinary Meeting for Council's concurrence of this opinion on car parking requirements and to waive the required 4 off street car parking requirement.

The proposed development will satisfy the requirement of Chapter 10 Heritage Conservation, in particular clause 2.14 New Development in the vicinity of heritage items. The objectives of this clause are to 'ensure that the new buildings provide a setting for the adjoining heritage item so that its heritage significance are maintained'. The proposed development is designed in such a way to lessen the impact on existing heritage items including:

- set back from the adjoining heritage items on Pioneer St minimising heritage impact. The new building will have a front set back of 11 metres therefore being 'recessed' behind the adjoining heritage items which both buildings having no setback from Pioneer Street.
- the new building is contemporary in design which distinguishes between new and old developments,
- the heritage significance of Townson Park will be commemorated with a bronze plaque.

Public notification as outlined by DCP 4, was not considered necessary as part of the DA process. Considerable public participation was conducted with various Batlow groups as part of preparing the end design of the proposed Batlow Library development.

DCP Variations - Justification: N/A

(iia) "any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F, and..."

1.6 Planning Agreements - N/A

Comments:

No planning agreements/draft planning agreements have been entered into in relation to the subject site.

iv) "the regulations (to the extent that they prescribe matters for the purposes of this paragraph),"

1.7 Matters prescribed by the regulation -

OK N/A

- Demolition - AS 2601 (Cl. 92, Reg.)
- Change of Use – fire safety (Cl. 93, Reg.)
- Building work - existing building – BCA upgrade? (Cl. 94, Reg.)

1.8 Council and other Policies -

- Rail Noise/Vibration guidelines
- Other

2. Likely Impacts:

"b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,"

2.1 Context and Setting

OK N/A

- The scenic qualities/features of landscape, amenity of the locality & streetscape.
- The scale (bulk, height, mass etc), form, density & design.
- Setbacks from existing/proposed boundaries to existing/proposed buildings.
- Potential impacts on adjoining properties: Solar access, privacy, views, etc.
- Colours, finishes and external materials – visually intrusive?
- Other potential impacts

Comments:

- The likely impacts of the development on the context and setting are considered reasonable.
- The proposed development will not adversely impact on the streetscape or amenity of adjoining lots, by means of scale, bulk or height.
- Neither views, privacy or solar access will be significantly reduced.
- The development is not visually intrusive. External materials and finishes have been considered and while a subjective judgment, these have been considered to be satisfactory.

2.2 Access, Traffic & Transport

Comments:

The application was referred to the Assets Dept. The following comments were provided: 'the existing driveway at the proposed library site is suitable for the proposal, as are the existing water and sewer connections. No engineering conditions are required'.

2.3 Public Domain - How would the development impact on the public domain?

OK N/A

- Public recreational opportunities in the locality.
- Amount/location/design/use/management of public space in & around development.
- Pedestrian linkages and access between the development and public space.

Comments:

- The subject development will not have an adverse impact on the public domain.

2.4 Utilities - Needs of the development/availability and capacity of services.Comments:

All utilities are existing and available as required. The assets dept. did not require a 305 certificate application to be conditioned into the consent.

2.5 Heritage - Heritage significance of property/adjacent properties:**OK N/A**

- Item listed in Tumut LEP 2012 Schedule 5.
- Other relevant listings, documents or advice - Heritage Advisors comments.
- Any heritage or conservation plan.
- Heritage significance of the item in terms of the Burra Charter.
- Are any additional heritage plans, controls or investigations required?
- Aboriginal/indigenous heritage.

Comments:

The heritage significance of the property has been considered by Council's heritage advisor and the development has been found to be satisfactory. His report/comments are on file. As discussed in DCP Chapter 10, the proposed development is considered to have minimal heritage impact on the two adjoining local heritage items.

2.6 Land ResourcesComments:

The subject development will not have any impact on land resources, such as mineral resources, water or otherwise. All productive land resources are well distant from the subject development site.

2.7 WaterComments:

- The subject development will not have any significant impact on water resources.

Stormwater:

- As stated in the submitted SEE – 'Drainage from roof water will be directed to the water tank at the rear of the building with overflow to a reed bed and otherwise to a charge system to Pioneer Street.'

2.8 SoilsComments:

- The subject development will not have any significant soils impacts.
- Minimal excavation is proposed - solely for footing installation.

- The site is not subject to any significant soils constraints, i.e. is not noted as acid sulphate, highly erodible, saline or of high productive value. The reactivity of the soil has been considered and the footing design is considered appropriate.

2.9 Air & Microclimate

Comments:

The subject development will not give rise to any significant air pollution or other emission.

2.10 Flora & Fauna

Comments:

- The proposed development is well clear of any areas mapped by Council's GIS based fauna atlas and is not expected to adversely impact on threatened species.
- SEPP 44 has been considered above in Section 1.1 of the report.

2.11 Waste

Comments:

- The proposed development will not give rise to ongoing waste disposal (beyond construction waste) as it is related to any existing residential dwelling.
- Existing Council waste disposal arrangements are in place which are considered adequate to cater for the proposed development.

2.12 Energy

Comments:

- The proposed development does not have a high energy requirement.
- The proposed development is adequately served by the energy provision to the subject site.

2.13 Noise & Vibration

Comments:

- The proposed development will not give rise to any significant noise or vibration generation, beyond typical residential uses.
- The adjoining developments are adequately separated to ensure minimal additional impacts.

2.14 Natural Hazards

Comments:

- No natural hazards are noted by Council's GIS mapping as affecting the site.

2.15 Technological Hazards

Comments:

- No technological/man-made hazards are noted as affecting the site or characteristic of the subject development.
- Whilst primarily the subject of the Construction Certificate (CC) assessment process, the overall fire safety of the development has been considered and the subject development is not characterised by excessive fire risk.

2.16 Safety, Security & Crime Prevention

OK N/A

- Visibility, Surveillance, Lighting
- Public/Private definition
- Safer by Design* relevance (DUAP Guidelines, Police MOU - Multi-Res (5+), Multi-Ind/Comm, Schools, Hospitals, Hotels, Community Facilities, Service Stations, other...)
- hours of operation, potential safety risk

Comments:

- The subject development will have non detrimental impacts on the Crime Prevention Through Environmental Design (CPTED) principles and strategies, i.e. *Safer-by-Design* guidelines.
- It is considered that the development will not give rise to any significant safety, security or crime related impacts.

2.17 Social Impacts in the locality

Comments:

The single nature of the development will not give rise to any noted adverse social impacts.

2.18 Economic Impacts in the locality

Comments:

Beyond the positive economic impacts of ongoing construction locally, the single nature of the development will not give rise to any noted economic impacts.

2.19 Site Design & internal design - Is the design of the development sensitive to environmental and site conditions in terms of (but not limited by):

Comments:

The design is not insensitive to site conditions, including constraints such as topography, vegetation, easements, etc.

2.20 Cumulative impacts/Ecologically Sustainable Development (ESD) - Will the development, when considered in conjunction with other developments on the site, adjoining, in the locality, or in the local area generally, whether at the same time or cumulatively over time, result in greater impacts than that likely for this development when considered in isolation?

Comments:

- The proposed development is not considered to be inconsistent with the principles of ESD.
- The proposed development is not excessive when considered in a wider context and will not give rise to excessive cumulative impacts.

3. Site Suitability:***"c) the suitability of the site for the development,"***

- Characteristics/constraints of adjacent developments
- Excessive transport demands
- Recreational availability
- Utility availability
- Air quality/appropriate microclimate
- Hazardous landuses nearby
- Noise impacts
- Impact on catchment water cycle.
- Site history obtained? – Contamination?
- Natural hazards
- Compatibility with heritage significance
- Soil characteristics
- Habitat/species impacts
- Productivity of land

Comments:

- Relevant site constraints have been considered.
- Based on the overall assessment throughout the report and specifically an assessment of the factors above, the site is considered suitable for the development as proposed (subject to conditions of consent).

4. Submissions:***"d) any submissions made in accordance with this Act or the regulations,"***

4.1 Public Submissions - Notification Deemed Necessary? Y N

OK N/A

- Relevance to the proposal and heads of consideration mentioned previously
- Ways that any issues raised can be resolved

Consideration of DCP notification requirements – (See below for DCP 4 extract)

Extract from DCP 4 - Public Notification

"2.3 Determining the extent of notification -

Council will give notice of a Development Application to affected persons where, in the responsible Council Officer's opinion, the enjoyment of the land may be detrimentally affected, in relation to;

- views to and from the land;
- overshadowing;

- privacy;
- pollution, in terms of noise, dust, fumes and the like;
- the visual quality of the building in relation to the streetscape;
- the scale or bulk of the proposed building;
- the siting of the proposed building in relation to the development site boundaries;
- hours of use;
- light or reflection;
- means of access to or provision of parking on the development site;
- proposed changes to any covenant or easement benefiting the adjoining or neighbouring land;
- the height, materials and position of fences erected on a boundary;
- traffic generation";

Comments:

- Based on the site assessment and the subsequent opinion of the assessing officer, the subject application **was not** notified to adjoining owners as the impacts of the subject development (as noted in the list immediately above) on adjoining owners were considered to be reasonable.

4.2 Referral Bodies -

OK N/A

- Any '*general terms of approval*' from a public authority (**Integrated Development**)
- Any concurrence requirements
- Recommended conditions added to consent

Comments:

- No external referrals were required for concurrence or similar.
- No general terms of approval were sought/received, as the subject development is not noted as "Integrated Development".
- The application was referred to both the Building and Assets dept's which both depts. considered the proposed development as appropriate. The only variation required was that the path at the entrance to the building will be required to be paved to meet the accessibility requirements – this will be conditioned into the consent.

5. Public Interest:

"(e) the public interest."

Comments:

- The proposed development is not inconsistent with the public interest.
- The general public/greater community will not be adversely impacted on by the subject development

Determination:-

The subject application has been assessed using the *heads of consideration* prescribed by Section 79C of the Environmental Planning & Assessment Act 1979 and Tumut Shire Council's Policies.

The site has not been inspected by the assessment officer.

As a result of the site inspection and the assessment below, the proposal for the Ancillary Development - New building to house library and meeting room is considered to be:

- satisfactory based on the assessment - requiring conditional approval**
- satisfactory based on the assessment - requiring unconditional approval
- unsatisfactory - requiring amendment/refusal

Primary Assessment Officer:

Name Craig Perrin
Development Assessment Planner

ATTACHMENTS

Nil

11. MINUTES OF COMMITTEE MEETINGS**11.1 MINUTES - LOCAL TRAFFIC COMMITTEE MEETING - 3 JULY 2019**

REPORT AUTHOR: ROAD SAFETY OFFICER
RESPONSIBLE DIRECTOR: DIRECTOR ASSETS AND INFRASTRUCTURE

RECOMMENDATION:**THAT COUNCIL:**

1. Receive the report on the Local Traffic Committee meeting from the Road Safety Officer
2. Note the Minutes of the Local Traffic Committee meeting held on 3 July 2019.
3. Speed Zone Request – Tooma Road, Tooma

Note the Committee's discussion and that further discussion will be undertaken at the next meeting following additional traffic data.

4. Speed Zone Request – Miles Franklin Drive, Talbingo
 - a. Request Transport for NSW to install more prominent Speed Limit signs.
 - b. Share the data with the residents of Talbingo at the Talbingo Progress Association.
5. Rural Bus Stop Application – Hussell (N2452) – 519 Tooma Road, Burra
 - a. Not approve the rural school bus stop situated at 519 Tooma Road, Burra, until such time as a formal set down bay be constructed at the location
 - b. Consider at future budget review the allocation of funding to construction a set down bay at 519 Tooma Road, Burra, and approve the rural school bus stop once the layby should the layby be constructed
6. Rural School Bus Stop Application – (N2452) Hussell – 1236 Tooma Road, Burra
 - a. Not approve the rural school bus stop situated at 1236 Tooma Road, Burra, until such time as a formal set down bay be constructed at the location
 - b. Consider at future budget review the allocation of funding to construction a set down bay at 1236 Tooma Road, Burra, and approve the rural school bus stop once the layby should the layby be constructed
7. Request for Pedestrian Facility – Batlow Road, Batlow – Linking (21-23 Selwyn Street to West Batlow)

Seek approval from Transport for NSW to install a traffic facility across Batlow Road in the vicinity of the IGA and the Senior Citizens Village.

8. Future Local traffic Committee Meeting Dates

Schedule meetings four times a year for future Local Traffic Committee based on the following dates:

Wednesday 25th September 2019 (Tumut)

Wednesday 27th November 2019 (Tumbarumba)

Wednesday 26th February 2020 (Tumut)

Wednesday 27th May 2020 (Tumbarumba)

Wednesday 26th August 2020 (Tumut)

Wednesday 25th November 2020 (Tumbarumba)

BACKGROUND:

The Local Traffic Committee is primarily a technical review committee related to traffic control devices, facilities and events related to roads and transport within the Local Government Area that are not State nor Federal Roads.

REPORT:

The Committee considered two speed reduction requests; one for Tooma Road and one for Miles Franklin Drive. It was agreed that additional traffic data is required; a request be made to Transport for NSW for more prominent speed limit signs; and to share the traffic data with Talbingo residents and Progress Association.

Two applications for additional rural bus stops on Tooma Road were also considered with the determination not recommended as a result of safety concerns for the current road conditions in relation to requests and that Council investigate the possibility of new lay bies that satisfy safety requirements.

The Batlow Development League's request for a pedestrian facility in Batlow was considered with the recommendation that Council seek approval from Transport for NSW to install the facility across Batlow Road, near the IGA supermarket and the Senior Citizens Village.

Future meeting dates for the remainder of this year and 2020 were determined, with the next meeting to occur on Wednesday 25th September 2019 at Tumut.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 5: Our Infrastructure

Delivery Outcomes

5.3 Provide and partner with other agencies to deliver an effective, safe local transport network

SUSTAINABILITY ASSESSMENT:

| | Positive | Negative |
|---------------|---|----------|
| Social | Ensuring adequate and safe services are provided to the community | |
| Environmental | Ensuring that appropriate speed limits within our LGA | Nil |

| | Positive | Negative |
|------------|--|-----------------|
| | are in place. | |
| Economic | Thorough consideration of relevant data in order to make informed and appropriate decisions with regard to roads infrastructure. | Nil |
| Governance | Adherence to relative road safety requirements i.e. 'Supplement to Austroads Guide to Road Design Part 3, 4.12.3 Design of Bus Stops – Rural'. | Nil |

Financial and Resources Implications

There is currently no budget allocation within the 2019/20 budget to construct bus setdown areas on Tooma Road. The cost to construct both setdown areas is estimated at \$15,000, and it is suggested that consideration be given at a future budget review to determine if funding will be made available to undertake the works.

Costs and Benefits:

Both bus stops if constructed will support the safe pick up/drop off of children for the foreseeable future and are unlikely to be left unused.

Policy, Legal and Statutory Implications:

"Supplement to Austroads Guide to Road Design Part 3, 4.12.3 Design of Bus Stops- Rural".

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Nil.

OPTIONS:

Council receives the report and adopt the minutes of the Local Traffic Committee without change.

Council receives the report and nominates changes to the Local Traffic Committee minutes and consults with the Road Safety Officer on those amendments.

Council receives the report and not adopt the minutes of the Local Traffic Committee and consult with the Road Safety Officer as to the reasons.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Community engagement and communication has occurred through the Committee's membership, the Talbingo Progress Association and interested residents.

Attachments

- 1 Minutes - Local Traffic Committee meeting - 3 July 2019 (under separate cover) ⇨
- 2 Cost Estimate - 519 Tooma Road lay by (under separate cover) ⇨
- 3 Cost Estimate - 1236 Tooma Road lay by (under separate cover) ⇨

11. MINUTES OF COMMITTEE MEETINGS**11.2 MINUTES - TUMUT REGION SPORTS COMMITTEE MEETING - 23 JULY 2019**

REPORT AUTHOR: COORDINATOR OPEN SPACE & FACILITIES
RESPONSIBLE DIRECTOR: DIRECTOR ASSETS AND INFRASTRUCTURE

RECOMMENDATION:**THAT COUNCIL:**

1. Receive the report on the Tumut Region Sports Committee from Director Assets and Infrastructure.
2. Note the Minutes of the Tumut Region Sports Committee meeting held on 23 July 2019.
3. Approve the nominations for incoming members to the Tumut Region Sports Committee: Adelong Showground Trust; Tumut Rifle Club Inc.; Adelong Tennis Club; Tumut Eagles Football Club; Tumut Junior Cricket Association; Tumut Rugby League Club; James Hayes
4. Adopt the following recommendations from the Committee for the allocation of Sports Capital Grant funds noting that:
 - applications from Tumut and Adelong Junior Cricket Club and Tumut Basketball Association Inc. are not capital projects nevertheless recommended for consideration of funding
 - the amount requested from Adelong Showground Trust to extend and level the eastern field is in excess of total funding available therefore not recommended
 - the application from Adelong Showground Trust for cricket nets to only be granted if their other grant application is successful; if not, then the amount to be rolled over to next year
 - the remaining funds of \$909.00 be allocated to the Adelong Showground Trust towards cricket nets

| No. | Applicant | Project Location | Brief Project Description | Funding Requested | Recommended Funding Allocation |
|-----|--|-----------------------|--------------------------------|--------------------|--------------------------------|
| 1 | Tumut and Adelong Junior Cricket Club | Sportsgrounds | Helmets | \$800.00 | \$800.00 |
| 2 | Adelong Tennis Club Inc. | Nellis Street Adelong | Nets & Lattice | \$1281.00 | \$1281.00 |
| 3 | South West Slopes Sporting Field Archers | Wee Jasper Road | Shipping Container | \$5840.00 | \$5840.00 |
| 4 | Tumut Rifle Club Inc. | Rifle Range Road | Secure Facility | \$4810.00 | \$4810.00 |
| 5 | Adelong Showground Trust | Showground | Extend and Level Eastern Field | \$44,500.00 | \$0.00 |
| 6 | Adelong Showground Trust | Showground | Cricket Nets | \$21,846.00 | \$21,846.00 *\$909.00 |
| 7 | Tumut Basketball Association Inc. | Basketball Stadium | Laptop & 4 iPads | \$4514.00 | \$4514.00 |
| | | | Total | \$83,591.00 | \$40,000.00 |

BACKGROUND:

The purpose of the committee is to:

- Provide appropriate advice and recommendations on matters relevant to the Sport and Recreation Capital Projects Grant;
- Provide a forum for discussion of Sport and Recreation Capital Projects Grant;

REPORT:

Committee members along with Sports Capital Grant applicants attended the meeting held on Tuesday 23 July 2019.

The minutes of the previous meeting were accepted; the Sports Capital Projects Grant 2019/2020 report and grant applications were considered and allocation of funding for recommendation to Council was determined. Six applications for Committee membership or renewal were received.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 4: Communication & Engagement

Delivery Outcomes

4.1 Partner with local communities to create an ongoing culture of engagement to aid Council decision making

Operational Actions

4.1.1 Continue strategic engagement activities that ensure visibility and coherence between council and the community, including delivery of dynamic reference groups and a feedback summary, plus targeted Councillor Roadshow sessions

SUSTAINABILITY ASSESSMENT:

| | Positive | Negative |
|---------------|--|-----------------|
| Social | Assistance to sporting groups enhancing sport organisation and participation in fitness and recreational use | Nil identified |
| Environmental | Nil identified | Nil identified |
| Economic | Nil identified | Nil identified |
| Governance | Process for determining applications has been undertaken in accordance with Council policy. | Nil identified |

Financial and Resources Implications

The capital grants program for 2019/20 has a budgetary allocation of \$40,000.

Only the Adelong Cricket nets proposal pertains to a whole of life cost to Council. Current annual depreciation expense of the nets is \$400 per annum. Should the cricket nets be installed, it is expected that the cost of maintenance will be minimal, and the annual depreciation expense of the facility will be \$600 per annum.

Policy, Legal and Statutory Implications:

Nil

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

| Risk Category | Commentary |
|----------------------|--|
| Financial | Controls are in place to ensure funding is utilised for its intended purpose |
| Projects | At this stage financial estimates for solution are subject to a significant percentage contingency Work is specialist in nature and risk of sourcing experienced contractors may be difficult |

OPTIONS:

Council may determine differing the allocation of funding to that within the recommendation.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

The availability of the grants was advertised with calls for expressions of interest to lodge and application. Advertisement was made with local newspaper, Council website and social media, with good coverage of the grant being reached.

Attachments

- 1 Minutes - Tumut Region Sports Committee Meeting - 23 July 2019 (under separate cover) [⇒](#)

11. MINUTES OF COMMITTEE MEETINGS**11.3 MINUTES - BATLOW DEVELOPMENT LEAGUE MEETING - 3 JULY 2019**

REPORT AUTHOR: COORDINATOR ECONOMIC DEVELOPMENT
RESPONSIBLE DIRECTOR: ACTING DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on the Batlow Development League Minutes from Coordinator Economic Development**
2. **Note the Minutes of the Batlow Development League meeting held on 3 July 2019**
3. **Notes that council staff will inspect the public toilets on Pioneer St, Batlow, as requested by Batlow Development League at item 6 of the minutes of 3 July 2019**

BACKGROUND:

The Batlow Development League (BDL) was established with the objective of providing civic leadership to the Batlow Community and to stimulate the ongoing economic, social and cultural prosperity of the community of Batlow.

The Batlow Apple Blossom Festival committee and the Batlow Ciderfest committees are subcommittees of the BDL.

REPORT:

The Batlow Development League met on 3 July 2019. In attendance were C Smit, T McDonald, D Wiltshire, K Dawson, C Dawson, D Killeen, T Billing, R Billing and Gus Cox (via phone conference)

The following items were discussed:

1. Minutes of the Batlow Development League meeting held 5 June 2019 were accepted as read
2. Gus Cox, SVC Director Strategy, Community and Development was given an opportunity to update the Committee on Council's activities in Batlow. Of particular interest were infrastructure projects relating to the Batlow Library expansion, Batlow Cannery development and the Batlow Caravan Park. Committee members advised Mr Cox of what they have identified as being necessary storage requirements to be considered in the Library development and the need to conduct an assessment of the standard of the public toilets in Pioneer Street. Overall the update was received positively and the discussion established actions to be followed through on.
3. The treasurer's report was accepted
 - a) Literary group intend to become inactive and need to finalise and shut down account
 - b) C Smit sought clarification on Batlow Ciderfest account and term deposit.
4. Correspondence:
 - a) Invitation received to Rotary Welcome to Batlow Dinner, email correspondence with SVC re grants

5. Business Arising:
 - a) School buses: discussed that a school zone is needed in Pioneer St (safety issue). Suggested that it be further discussed with Council.
 - b) Batlow Road: need for retaining walls and widening of footpath in places.
6. General Business:
 - a) Public toilets in Pioneer St of particular concern. It was recommended and moved that 'the public toilets in Pioneer Street next to the Literary Institute be inspected and an audit be conducted as to whether they currently meet health standards and regulations. The BDL also request a copy of the report and that any problems should be rectified and brought up to code'
 - b) Location of traffic island on Batlow Road
 - c) Original gates for Memorial Park are to be restored and will be placed outside Bowling Club driveway. Financial donations have been offered and further funding opportunities will be researched.
 - d) Hangi: awaiting further information from Talbingo Men's shed about staging event in Batlow. BDL supportive of the initiative.
 - e) Senior Citizen's Village Fundraiser: Coffee and More donating 50c from every coffee sold during July to the Batlow Senior Citizens Village
7. Next meeting 5 August 2019

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 4: Communication & Engagement

Delivery Outcomes

4.5 Council demonstrates strong leadership through a governance framework which drives progress towards achieving the community vision

Operational Actions

4.5.3 Provide support to volunteer groups and section 355 committees to manage risk

SUSTAINABILITY ASSESSMENT:

Nil

Financial and Resources Implications

Costs and Benefits:

Provides ongoing Economic, Community, Social and Cultural prosperity to Batlow and its environment.

Policy, Legal and Statutory Implications:

Local Government Act 1993.

OPTIONS:

Nil

COUNCIL SEAL REQUIRED:

No

Attachments

- 1 Batlow Development League Minutes - 3 July 2019 (under separate cover) [⇒](#)
- 2 Batlow Development League - Financial Report July 2019 (under separate cover) [⇒](#)

11. MINUTES OF COMMITTEE MEETINGS**11.4 MINUTES - FESTIVAL OF FALLING LEAF COMMITTEE AGM JULY 2019**

REPORT AUTHOR: EVENTS OFFICER
RESPONSIBLE DIRECTOR: ACTING DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT

EXECUTIVE SUMMARY:

To present the minutes of the Festival of the Falling Leaf Committee Annual General Meetings held on 9 July 2019.

RECOMMENDATION:**THAT COUNCIL:**

1. **Note the minutes of the Festival of the Falling Leaf Committee AGM held on 9 July 2019.**
2. **Adopt the following recommendation/s from the FOFL minutes:**
 - a) **That Council accepts committee's recommendation to Council, to accept the nominations of new committee members: Julie Camilleri – Margaret Hiller – Amanda Mullins – Sam Lucas – Amanda Withers – Lyndal Cass – Sam Phillips – Tracy Martin – Doris Crain – Roger Williams – Tracey Jones and Peter Jones**

BACKGROUND:

The Festival of the Falling Leaf (FOFL) committee held their AGM on the 9th of July at the Tumut River Brewing Company function room. This report summarises the key actions and outcomes from this meeting.

The Events Officer works with the Committee by attending committee meetings and providing advice and support as necessary when actions and issues require Council's attention and support.

The AGM attendees included returning members from the FOFL 2019 committee and some new members from the community including several Lions Club members. The Lions Club Market was held during the festival weekend in conjunction with the FOFL event in place of absence from the usual gala day markets.

Traditionally the Festival of the Falling Leaf is celebrated annually in the last weekend of April. At the last FOFL meeting in March it was decided by the committee that the 2020 festival will be held over the first weekend of May being Saturday the 2nd and Sunday the 3rd.

This decision to move the date forward was in order for the festival to better involve local schools during the term to gain maximum participation in the festival parade. Another deciding factor to move the date forward from the traditional last weekend in April is because Anzac Day falls on that weekend next year.

REPORT:

The AGM covered various topics including:

- Treasurer's report, the committee accepted the Audit of the financial statement prepared by AKW Accountants.

- This audit summarises that the treasurer's report provided to them with all the financial statements was fair and accurate.
- The outgoing treasurer commented that the committee is in a good financial position.
- Total in Bank for FOFL, \$17,525. Notably sponsorship from Coles for the 2017/18 Festival still has not been received.
- The Committee resolved that Snowy Valleys Council were to be asked to invoice and collect this unpaid sponsorship on behalf of the Festival of the Falling Leaf Committee. Multiple attempts to receive this from Coles thus far has so far been unsuccessful.
- The Draft Terms of Reference has been amended and submitted to the Events Officer. Members were to review the draft handed out by the secretary and to be added for the next meeting's agenda for adoption should the draft be accepted.
- Nominations for new committee positions were open and accepted at the AGM.
- SVC staff and FOFL committee member Amanda Mullins advised members that Council policy restricts Council employees from being executive members of a 355 committee.
- Outgoing committee treasurer and Council staff member Lyndal Cass noted this when stepping down from her outgoing position as Treasurer.
- The outgoing Chairperson announced that he would not be standing for nomination as Chair and would be stepping down from the position.
- All executive committee positions were filled with exception of the Chairperson position.
- The Committee made a resolution to return to the POD system in each area of the festival planning.
- The committee is confident that via social media and face to face interaction they will find someone suitable and willing to lead the committee as Chairperson in time for their August meeting.
- Peter and Tracey Jones agreed to run the FOFL parade again with the local RFS volunteers as per previous years.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 2: Growth through Innovation

Delivery Outcomes

1.1 Create welcoming towns and villages that are vibrant, accessible and foster a sense of community

1.5 - Support and promote events and festivals

Operational Actions

1.5.1 Facilitate, deliver and provide support to Council and Community Events and Programs

SUSTAINABILITY ASSESSMENT:

Financial and Resources Implications

The committee secretary records the minutes at meetings and forwards them to Council community and cultural development staff members following the meetings.

Council's Events Officer provides support in a range of areas not limited to liaising with other Council staff and external stakeholders in preparation and organisation for the event, the special event application process including risk assessment, traffic control plans distributed to relevant stakeholders, letterbox drop and notifications about road closures to businesses and residents, the creation of promotional and parade application material and associated printing, information sharing with local networks, de brief and evaluation of events following their completion.

The Events Officer provides advice and assistance to the committee in all areas of its organisation and operation including planning, advertising and promotions, distribution of information to community groups, community engagement, general operational support at the event and post event de briefing.

Costs and Benefits:

Benefits of the festival include but are not limited to: socialisation, community engagement opportunities, boost to the local economy, supporting local businesses, increasing a range of free community activities, continuing a local festival tradition, bringing community groups together and encouraging residents and committees in volunteering.

Policy, Legal and Statutory Implications:

Nil

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Nil

OPTIONS:

Nil

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

The Festival of the Falling Leaf committee meets to develop action plans for specific areas of the festival including children's entertainment, sponsorship, food and general stallholder bookings, parade coordination, gala day entertainment, fireworks arrangements and liaising with local schools regarding student participation.

Attachments

- 1 Festival of the Falling Leaf AGM Minutes July 2019 (under separate cover) [⇨](#)
- 2 Festival of the Falling Leaf - Financial Report & Audit YE 30 July 2019 - AKA Accountants (under separate cover) [⇨](#)

11. MINUTES OF COMMITTEE MEETINGS**11.5 MINUTES - KHANCOBAN COMMUNITY COMMITTEE MEETING - 3 JULY 2019****REPORT AUTHOR:** GOVERNANCE & COMPLIANCE OFFICER**RESPONSIBLE DIRECTOR:** DIRECTOR INTERNAL SERVICES**RECOMMENDATION:****THAT COUNCIL:**

1. **Receive the report on the Khancoban Community Committee**
2. **Note the Minutes of the Khancoban Community Committee meeting held on 3 July 2019**

BACKGROUND:

The Khancoban Community Committee is a Section 355 committee and also the parent committee managing the following subcommittees:

- Khancoban Community Hall committee – Responsible for management of hiring, bookings, key allocation, collection of money and supervisory cleaning after an event.
- OP-Shop committee – Who fundraise from operations of an Opportunity shop in Khancoban for community benefit and to provide funding for assets in the town of Khancoban
- Artisans Group - Artisan workshop - a gallery and workshop space. Where the residents display painting, needlecraft, quilting, scrapbooking, photography and woodturning.
- Khancoban United Volunteers Association running from the Community Transaction Centre – Providing Computer and internet access for residents under the Broadband for Seniors Program, Photocopying and printing services, Publication of the local community paper, the Khancoban Echo, Australian Taxation Office agency services

The Khancoban Community Committee encourages participation in the community for residents and members of all committees. The community provides funding to support a more vibrant Khancoban town centre while providing tourist facilities and attractions in the village.

REPORT:

At the monthly meeting of the Khancoban Community Committee the following key items were discussed:

- Minutes of the 5 June meeting were accepted.
- Business arising:
 - Tasks followed up
 - Awaiting more detail from SVC about options for utilisation of the general store
 - Justin Clancy (Member for Albury) to be invited to next meeting
- Treasurers Report (attached):
 - All accounts for the Khancoban Committee's have been transferred into one account

- General Business:
 - Combined committee's to be named Khancoban United Volunteers Committee, email to be sent to the General Manager of SVC
 - Refugee forum attended by 2 members who provided great feedback
 - Doctor shortage in the Upper Murray was flagged
 - A suggestion box will be organised to capture ideas for the next mural
 - Heating the Op-Shop is problematic, volunteers will go to the KUVA office when on duty
 - More communication and updates are required from SVC about things that impact Khancoban
 - Justin Clancy to be invited to attend next meeting
 - Questions raised about what is happening with the community hall
 - Youth group encouraged to think about ideas for grant funding
 - Khancoban mural story will be in the next edition of Seniors Newspaper
 - Visit from Talbingo Progress Association reps to get some ideas about how the meetings and op shop are run
 - Air conditioner needs replacing – being referred to Snowy Hydro
 - Julia discussed the waste management strategy

Next meeting to held 7 August 2019.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 4: Communication & Engagement

Delivery Outcomes

4.5 Council demonstrates strong leadership through a governance framework which drives progress towards achieving the community vision

Operational Actions

4.5.9 Provide support to volunteer groups and section 355 committees

SUSTAINABILITY ASSESSMENT:

Community meeting groups assist in the social sustainability of our towns and provides a forum for residents to connect, contribute and keep updated.

Financial and Resources Implications

Small impact on time for Councillors and staff to attend meetings.

Costs and Benefits:

Minimal travel related costs

Policy, Legal and Statutory Implications:

Local Government Act, 1993

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Attending S355 committee meetings enables both Council and community groups to manage risk proactively through good communication and support

OPTIONS:

Nil

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Nil

Attachments

Minutes of the KUVA meeting dated 3 July 2019
Treasurers report for meeting dated 3 July 2019

**Minutes for the General Meeting held on the 3rd July 2019****Meeting opened at 9.03am**

Present: Jenny Browne, Lesley Barlee, Ron Aarons, Narelle Perry, Anne tempest, Julia Ham (SVC)
Cor Smit (SVC), Louise Werrett

Community Member: Chris Werrett

Apologies: Glenda Barlee, Jane Chen, Shirley Enever (SVC) Robyn Harvey (SVC)

Moved Jenny B seconded Anne T that we replace Anne and Alby's position with

Two new committee members who have joined KUVA committee. Chris Werrett and Carol Jarvis

Passed and approved by the committee members present at the meeting

Business matters arising from the minutes:

Thank you cards were sent to Jasmine Cremona and Anne DeWit

The Op Shop Lights have been fixed

Op Shop/KUVA first aid boxes buy bandaids and antiseptic cream from Khancoban chemist

Email's sent to Glen McGrath on the 18th May & 5th June 2019 re moving KUVA and the Op Shop currently under discussion with SVC would like more details.

Justin Clancy to be invited to our next meeting at KUVA

Information requested on the \$199 thousand being spent on old shopping centre refurb would like a breakdown of the future works being planned.

Free load of fire Fire wood was closed by Ron A

Correspondence In:

Ina Evans resignation letter – thankyou card to be sent

Ricoh – Wodonga sub branch called Microtech will be our contact for services etc.

Next list of Australian Post Grants emailed

Moved Ron Aarons Sec Anne tempest

Correspondence Out:

Email sent to Julia Ham re nil response from Glen McGrath

Letter to all Business re advertisements in the Jottings

Thankyou card sent to Anne & Alby DeWitt also Jasmine Cremona

Treasures Report:

All bank accounts are now with Commonwealth Bank. WAW is closed and all monies have been transferred over.

Artisan account – No Update

Audit books – due date?

Look at possible topping up Term deposit account due for renewal in August to \$15000

Moved Jenny Browne Sec Narelle Perry

Treasures report: moved by Anne Tempest Sec Ron Aarons

General Business as per Agenda:

Moved Anne T seconded Narelle P

Name change from CTC to KUVA an email to be sent to the General Manager of SVC Mathew Hyde

Moved Ron Aarons Sec Chris Werrett

Report from the Refugee Forum – Lesley and Louise attended was a very informative day, with great guest speakers.

Julia passed on a DVD to watch called The Merger. For any committee members to watch Regarding

There is a shortage of Doctors in Upper Murray

Fuel reimbursement for Lesley Barlee's travel to Batlow \$26.70 Moved Anne T Sec. Ron A

Suggestion box for ideas from the Khancoban residents for our next mural (with Councils approval.) Ron will carry out a letter drop to all resident informing them of the drop box and where the boxes will be.

Purchase of 6 tubs for the Op Shop to organise kids clothing – Louise to organise. Moved Ron Aarons Sec. Chris Werrett

Heating in the op shop is a huge problem. Suggested that we keep heating turned off in Op Shop volunteers can go into KUVA office when they are on duty.

Julia will forward the plans of the work in progress out the front of the Khancoban cemetery. Road closure of Scammel Street having an impact on the business in the shopping centre. No notification was sent no media release for Khancoban residents or business people.

Updates need to happen more often for Khancoban residents from the SVC. No correspondence since last meeting which was held in the shopping centre. More media releases especially concerning Khancoban.

KUVA store room to be discussed further.

General Business:

Julia thanked Lesley and Louise for attending the Refugee Forum

Justin Clancy is to be sent an invite to attend a KUVA meeting.

What's happening with our community Hall?

Youth Group need to be positive on what they would like regarding Funds.

(Ron) sent a letter to Narelle Davis regarding work's on the shopping centre, reply is Late start August/September star date.

(Ron) Community space editor for the Seniors New Paper is placing a story on our Mural in the next edition of the paper.

Visit from Bob and Jo Erskine from Talbingo Progress Association. They are looking for a better place to hold their meetings and of running their own Op Shop. Options and ideas were freely passed around with support from KUVA.

Louise to contact Snowy Hydro regarding old wooden pallets for kindling to sell in Op Shop.

Ash Tyrell looked at our air conditioner and the compressor is not working to full capacity. Louise/Frog to Contact Snowy Hydro Drew Twigg if Snowy would install a new one.

Lesley thanked everyone as a team for the hard work in creating a friendly and welcoming atmosphere.

Advertise in the next month's jottings for the public is welcome to come and sit and listen to our meetings.

Julia will pass on information regarding our Garbage tip that is being revamped into a more user friendly site with recycling and general waste.

Early Childhood centre/Play group Young mothers looking for a place to get together. Suggestion made that the pre-school is only used 3 days a week.

All were thanked for attending.

Meeting closed 10.08am

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Chair person

Treasurers Report June 2019

OP SHOP

| | | | | | |
|-----------------------|-----------|------------------|-----------------------------------|--------------------|-----------------------|
| Opening Bal May | \$ | 11,773.69 | | | |
| | | | Op Shop Sales | Transferred | |
| Deposits | \$ | 235.40 | | | |
| | | | | \$ | 500.00 |
| | | | | \$ | 6,671.61 WAW KUVA Acc |
| | | | | \$ | 13,930.09 Hall Acc |
| Total Deposits | \$ | 21,337.10 | | | |
| Expenditure | | | | | |
| Chqs Cashed | \$ | 60.00 | Treys Place | | |
| | \$ | 242.25 | Ricoh | | |
| | \$ | 60.00 | Telstra | | |
| | \$ | 100.00 | Rent | | |
| | \$ | 100.00 | Khan Road House | | |
| | \$ | 59.80 | Telstra | | |
| | \$ | 492.45 | Red Energy | | |
| | | | | | |
| Outstanding Chqs | \$ | 1,045.00 | Snowy Mountains Painting | | |
| Total Expended | \$ | 2,159.50 | | | |
| | | | as per Bank Statement \$31,996.29 | | |
| | | | Less unpresented cheques | | |
| Bal June | \$ | 30,951.29 | | | |

Hall

| | | | | | |
|-----------------|----|-----------|--|--|-----------------|
| Opening Bal May | \$ | 13,960.09 | | | |
| | | | | | No Transactions |
| Bal June | | | <u>Account Closed Transferred to KUVA Op shop</u> | | |

Artisans

| | | | | | |
|-----------------|----|--------|---|--|-------------|
| Opening Bal Mar | \$ | 786.71 | | | |
| dep | \$ | 32.00 | | | Not updated |
| Bal June | | | <u>Account Closed Monies went to council awaiting refund</u> | | |

Term Deposit

| | | | | | |
|----------|----|----------|--|--|--------------------------|
| Bal June | \$ | 8,359.46 | | | due to reinvest 1/8/2019 |
|----------|----|----------|--|--|--------------------------|

WAW Kuva

| | | | | | |
|--------------------|----|----------|--|----|-------------------|
| Opening Bal May | \$ | 6,965.27 | | | |
| Expenditure | | | | \$ | 297.57 Red Energy |
| Bal June | | | <u>Account Closed Transferred to KUVA Op shop</u> | | |

12. CONFIDENTIAL

The Local Government Act provides that Council may close to the public that part of the meeting that deals with matters of a confidential nature. Section 10(2) lists such matters.

The grounds on which a meeting is closed to the public must be specified in the decision to close the meeting and recorded in the minutes of the meeting.

Recommendation:

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

12.1 SNOWY VALLEYS COUNCIL COMMUNITY GRANTS

Item 12.1 is confidential under the Local Government Act 1993 Section 10A 2 (d)i as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

12.2 BATLOW CANNERY DEVELOPMENT STEPS

Item 12.2 is confidential under the Local Government Act 1993 Section 10A 2 (d)i as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.