



SNOWY VALLEYS COUNCIL ORDINARY MEETING

AGENDA

Thursday, 16 February 2023

THE MEETING WILL BE HELD AT 2:00 PM
COUNCIL CHAMBERS 76 CAPPER STREET TUMUT AND VIA
VIDEO LINK

Statement of Ethical Obligations

Councillors are reminded of the oath or affirmation of office they made under section 233A of the Local Government Act 1993 and the obligation under Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

Disclosure of Pecuniary Interests at meetings (extract from the Code of Conduct – Section 4)

- 4.28** Councillor or a council committee member who has a pecuniary interest in any matter with which the council is concerned, and who is present at a meeting of the council or committee at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.
- 4.29** The councillor or council committee member must not be present at, or in sight of, the meeting of the council or committee:
- (a) at any time during which the matter is being considered or discussed by the council or committee, or
 - (b) at any time during which the council or committee is voting on any question in relation to the matter.
- 4.30** In the case of a meeting of a board of a joint organisation, a voting representative is taken to be present at the meeting for the purposes of clauses 4.28 and 4.29 where they participate in the meeting by telephone or other electronic means.
- 4.31** Disclosure made at a meeting of a council or council committee must be recorded in the minutes of the meeting.

Disclosure of Political Donations and Gifts

The *Environmental Planning and Assessment Act 1979* places obligations on Councillors, staff, applicants and any person who makes a public submission, to disclose information relating to political donations and gifts during the environmental plan making or development assessment process.

The fact that political donations or gifts have been made by applicants / proponents of a planning application should not affect whether an application is approved or refused. Political donations or gifts should not be relevant in making a determination. The matter should be determined on its merits. Nor do they provide grounds for challenging the determination of any applications.

For further information, visit www.planning.nsw.gov.au/donations

Furthermore, for each planning decision made at a Council or Committee Meeting, the names of Councillors who supported the decision and those that oppose the decision must be recorded. (Sec. 375A of the *Local Government Act 1993*)

**Use of mobile phones and the unauthorised recording of meetings
(extract from the Code of Meeting Practice – Section 15)**

- 15.21** Councillors, council staff and members of the public must ensure that mobile phones are turned to silent during meetings of the council and committees of the council.
- 15.22** A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the council or a committee of the council without the prior authorisation of the council or the committee.
- 15.23** Any person who contravenes or attempts to contravene clause 15.22, may be expelled from the meeting as provided for under section 10(2) of the Act.
- 15.24** If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

Livestreaming of Meetings (extract from the Code of Meeting Practice – Section 5)

This meeting is live streamed on Council's website to allow the community to follow Council debates and decisions without the need to attend meetings in person. Members of the public attending or speaking at a meeting agree to have their image, voice and personal information (including name and address) recorded and publicly broadcast. Snowy Valleys Council does not accept liability for any defamatory remarks or inappropriate comments that are made during the course of a meeting. Any part of the meeting that is held in closed session will not be streamed.

- 5.19** All meetings of the council and committees of the council are to be webcast on the council's website.

Photography

Flash photography is not permitted at a meeting of the Council or a Committee of the council without the consent of the General Manager.

Public Forum (extract from the Code of Meeting Practice – Section 4)

- 4.1** The Council may hold a public forum prior to each Ordinary Council meeting for the purpose of hearing oral submissions on items of business to be considered at the meeting.
- 4.2** Public forums are to be chaired by the mayor or their nominee.

Those attending must comply with the terms and conditions of the Code of Meeting Practice which can be viewed on Councils website;

<http://www.snowyvalleys.nsw.gov.au/Council/Governance/Policies>



Thursday, 16 February 2023

Council Chambers 76 Capper Street Tumut and Via Video Link

2:00 PM

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1. ACKNOWLEDGEMENT OF COUNTRY

Snowy Valleys Council proudly acknowledges the traditional owners and custodians of this land and water and pay respects to their Elders past and present.

2. APOLOGIES, LEAVE OF ABSENCE AND REMOTE ATTENDANCE

Request for Leave of Absence from Councillor Mick Ivill for the 16 April 2023 Ordinary Council meeting.

Attachment 1 - Request - Leave of Absence - Cllr Ivill - April 2023 Meeting



REQUEST FOR LEAVE OF ABSENCE

Chief Executive Officer
Snowy Valleys Council
76 Capper Street
TUMUT NSW 2720

Dear Sir

I wish to apply for leave of absence from the Council Meeting/s to be held on:

Date: 20.4.2023

I will be absent for the following reason/s:

Travel with family internationally

Yours faithfully

[Signature] 24.1.2023

(Councillor Name & Signature)

3. DECLARATIONS OF PECUNIARY INTEREST

4. PUBLIC FORUM

5. CONFIRMATION OF MINUTES

5.1. MINUTES - ORDINARY COUNCIL - 8 DECEMBER 2022

RECOMMENDATION:

That the Minutes of the Ordinary Council Meeting held on 8 December 2022 be received and confirmed as an accurate record.

Attachment 1 - 20221208 - Minutes - Ordinary Council



**SNOWY VALLEYS COUNCIL
ORDINARY MEETING**

MINUTES

Thursday, 08 December 2022

MEETING HELD AT 2:01 PM
IN THE COUNCIL CHAMBERS 76 CAPPER STREET TUMUT
AND VIA VIDEO LINK

Mayor

General Manager

Snowy Valleys Council Ordinary Meeting Minutes

Thursday, 08 December 2022

PRESENT: Mayor Ian Chaffey (Chair), Councillor Julia Ham, Councillor Sam Hughes, Councillor Johanna (Hansie) Armour, Councillor Mick Ivill, Councillor John Larter, Councillor Brent Livermore, Councillor Trina Thomson, Councillor James Hayes.

IN ATTENDANCE: General Manager Ken Gouldthorp, Interim Chief Financial Officer Daryl Hagger, Manager Finance Parthiv Parekh, Acting Executive Director Infrastructure Brad Beed, Interim Executive Director Community & Corporate Julie Vaughan; Audit, Risk & Improvement Committee Chair Steven Walker and Executive Assistant Jeannie Moran-Fahey.

1. ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by the Mayor, Cr Ian Chaffey.

2. APOLOGIES, LEAVE OF ABSENCE AND REMOTE ATTENDANCE

Nil.

3. DECLARATIONS OF PECUNIARY INTEREST

Cr James Hayes declared a non-pecuniary interest in relation to Item # 11.1 'Road Naming Adelong - Proposed Name of Lady Mary Lane' due to being a resident on the lane and will leave the room during discussion.

4. PUBLIC FORUM

Nil.

M338/22 RESOLVED to bring forward Item #10.1 Audit Risk and Improvement Committee Annual Report 2021-2022.

Cr Julia Ham/Cr James Hayes

CARRIED UNANIMOUSLY

Steven Walker Chairperson of the Audit Risk & Improvement Committee addressed Council on Item 10.1 Audit Risk and Improvement Committee Annual Report 2021-2022.

Cr John Larter left the meeting at 2.28pm and returned at 2.29pm.

M339/22 RESOLVED:

THAT COUNCIL:

1. Note the Audit Risk and Improvement Committee Annual Report for the period 2021-22.

Minutes of the Meeting of the Snowy Valleys Council Ordinary Meeting held in In the Council Chambers
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Mayor

General Manager

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Cr Trina Thomson/Cr Mick Ivill

CARRIED UNANIMOUSLY

M340/22 RESOLVED to resume the order of business.

Cr Trina Thomson/Cr Julia Ham

CARRIED UNANIMOUSLY

5. CONFIRMATION OF MINUTES

5.1. MINUTES - ORDINARY COUNCIL - 17 NOVEMBER 2022

M341/22 RESOLVED:

That the Minutes of the Ordinary Council Meeting held on 17 November 2022 be received and confirmed as an accurate record with a correction to the question taken on notice by the Acting Executive Director Infrastructure during Item 10.5 being in respect to the Glen Estate rather than Snow View Estate.

Cr Sam Hughes/Cr Julia Ham

CARRIED UNANIMOUSLY

6. CORRESPONDENCE/PETITIONS

Nil.

7. NOTICE OF MOTION/NOTICE OF RESCISSION

7.1. NOTICE OF MOTION: POWERLINES IN KOSCIUSZKO NATIONAL PARK

MOTION:

THAT COUNCIL:

1. Facilitate an in person or virtual community meeting as soon as possible regarding the Kosciuszko National Park Amendment to the Plan of Management Snowy 2.0;
2. Invite representation from National Parks, Snowy Hydro 2.0, Transgrid, UGL, State Parliament and any other key stakeholders to explain the changes, the necessity for the changes, and the impact the changes will have in the Snowy Valleys Council area.

Cr Julia Ham/Cr Brent Livermore

M342/22 RESOLVED to move into Committee of the Whole

Cr Johanna (Hansie) Armour/Cr Sam Hughes

CARRIED UNANIMOUSLY

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Mayor

General Manager

M343/22 RESOLVED to move out of Committee of the Whole

Cr Julia Ham/Cr Brent Livermore

CARRIED UNANIMOUSLY

M344/22 RESOLVED:

THAT COUNCIL:

1. Facilitate an in person or virtual community meeting as soon as possible regarding the Kosciuszko National Park Amendment to the Plan of Management Snowy 2.0;
2. Invite representation from National Parks, Snowy Hydro 2.0, Transgrid, UGL, State Parliament and any other key stakeholders to explain the changes, the necessity for the changes, and the impact the changes will have in the Snowy Valleys Council area.

Cr Julia Ham/Cr Brent Livermore

CARRIED UNANIMOUSLY

8. MAYORAL MINUTE

Nil.

9. URGENT BUSINESS WITHOUT NOTICE

M345/22 RESOLVED to move a matter of Urgent Business.

Cr James Hayes/Cr Trina Thomson

CARRIED UNANIMOUSLY

M346/22 RESOLVED:

THAT COUNCIL

1. Delegate authority to the General Manager to determine Modification Application 2022/0024 for a boundary adjustment and lot consolidation at Lots 955, 958, 958, 1056, 1057 and 1097 in DP 757211, Lot 5 in DP115071 Wondalga Road Cooleys Creek submitted to Council on or about 11 November 2022.

Cr James Hayes/Cr Julia Ham

CARRIED UNANIMOUSLY

10. GOVERNANCE AND FINANCIAL REPORTS

10.1. AUDIT RISK AND IMPROVEMENT COMMITTEE ANNUAL REPORT 2021-2022

Matter brought forward – refer item 4.

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Mayor

General Manager

10.2. CODE OF CONDUCT COMPLAINT STATISTICS FOR THE REPORTING PERIOD 01 SEPTEMBER 2021 - 31 AUGUST 2022**M347/22 RESOLVED:**

THAT COUNCIL:

1. Note the Model Code of Conduct Complaint Statistics for the reporting period 01 September 2021 - 31 August 2022.

Cr Trina Thomson/Cr Mick Ivill

CARRIED UNANIMOUSLY**10.3. 2023 MEETING CALENDAR****M348/22 RESOLVED:**

THAT COUNCIL:

1. Receive and note the 2023 Meeting Calendar complete with Committee dates.

Cr Julia Ham/Cr John Larter

CARRIED UNANIMOUSLY**10.4. STATEMENT OF INVESTMENTS - NOVEMBER 2022****M349/22 RESOLVED:**

THAT COUNCIL:

1. Note the report on Statement of Investments - November 2022.

Cr Mick Ivill/Cr Julia Ham

CARRIED UNANIMOUSLY

Cr James Hayes left the meeting at 3.08pm.

11. MANAGEMENT REPORTS**11.1. ROAD NAMING ADELONG - PROPOSED NAME OF LADY MARY LANE****M350/22 RESOLVED:**

THAT COUNCIL:

1. Endorse the road name of Lady Mary Lane in Adelong, pending a minimum 28 days of public exhibition including publishing the proposal in the local newspapers allowing for public comment; and
2. Approve the proposal for the road name Lady Mary Lane if no public submissions are received and:

- serve notices of the road name proposal to Australia Post, Registrar General, Surveyor General
 - formally have the name gazetted in the Government Gazette and place a notice in the local newspaper giving a description to the road and its location; and
3. Receive a further report on the proposed road name of Lady Mary Lane if public submissions are received during the exhibition period.

Cr Trina Thomson/Cr Mick Ivill

CARRIED UNANIMOUSLY

Cr James Hayes returned to the meeting at 3.09pm.

11.2. TUMUT AERODROME - PROPOSED FIRE CONTROL CENTRE

MOTION:

THAT COUNCIL:

1. Delegate to the General Manager to negotiate with the NSW Rural Fire Service (RFS) and Forestry Corporation of NSW (Forestry) the terms for provision of land at Tumut Aerodrome for the proposed Fire Control Centre (FCC).
2. Receive a further report to be provided to Council on the outcome of negotiations.

Cr John Larter/Cr James Hayes

M351/22 RESOLVED to move into Committee of the Whole.

Cr Julia Ham/Cr Johanna (Hansie) Armour

CARRIED UNANIMOUSLY

M352/22 RESOLVED to move out of Committee of the Whole.

Cr Trina Thomson/Cr Julia Ham

CARRIED UNANIMOUSLY

AMENDMENT:

THAT COUNCIL:

1. Delegate to the General Manager to negotiate with the NSW Rural Fire Service (RFS) and Forestry Corporation of NSW (Forestry) the terms for provision of land at Tumut Aerodrome for the proposed Fire Control Centre (FCC), based on the below guiding principles:
 - a. Clarity about accessibility of the FCC and that it can be accessed in all conditions.
 - b. That RFS and Forestry bear the full cost of the development, including services, drainage, etc.
 - c. It is preferred that all services for the facility are owned and maintained by RFS and Forestry.
 - d. That Council be reimbursed for the income potential of the land and consideration be made for reimbursement for missed opportunities.

Mayor

General Manager

e. Separation of dealings with RFS and Forestry, so that Forestry do not benefit from community funds which are made available under Council's statutory obligations to RFS.

2. Receive a further report to be provided to Council on the outcome of negotiations.

Cr Trina Thomson/Cr Julia Ham

The Amendment was put and carried.

FOR: Cr Ian Chaffey, Cr Johanna (Hansie) Armour, Cr Sam Hughes, Cr Mick Ivill, Cr Brent Livermore, Cr Trina Thomson, Cr Julia Ham

AGAINST: Cr John Larter, Cr James Hayes

CARRIED

The Amendment became the motion and was put and carried.

M353/22 RESOLVED:

THAT COUNCIL:

1. Delegate to the General Manager to negotiate with the NSW Rural Fire Service (RFS) and Forestry Corporation of NSW (Forestry) the terms for provision of land at Tumut Aerodrome for the proposed Fire Control Centre (FCC), based on the below guiding principles:

a. Clarity about accessibility of the FCC and that it can be accessed in all conditions.

b. That RFS and Forestry bear the full cost of the development, including services, drainage, etc.

c. It is preferred that all services for the facility are owned and maintained by RFS and Forestry.

d. That Council be reimbursed for the income potential of the land and consideration be made for reimbursement for missed opportunities.

e. Separation of dealings with RFS and Forestry, so that Forestry do not benefit from community funds which are made available under Council's statutory obligations to RFS.

2. Receive a further report to be provided to Council on the outcome of negotiations.

Cr Trina Thomson/Cr Julia Ham

FOR: Cr Ian Chaffey, Cr Johanna (Hansie) Armour, Cr Sam Hughes, Cr Mick Ivill, Cr Brent Livermore, Cr Trina Thomson, Cr Julia Ham

AGAINST: Cr John Larter, Cr James Hayes

CARRIED

12. MINUTES OF COMMITTEE MEETINGS

12.1. MINUTES - AUDIT RISK AND IMPROVEMENT COMMITTEE - 23 NOVEMBER 2022

M354/22 RESOLVED:

THAT COUNCIL:

1. Receive the Minutes of the Audit Risk and Improvement Committee held on 23 November 2022.

Cr Julia Ham/Cr Brent Livermore

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Mayor

General Manager

CARRIED UNANIMOUSLY**12.2. MINUTES - DISABILITY INCLUSION ACCESS REFERENCE GROUP - 27 OCTOBER 2022****M355/22 RESOLVED:**

THAT COUNCIL:

1. Receive and Note the Minutes of the Disability Inclusion Action Reference Group held on 27 October 2022.
2. Adopt the following recommendation/s from the minutes:
 - 2a. Accept Sonia Rattey (connectmecounselling), Fiona Scott (Valmar), Kerein Mullins (Intereach), Melissa Bradshaw (Snowy Valleys School), Christine Webb (Tumut Community Association), Martin Brown (Community member), Catherine Anderson (Kurrajong) as voting members for the Disability Inclusion Access Reference Group Advisory Committee and notify applicants of the outcome; and
 - 2b. Adopt the reviewed Disability Inclusion Access Reference Group Terms of Reference.

Cr Trina Thomson/Cr Mick Ivill

CARRIED UNANIMOUSLY**12.3. MINUTES - FIRST NATIONS LIAISON COMMITTEE - 16 NOVEMBER 2022****M356/22 RESOLVED:**

THAT COUNCIL:

1. Receive and Note the Minutes of the First National Liaison Committee held on 16 November 2022.
2. Adopt the following recommendation/s from the minutes:
 - 2a. Explore options to establish a volunteer team/program of Aboriginal people to help maintain the lawns and Cemetery in Brungle; and
 - 2b. Appoint a Council Staff member to coordinate the work carried out by the volunteer team/program in Brungle.

Cr Sam Hughes/Cr Julia Ham

CARRIED UNANIMOUSLY**12.4. MINUTES - TOOMA RECREATION RESERVE - AGM 18 OCTOBER, 2022****M357/22 RESOLVED:**

THAT COUNCIL:

1. Adopt the Minutes of the Tooma Recreation Reserve Committee Annual General Meeting held on 18th October, 2022 and they be received and noted;
2. Adopt the Draft Terms of Reference for the Tooma Recreation Reserve Committee;

Mayor

General Manager

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3. Approve the Tooma Recreation Reserve Committee to open an interest-bearing account for the funding received under the Bushfire Local Economic Recovery Fund; and
4. Approve the request for transfer of \$883.04 to the Tooma Recreation Reserve Committee account.

Cr Brent Livermore/Cr Julia Ham

CARRIED UNANIMOUSLY

13. CONFIDENTIAL

M358/22 RESOLVED:

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A(2) of the *Local Government Act 1993* for the reasons specified:

13.1 CONFIDENTIAL - RFT - 2022/05 - MR677 ALPINE WAY SLOPE REMEDIATION

Item 13.1 is confidential under the *Local Government Act 1993* Section 10A 2 (d)i and (d)ii as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.2 CONFIDENTIAL - REAPPOINTMENT - INDEPENDENT MEMBER - AUDIT RISK AND IMPROVEMENT COMMITTEE

Item 13.2 is confidential under the *Local Government Act 1993* Section 10A (2)(a) as it relates to personnel matters concerning particular individuals (other than councillors) and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Cr Trina Thomson/Cr Sam Hughes

CARRIED UNANIMOUSLY

The meeting was closed to the public at 3.47pm.

M359/22 RESOLVED to return to open council.

Cr James Hayes/Cr Sam Hughes

CARRIED UNANIMOUSLY

The meeting was re-opened to the public at 3.49pm.

The General Manager advised that during the closed session, Council made the following resolutions:

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Mayor

General Manager

13.1. CONFIDENTIAL - RFT 2022/05 - MR677 ALPINE WAY SLOPE REMEDIATION**M359/22 RESOLVED:**

THAT COUNCIL:

1. Resolve in accordance with Section 55 of the NSW *Local Government Act 1993* to accept the Tender (RFT 2022/05) for the remediation of the identified slopes as corrected in the report, located along the Alpine Way (MR677), south of Khancoban, of Mulligan Geotechnical Pty Ltd being for the Schedule of Rates Contract, estimated amount of \$1,278,982.98 including GST, subject to final agreed quantities;
2. Authorise the General Manager to enter into a contract with Mulligan Geotechnical Pty Ltd for the remediation of the identified slopes on behalf of Transport for NSW; and
3. Write to the unsuccessful tenderers advising of the outcomes of the tender process.

Cr Trina Thomson/Cr Brent Livermore

CARRIED UNANIMOUSLY

13.2. CONFIDENTIAL - REAPPOINTMENT - INDEPENDENT MEMBER - AUDIT RISK AND IMPROVEMENT COMMITTEE**M360/22 RESOLVED:**

THAT COUNCIL:

1. Reappoint Melissa Tooke to the Audit, Risk and Improvement Committee from January 2023 until January 2026.

Cr Trina Thomson/Cr Julia Ham

CARRIED UNANIMOUSLY

14. MEETING CLOSURE

There being no further business to discuss, the meeting closed at 3.53pm.

6. CORRESPONDENCE/PETITIONS

7. NOTICE OF MOTION/NOTICE OF RESCISSION

7.1. NOTICE OF MOTION - RECENT AWARD RECIPIENTS

COUNCILLORS: Cr Julia Ham and Cr James Hayes

SUMMARY:

(Provided by the submitters):

Congratulate Tumbafest and Courabyra wines for taking the NSW Tourism awards. Tumbafest won Gold in the Festivals and Events section. Courabyra wines won gold in the Tourism wineries, Distilleries and Breweries sections. Both are now entered into the National tourism awards to be held in Sydney Friday 17th February 2023.

Congratulations to NSW cross border commissioner, James McTavish for receiving his third national award. James has been the NSW Cross border Commissioner since July 2014. James won the public service award for public service in the 2023 Australia Day awards. James was a strong supporter of Snowy Valleys Council post bushfires.

Therefore, pursuant to Notice, Councillor Julia Ham and Councillor James Hayes have submitted the following Motion:

NOTICE OF MOTION:

THAT COUNCIL:

1. **Congratulate Tumbafest and Coruabyra Wines for taking the NSW Tourism Awards.**
2. **Congratulate the NSW Cross Border Commissioner, James McTavish for receiving his third National Award.**

RESOURCING IMPLICATIONS:

Nil

GENERAL MANAGER ADVICE:

ATTACHMENTS

Nil

8. MAYORAL MINUTE

9. URGENT BUSINESS WITHOUT NOTICE

10. GOVERNANCE AND FINANCIAL REPORTS

10.1. 2024 ELECTIONS - COUNCIL DECISION REGARDING ADMINISTRATION

REPORT AUTHOR: COORDINATOR GOVERNANCE

RESPONSIBLE DIRECTOR: DIRECTOR COMMUNITY AND CORPORATE

EXECUTIVE SUMMARY:

Part 6, Division 1 of the *Local Government Act 1993* (the Act), covers the administration of elections. Section 296AA requires Councils to make a decision on administration of the September 2024 ordinary election by 13 March 2023.

This report recommends that Council appoint the NSW Electoral Commission (NSWEC) to administer the 2024 election at an estimated cost of \$162,748 (excluding GST).

If a council fails to make a decision on the administration of its elections, polls and referenda by 13 March 2023, it will not be able to engage the NSWEC to administer its ordinary election and it will be required to make its own arrangements with another electoral services provider for the administration of its elections.

RECOMMENDATION:

THAT COUNCIL:

The Snowy Valleys Council (“the Council”) resolves:

- 1. Pursuant to s. 296(2) and (3) of the *Local Government Act 1993* (NSW) (“the Act”) that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.**
- 2. Pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.**
- 3. Pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.**

BACKGROUND:

Section 296AA of the Act states:

Councils to plan for administration of elections

296AA Councils to plan for administration of elections

(1) At least 18 months before the next ordinary election of councillors for a council, the council must resolve--

(a) to enter into an arrangement with the Electoral Commissioner, by contract or otherwise, for the Electoral Commissioner to administer elections of the council (as provided by section 296), or

(b) that the elections of the council are to be administered by an electoral services provider engaged by the council.

(2) A resolution referred to in subsection (1)(b) must include the following information--

(a) whether the general manager has identified an electoral services provider to be engaged for the next ordinary election of councillors and, if so, the name of that provider,

(b) any other information required by the regulations.

(3) As soon as practicable after the making of a resolution referred to in subsection (1)(b), the general manager of the council must publish a copy of the resolution on the council's website.

(4) If a council fails to comply with subsection (1), the general manager of the council must publish a notice of that failure on the council's website.

REPORT:

Under Section 296AA of the Act, councils are required to make a decision on how their ordinary elections in September 2024 are to be administered by 13 March 2023.

Each council must resolve either:

- to enter into an election arrangement with the NSWEC to administer all the council's elections, polls and constitutional referenda or
- that the council's elections are to be administered by another electoral services provider engaged by the council.

Where a council resolves to engage the NSWEC to administer its elections, polls and referenda, the election arrangement with the NSWEC will apply to the 2024 ordinary election and every election, poll and referendum including any by-election or countback election until the contract is automatically terminated 18 months before the following ordinary election of councillors.

If a council does not resolve to engage the NSWEC to administer its elections by 13 March 2023, it must engage another electoral services provider to do so. A council that fails to make a decision on the administration of its elections by 13 March 2023 will also be required to publish a notice of that failure on the council's website.

Election of mayor and deputy mayor

The arrangement with the NSWEC does not cover the election of the mayor or deputy mayor. Councillors must elect a mayor from among their number unless they have a popularly elected mayor. Councillors may also elect a deputy mayor. The election of the mayor and the deputy mayor must be conducted in accordance with clause 394 and Schedule 7 of the Local Government (General) Regulation 2021 and is not covered under section Part 6, Division 1 of the Act.

296A Elections administered by an electoral provider (other than NSWEC)

Section 296A of the Act lists the requirements for elections administered by an electoral services provider engaged by a Council (other than the NSWEC). Information has been issued by the Office of Local Government on 11 November 2022, to assist Council in reaching a decision. A copy of Circular 22-35 and the Frequently Asked Questions (FAQs) is attached to this report. Part 3 of the FAQs explains in detail the requirements in regard to election arrangements with other electoral service providers.

LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****Community Strategic Plan Theme**

Theme 5 - Our Civic Leadership

Community Strategic Plan Strategic Objectives

CSP5 Our Civic leadership and organisation government fosters open and transparent partnership with our community

Delivery Program Principal Activities

5.4 Maintain and deliver a governance framework that guides good decision making, accountability and legislative compliance

FINANCIAL AND RESOURCES IMPLICATIONS:

The NSWEC provided cost estimates to all Councils on 30 January 2022. The cost estimate for the NSWEC to administer the 2024 elections for the Snowy Valleys Councils is \$162,748 (excluding GST). This cost does not include Council staff time or other resources required by the Council directly.

In 2021, the actual cost of the NSWEC to administer the elections was \$170,056 (excluding GST). A Covid discount was applied by the NSWEC and therefore the cost to the Council of engaging the NSWEC to administer the 2021 election was \$129,830 (excluding GST).

The NSWEC will only ever charge the actual cost to conduct the election. It is important to note that this estimate does not include the core costs of running the election (for example, the NSWEC head office operating/capital costs such as staff payroll, training, IT system development and maintenance of the electoral roll). These core costs are met by the NSW Government.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

Part 6, Division 1 - Administration of elections, of the *Local Government Act 1993*

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

Nil

OPTIONS:**296A Elections administered by an electoral provider (other than NSWEC)**

Section 296A of the Act lists the requirements for elections administered by an electoral services provider engaged by a Council (other than the NSWEC). Information has been issued by the Office of Local Government on 11 November 2022, to assist Council in reaching a decision. A copy of Circular 22-35 and the Frequently Asked Questions (FAQs) is attached to this report. Part 3 of the FAQs explains in detail the requirements in regard to election arrangements with other electoral service providers.

If a council fails to make a decision on the administration of its elections, polls and referenda by 13 March 2023, it will not be able to engage the NSWEC to administer its ordinary election and it will be required to make its own arrangements with another electoral services provider for the administration of its elections.

A council that fails to make a decision on the administration of its elections by 13 March 2023 will also be required to publish a notice of that failure on the council's website.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Nil

ATTACHMENTS

1. Office of Local Government Circular No 22-35 - Dated 11 November 2022 (Under separate cover)

10.2. COUNCILLOR EXPENSES FOR THE SIX MONTHS PERIOD ENDING 31 DECEMBER 2022

REPORT AUTHOR: MANAGER FINANCE

RESPONSIBLE DIRECTOR: DIRECTOR COMMUNITY AND CORPORATE

EXECUTIVE SUMMARY:

A six-monthly report on councillor expenses is provided in accordance with Section 15 of Council's *Payment of Expenses and Provision of Facilities to the Mayor and Councillors Policy*.

RECOMMENDATION:

THAT COUNCIL:

1. Note the report on Councillor Expenses for the six months period ending 31 December 2022.

BACKGROUND:

Council adopted the current *Payment of Expenses and Provision of Facilities to the Mayor and Councillors Policy* on 22 April 2022 which included the following reporting requirements:

Section 15 Reporting

15.1 Council will report on the provision of expenses and facilities to council as required in the Act and Regulations.

15.2 Detailed reports on the provision of expenses and facilities to councillors will be publicly tabled at a council meeting every six months and published in full on councils website. These reports will include expenditure summarised by individual councillor and as a total for all councillors.

REPORT:

Detailed below are councillor related expenses totalling \$82,139.19 for the period 1 July 2022 to 31 December 2022.

Recipient	Details of Expenses	Amount \$
General Expenses		
Election Expenses		
Sustenance	Meetings and Workshops	1,606.40
	Total	1,606.40
I Chaffey - Mayor		
Mayoral Allowance		13,530.00
Councillor Allowance		6,325.02
Membership Expenses	Country Mayors Association 2022-2023	750.00
Meeting Expenses	Canberra Region Joint Organisation (CRJO)	1,091.65
Meeting Expenses	LGNSW Conference	1,546.70
	Total	23,243.37
T Thomson - Deputy Mayor		

Recipient	Details of Expenses	Amount \$
Councillor Allowance		6,325.02
Meeting Expense	LGNSW Conference	1,399.43
	Total	7,724.45
H Armour		
Councillor Allowance		6,325.02
	Total	6,325.02
J Ham		
Councillor Allowance		6,325.02
Vehicle Allowance		1,788.80
Training and Development	Local Government NSW	420.00
Meeting Expenses	LGNSW Conference	1,626.70
	Total	10,160.52
J Hayes		
Councillor Allowance		6,325.02
Vehicle Allowance		756.00
	Total	7,081.02
S Hughes		
Councillor Allowance		6,325.02
Vehicle Allowance		880.80
Training and Development	Local Government NSW	400.00
Meeting Expenses	LGNSW Conference	1,546.70
	Total	9,152.52
M Ivill		
Councillor Allowance		6,325.02
	Total	6,325.02
J Larter		
Councillor Allowance		4,216.68
	Total	4,216.68
B Livermore		
Councillor Allowance		6,325.02
	Total	6,325.02

LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

Community Strategic Plan Theme

Theme 5 - Our Civic Leadership

Community Strategic Plan Strategic Objectives

CSP5 Our Civic leadership and organisation government fosters open and transparent partnership with our community

Delivery Program Principal Activities

5.4 Maintain and deliver a governance framework that guides good decision making, accountability and legislative compliance

FINANCIAL AND RESOURCES IMPLICATIONS:

Nil.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

N/A

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

N/A

OPTIONS:

N/A

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

N/A

ATTACHMENTS

Nil.

10.3. QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2022

REPORT AUTHOR: COORDINATOR MANAGEMENT ACCOUNTING

RESPONSIBLE MANAGER: MANAGER FINANCE

EXECUTIVE SUMMARY:

This report provides a summary of Council's financial performance against budget as of 31 December 2022. Council's projected result shows an increase of income of \$12.4M and an increase of expenditure of \$9.8M compared to the original budget.

The original budget forecast a surplus of \$27.6M including capital grants, and a deficit of \$1.2M excluding capital items. Capital items consist of income received for the purpose of building new or replacement assets and the offsetting capital expenditure is not reported in the operating result. After the proposed adjustments in the attached quarterly report, the projected result is forecast to be a surplus of \$30.2M including capital revenues and a surplus of \$571K excluding capital revenues. Unrestricted cash reserves are estimated to be satisfactory at year end.

RECOMMENDATION:

THAT COUNCIL:

- 1. Receive and adopt the Quarterly Budget Review as at 31 December 2022; and**
- 2. Adopt the Revenue, Expenditure and Capital Budget adjustments as noted in the December Quarterly Budget Review.**

BACKGROUND:

Clause 203 (1) of the Local Government (General) Regulation 2021 requires Council's Responsible Accounting Officer to prepare and submit a quarterly budget review statement to the governing body of Council.

The Quarterly Budget Review Statement is designed to reflect the information normally prepared annually as part of the financial statements on a quarterly basis.

All Directors and Managers are required to monitor their budgets on a continual and frequent basis throughout the financial year and adjustments are recommended as required.

The 2022/23 annual budget was adopted on 16 June 2022.

REPORT:

Council adopts its original budget in June each year, forecasting the known income, operational expenses, and capital works for the coming financial year.

The original 2022-23 budget forecast a surplus of \$27.6M, including income received as grants for the purpose of building new or replacement assets. Funding received for capital items is reported in Council's overall operational result. When excluding funding received for capital grants, the original budget forecast a deficit of \$1.2M.

Through the Quarterly Budget Review process reported to Council, Council reviews and adjusts the original budget to manage variations that occur because of:

- Receiving grant funding
- Recognising increased/decreased expenditure and income
- Council resolving to adjust expenditure.

This report provides a summary of Council's financial performance against budget as of 31 December 2022.

Summary of Council's operating position at end of December 2022

Council's income at end of December 2022 was 4% above year-to-date (YTD) budget, while expenditure was 14% above YTD budget. Increased Materials & Services resulting from larger than expected Commercial Works.

A summarised financial report for Council is provided below for December 2022, comparing the operating YTD actuals against the YTD budget. This report provides the interim results for the financial year and represents the appropriate adjustments at the time of the report, noting that more adjustments will be made. The purpose of this report is to provide an indication of Council's financial performance at a particular point in time.

**Monthly Operating Result for December 2022****Overall Council Summary**

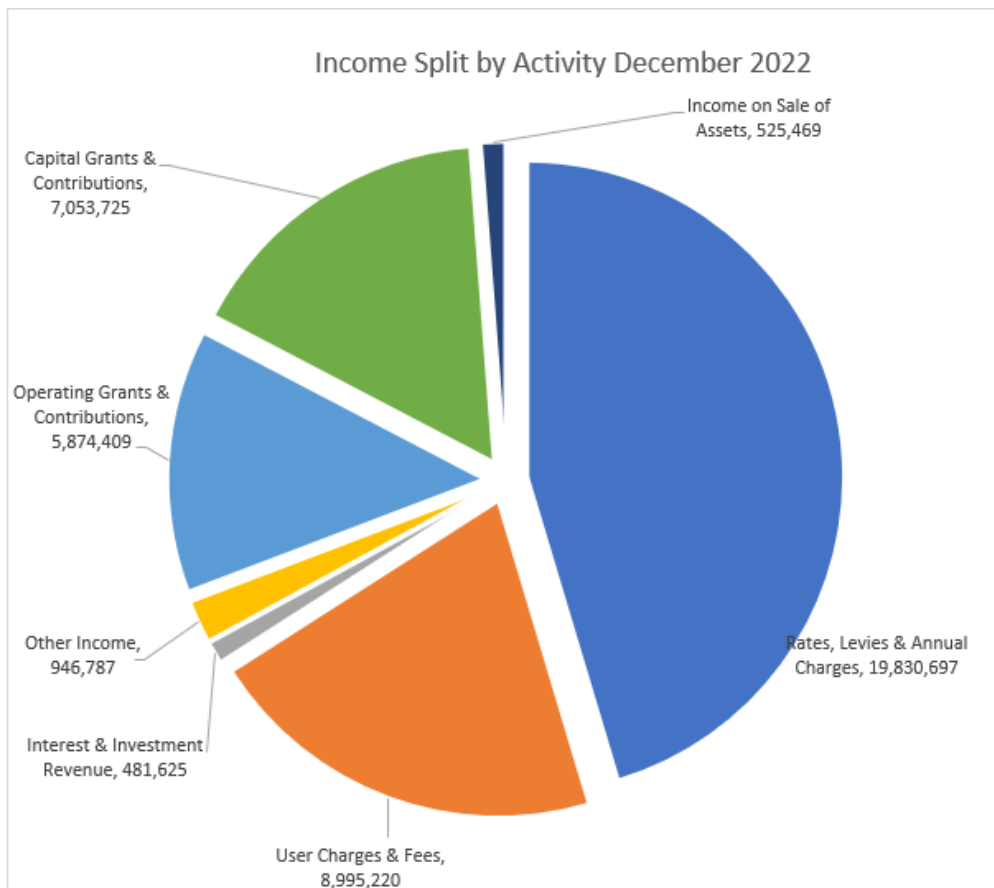
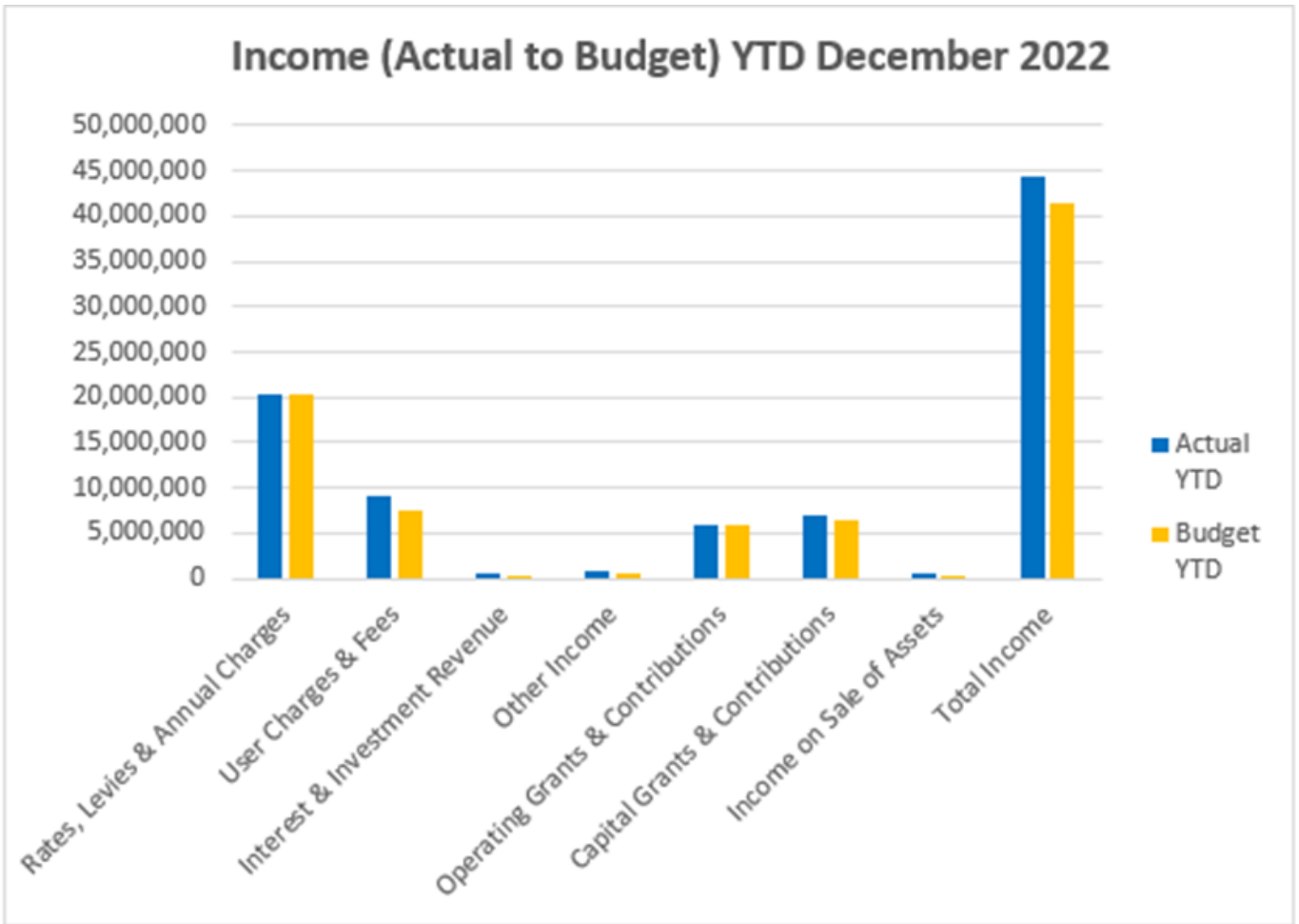
Code	Account Description	Actual YTD	Adopted Budget Q1 YTD	% Variance YTD	\$ Variance YTD	Revised Budget Q1	Original Budget 21PJBUD
	Income						
100	Rates, Levies & Annual Charges	19,830,697	20,263,553	-2.14%	(432,855)	20,053,000	20,768,000
105	User Charges & Fees	8,995,220	5,879,719	52.99%	3,115,501	15,141,000	15,141,000
110	Interest & Investment Revenue	481,625	265,000	81.75%	216,625	530,000	330,000
115	Other Income	946,787	540,833	75.06%	405,955	1,135,000	934,000
120	Operating Grants & Contributions	5,874,409	5,996,746	-2.04%	(122,337)	15,532,000	10,800,000
125	Capital Grants & Contributions	7,053,725	8,757,325	-19.45%	(1,703,600)	29,596,000	28,809,000
190	Income on Sale of Assets	525,469	230,000	no budget	295,469	460,000	0
	Total Income	43,707,932	41,933,175	4%	1,774,758	82,447,000	76,782,000
	Expenses						
200	Employee Costs	7,750,480	7,511,496	-3.18%	(238,984)	(17,785,000)	17,244,000
205	Materials & Services	17,396,801	13,865,874	-25.46%	(3,530,927)	(23,384,000)	19,069,000
215	Depreciation & Impairment	5,660,802	5,492,000	-3.07%	(168,802)	(10,984,000)	10,984,000
220	Other Expenses	677,818	672,008	-0.86%	(5,810)	(1,527,000)	1,527,000
210	Interest & Investment Losses	177,086	172,034	-2.94%	(5,052)	(344,000)	344,000
190	Cost of Assets Sold/Disposed	0	0	no budget	0	0	0
	Total Expenses	31,662,987	27,713,412	-14%	(\$3,949,575)	(\$54,024,000)	49,168,000
	Net Operating Result from Continuing Operations	12,044,945	14,219,762	-15%	(2,174,817)	28,423,000	27,614,000
	Net Operating Result before Capital Items	4,991,220	5,462,438	-9%	(471,217)	(1,173,000)	(1,195,000)

Income

User Charges & Fees is above YTD budget \$3.155M (53%). Increased commercial works offset by increased Materials and Services.

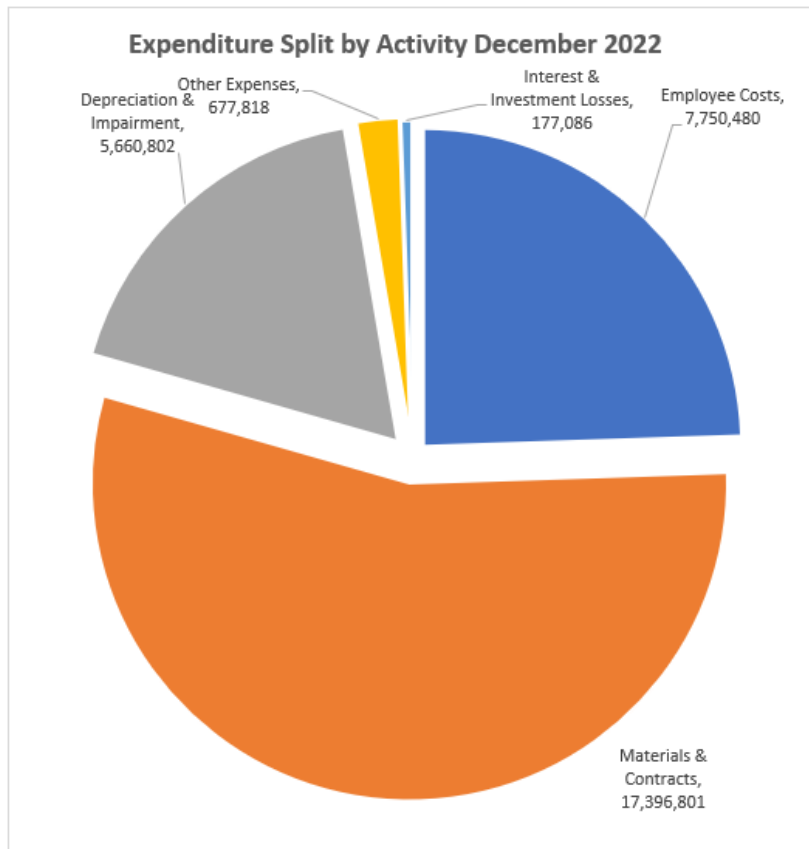
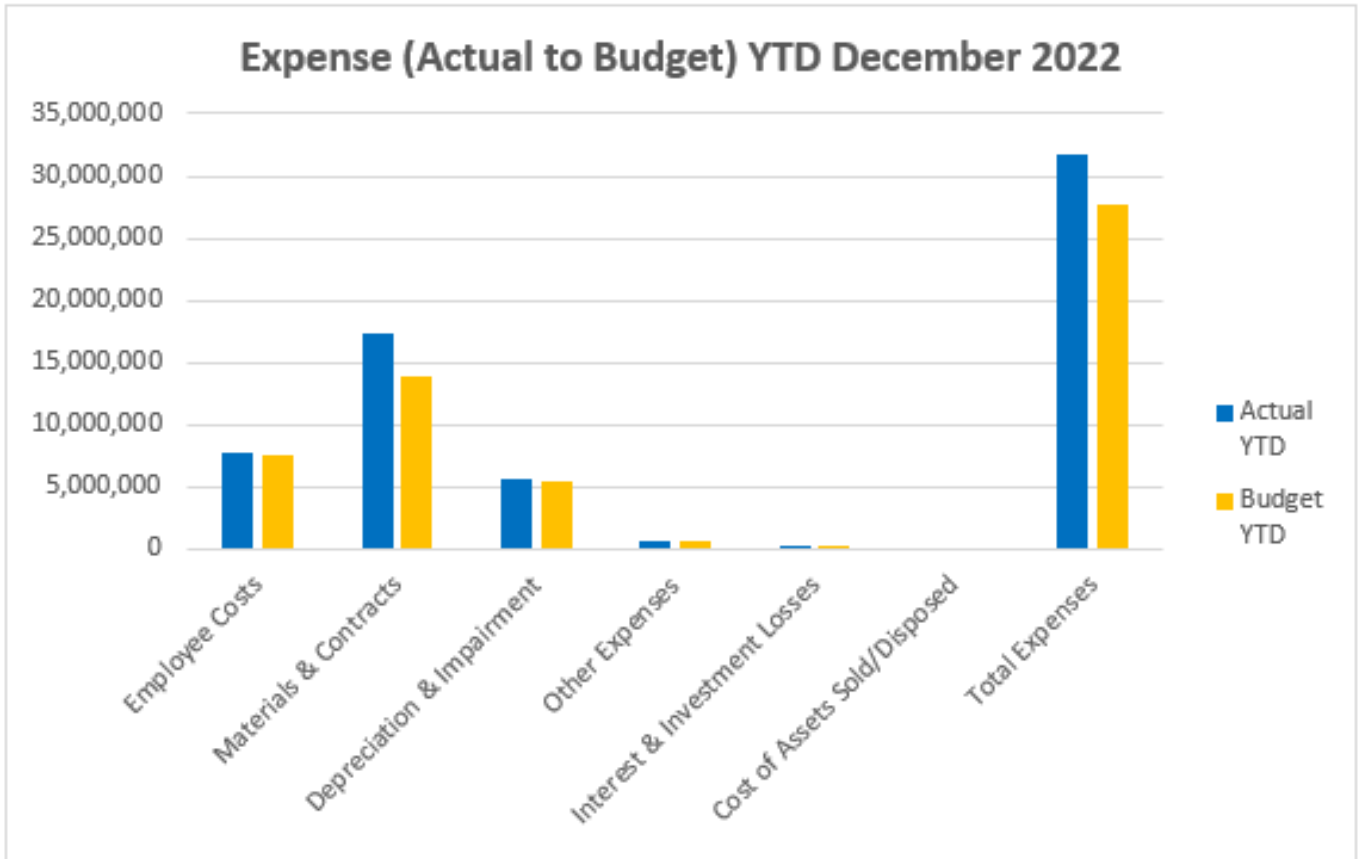
Investment Income above YTD budget \$216K (81%). Interest rate received on short term investments has increase from an average of 1.62% in September 2022 to an average of 2.40% in December 2022.

Other Income above YTD budget \$406K (75%). Proceeds from Subsidisation for apprentices and trainees \$120K, Workers Compensation Insurance refunds \$31K, Festival income \$62K, Bushfire Recovery funding \$65K, and various other activities of small amounts.



Expenditure

Materials and Contracts above budget \$3.53M (25%). Cost incurred in to deliver additional commercial works. Due to wet weather, Council staff were unable to commence some capital works and were redeployed to commercial works activity.



Capital

28% of the projected capital budget has been expensed at the end of December 2022. This completion rate is low due to unfavourable weather and contractor availability. The current program allows for most capital works to be completed before 30 June 2023.

Further funding announcements, such as:

1. Disaster Recovery Funding - \$1,233,858
2. Brindabella Road Funding - \$37,400,000
3. Hume and Hovell Strategic Plan - \$300,000
4. Local Government Recovery Grant - \$1,000,000
5. Pothole Renewal - Stage 2 - \$2,178,800
6. Riverglade Oval Amenities Upgrade - \$800,000
7. Tumbarumba Sports Stadium Floor Upgrade - \$300,000;

while positive for the community, add significant works to the council's existing capital works program.

Project Description	Original Budget	Carryover Projects	QBR 1 Adjustments	Proposed QBR 2 Adjustments	Adjusted Capital Budget
CB01 - Transport					
Renewals - Bridges	250,000				250,000
Renewals - Sealed Pavement Local	470,000				470,000
Renewals - Sealed Pavement Regional	350,000				350,000
Renewals - Sealed Surface Local	1,190,000				1,190,000
Renewals - Sealed Surface Regional	310,000				310,000
Renewals - Unsealed Pavement Local	290,000				290,000
Renewals - Unsealed Pavement Regional	90,000				90,000
Renewals - Footpaths	90,000				90,000
Renewals - Kerb & Guttering	60,000				60,000
Renewals - Rural Culverts	100,000				100,000
Project Development Roads	100,000				100,000
LRCI3 Mannus Glenroy Road	741,000		322,119		1,063,119
LRCI3 Yaven Creek Road	900,000		728,996		1,628,996
Mayday Rd Footpath		6,807			6,807
King Street (Bridge & Selwyn)		31,836			31,836
Bartoman Street Heavy Patch		30,143			30,143
Tumut-Richmond St Reseal		10,000			10,000
Elm Drive Traffic Calming		52,597			52,597
Paddys Falls Path & Platform		11,503			11,503
Mate Street (Ch 1.08-1.74) Heavy Patch		27,000			27,000
Hammond Ln Reseal (Albury-Selwyn)		96,000			96,000
/21 Reseal Little River Section		133,088			133,088
Back Nackiu Creek Resheet		25,000			25,000
Reedy Ck Park Footbridge		41,080			41,080
Darlow Bridge Guardrail		5,649			5,649
TforNSW Brungle Road Black Spot Grant			680,614		680,614
Brungle Road Fixing Country Bridges Grant			300,000		300,000
Brindabella Road - Fixing Local Roads Program			1,500,000		1,500,000
Reedy Creek Footbridge			27,242		27,242
Brungle Creek Bridge #3 (Fixing Country Bridges Grant \$750K)				50,000	50,000
Total Transport	4,941,000	470,703	3,558,971	50,000	9,020,674
CB02 - Plant Replacement Program					
Fleet Heavy Plant Replacement	1,191,000				1,191,000
Fleet Light Plant Replacement	320,000				320,000
Fleet Small Plant Replacement	50,000				50,000
Total Plant Replacement	1,561,000	-	-	-	1,561,000
CB03 - Drainage					
Renewals - Urban Stormwater Drainage	100,000				100,000
Kent Street Stormwater			100,000		100,000
Martin PI Drainage Works		10,000			10,000
	100,000	10,000	100,000	-	210,000
CB04 - Customer Service					
Electronic Information Screens	0				0
	-	-	-	-	-

Project Description	Original Budget	Carryover Projects	QBR 1 Adjustments	Proposed QBR 2 Adjustments	Adjusted Capital Budget
CB05 - Buildings					
Renewals - Buildings	250,000				250,000
Upgrades - Buildings	100,000				100,000
Evac Centre/Basketball Stadium Tumut	10,185,333				10,185,333
Retirement Village Retaining Wall	40,000				40,000
Batlow Agricultural Building Roof Cladding	110,000				110,000
Batlow Pool Upgrade (BLERF)	1,400,000				1,400,000
Tumut Pool Upgrade (BLERF)	720,000				720,000
Khancoban Pool Upgrade (BLERF)	528,000				528,000
RHB Toilets Upgrade as per lease agreement	370,000				370,000
Tumba WTS Shed		91,163			91,163
Roths Medical Centre - Purchase of assets		12,623			12,623
Tumba Basketball Stadium Roof		2,005			2,005
Tumbarumba Office Generator		20,000			20,000
Batlow TV Tower (Snubba)		1,630			1,630
Jingellic Toilets Replacement		65,000			65,000
Lochinvar Park Cleanup & Shelter		4,174			4,174
Batlow Memorial Park Toilets		5,500			5,500
Tumba Council Office Roof		22,400			22,400
Tumba Childcare/RTC/Visitor Info Security		1,073			1,073
Cemeteries Masterplan		127,310			127,310
Glenroy Post Office Renewal		19,031			19,031
Tumut Museum Repairs		33,600			33,600
Tumut Depot Office Extension		231,000			231,000
Tooma Hall BELRF Grant			400,000		400,000
Land Purchase, Tumut Plains RFS Brigade Shed.			20,000		20,000
BLERF - Ourie Community Hall			287,789		287,789
Replacement of Tumut Emulsion Tanks not covered under insurance			125,000		125,000
Replacement of Tumbarumba Emulsion Tanks not covered under insurance			125,000		125,000
Chemical Storage Facility (Tumut Depot)			30,000		30,000
	13,703,333	636,509	987,789	-	15,327,631
CB06 - Open Space					
Renewals - Open Space	150,000				150,000
GCRSFF - Bullpaddock Drainage & Oval Extension	392,000				392,000
Booth St Aggregate Bins		44,961			44,961
Richmond Park Playground Equipment		25,529			25,529
Fitzroy Park Bollards		6,024			6,024
Tumba Dam Wall		100,000			100,000
Paddys Falls Toilets, Fence, Furn		18,477			18,477
Bringenbrong Park Furniture		5,199			5,199
Carcoola Playground Equip		24,500			24,500
Tumba Showground Bollard Replacement		10,000			10,000
Tumba Netball Court Lighting		2,639			2,639
Mannus Lake Vegetation Restoration			350,000		350,000
Goldfields Park Upgrade			1,202,423		1,202,423
DPIE Public Spaces Legacy Program - Pioneer Park			508,042		508,042
Adelong Falls Heritage Grant			22,800		22,800
RSFF - Bullpaddock Lighting			10,186		10,186
GCRSFF - Bullpaddock Drainage & Oval Extension			200,961		200,961
Rotary Pioneer Park upgrade			1,330,000		1,330,000
Golden Gully Outdoor Gym Equipment			12,100		12,100
Jarrah Oval Disable Carpark				75,000	75,000
	542,000	237,329	3,636,512	75,000	4,490,841

Project Description	Original Budget	Carryover Projects	QBR 1 Adjustments	Proposed QBR 2 Adjustments	Adjusted Capital Budget
CB07 - Economic Development					
Snow View Estate Stage 3 Civic Works	950,000				950,000
Tumut Aerodrome (NSW bushfire recovery)	11,000,000		(8,150,000)		2,850,000
Batlow Caravan Park - Amenities	2,700,000				2,700,000
RFS Taxiway, Drainage, Fencing		153,016			153,016
	14,650,000	153,016	(8,150,000)	-	6,653,016
Intangible Assets					
Enterprise Resource System uplift and update	690,000				690,000
Domestic Waste	690,000	-	-	-	690,000
CB08 - Waste					
Renewals - Waste	50,000				50,000
Upgrades - Waste	50,000				50,000
Food Organics and Garden Organics (FOGO)	2,250,000				2,250,000
EPA Bushfire Recovery Program for Council Landfills Pha	820,050		1,120,050		1,940,100
EPA Bushfire Greenwaste	374,250		458,375		832,625
Tumba WTS Gate		45,419			45,419
Tumba WTS Linemarking		45,419			45,419
Bin Harmonisation		264,198			264,198
Resource Recovery Facilities - Khancoban			1,120,050		1,120,050
Resource Recovery Facilities - Adelong			1,120,050		1,120,050
Batlow RRC Upgrades - EPA Greenwaste Clean-up			84,125		84,125
EPA Grant Earth Works			150,000		150,000
Domestic Waste	3,544,300	355,036	4,052,650	-	7,951,986
CB09 - Water					
Renewals - Water Mains	570,000				570,000
Renewals - WTP	50,000				50,000
Renewals - WPS	25,000				25,000
Upgrades - Water Supplies Facilities	1,250,000				1,250,000
WTP Swipe Card Entry	25,000				25,000
Tumba Dam Wall	550,000				550,000
SCADA Upgrades - Water	100,000				100,000
Minor Water Treatment Plant Projects	100,000				100,000
Water Mains Renewals				100,000	100,000
SCADA system expansion & renewals				150,000	150,000
Water Fund	2,670,000	-	-	250,000	2,920,000
CB10 - Sewer					
Sewer Main Renewals/Relining	465,000				465,000
Renewals - STP	95,000				95,000
Renewals - SPS	50,000				50,000
Upgrades - Sewer	550,000				550,000
SCADA Expansion (Tumba / Khan) (C)	100,000				100,000
STP Swipe Card Entry	25,000				25,000
Minor Sewer Treatment Plant Projects	100,000				100,000
Tumut SPS Murray Glen Emergency Storage Project			300,000		300,000
Sewer Relining				294,000	294,000
Sewer Treatment Plant Pump replacement				33,040	33,040
SCADA system expansion & renewals				150,000	150,000
Sewer Fund	1,385,000	-	300,000	477,040	2,162,040
	43,786,633	1,862,593	4,485,922	852,040	50,987,188

Water Fund

Income from User Charges is currently under budget by 40%. This is due to the wet winter and meter reading periods being offset to the financial quarters.

Some adjustment to budget phasing will be considered for future budgets. Expenditure is below budget for both Employee and Materials costs however expected to increase through summer.

Sewer Fund

The Wastewater fund income is tracking as expected. Expenditure is 15% below budget overall, this is mainly due to employee costs and expected to increase over summer months.

Waste Fund

The Waste Management fund income from user charges is below 5% variance to budget for the second quarter. Materials expenses are low however expected to increase over the third quarter.

Unrestricted Cash

The unrestricted cash position at 31 December 2022 and projected at financial year-end is satisfactory. Unrestricted cash is to be available to cover unexpected and emergency expenses that are not provided for in the annual budget or an available reserve. The level of unrestricted cash fluctuates during the year depending on cash receipts and cash payments, adherence to capital budget plans and Council decisions where reserve funding is allocated.

At the end of quarter two, the proposed adjustments (detailed in the attached quarterly report)

\$4.3M User Fees and charges.

- \$4.3M Commercial works not originally budgeted.

\$220K Interest Income.

- \$220K increased income due to rising rates on investments and increased cash in the bank due to delay in Capital works.

\$278K Other Income.

- \$120K increase - Subsidised income for 11 Apprentices and Trainees.
- \$62K increase – Adelong & Batlow winter festival ticket sales.
- \$31K increase - Worker Compensation Insurance recovery.
- \$65K increase - Service navigator reimbursement offset by expenditure.

\$1.87M Grants & Contributions - Operational.

- \$410K increased income due to Grant – Fixing Local Roads Repair Pothole.
- \$1.46M increased income due to disaster recovery funding.

\$50K Grants & Contributions - Capital.

- \$50K increased income due to Grant – Fixing Local Roads Brungle Bridge.

\$163K Decrease in Employee Costs.

- \$163K decrease due to vacant positions.

\$460K Increase in Proceeds of sale of Assets.

- \$460K Increase - Sale of Council land.

\$5.2M Increase Materials and Services.

- \$410K increase – Fixing Local Roads Pothole, offset by grant income.
- \$6K increase – Building Inspection, offset by reserve funding.
- \$62K increase – Adelong & Batlow winter festival, offset by ticket sales above.
- \$65K increase – Service navigator expenditure offset by grant income above.
- \$3.08M increase – Commercial Works, offset by user fees & Charges above.
- \$1.42M increase – Emergency Disaster works, offset by grant income above.
- \$20K increase - Consultancy costs for state significant project submissions.

- \$20K increase - Caravan Parks operational reviews.
- \$100K increase - Project cost for the business case prepared by Newcastle University.

As a result, the projected 2022-23 result forecasts surplus of \$30M including capital grants and a surplus of \$431K excluding capital items is an improvement of 8.9% and 136% respectively.

Unrestricted cash reserves are estimated to be \$2M, which is within Council policy requirements.

LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

Community Strategic Plan Theme

Theme 5 - Our Civic Leadership

Community Strategic Plan Strategic Objectives

CSP5 Our Civic leadership and organisation government fosters open and transparent partnership with our community

Delivery Program Principal Activities

5.5 Provide effective short and long term financial management to deliver financial sustainability

FINANCIAL AND RESOURCES IMPLICATIONS:

Monitoring of the Quarterly Budget Review enables timely financial management.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

Clause 203 (1) of the Local Government (General) Regulation 2021 requires Council's responsible account officer to prepare and submit a quarterly budget review statement to the governing body of Council.

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

Quarterly reporting allows Council to stay informed of the progress of the budget to actual income and expenditure.

OPTIONS:

Nil

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Matters arising from this report that require further communication will be addressed at the meeting or taken on notice and a response will be provided.

ATTACHMENTS

1. Quarterly Budget Review December 2022 (Under separate cover)

10.4. SIX MONTHLY DELIVERY PROGRAM AND OPERATIONAL PLAN PROGRESS REPORT (JULY to DECEMBER 2022)

REPORT AUTHOR: COMMUNICATION AND ENGAGEMENT OFFICER

RESPONSIBLE DIRECTOR: DIRECTOR COMMUNITY AND CORPORATE

EXECUTIVE SUMMARY:

Council's combined Delivery Program (2022-2026) and Operational Plan (2022-2023) outlines activities that Council is committed to undertaking to accomplish the community priorities identified in the Towards 2042 Community Strategic Plan, listing them by Council Service Areas.

Council is required, under the *Local Government Act 1993* (the Act), Section 404 (5), to provide a report that details progress every six months.

This progress report demonstrates achievements for the period ending 31 December 2022.

RECOMMENDATION:

THAT COUNCIL:

- 1. Endorse the 2022-2023 Six Monthly Delivery Program and Operational Plan Progress Report (July to December 2022).**

BACKGROUND:

The Operational Plan update provides Council with the opportunity to report to the community and government stakeholders on its progress and accomplishments over the past six (6) months against objectives contained in the Delivery Program.

REPORT:

Snowy Valleys Council's Six Monthly Delivery Program / Operational Plan Progress Report has been prepared in accordance with the *Local Government Act 1993*, The Local Government (General) Regulation 2021 and the Office of Local Government's Integrated Planning and Reporting Guidelines.

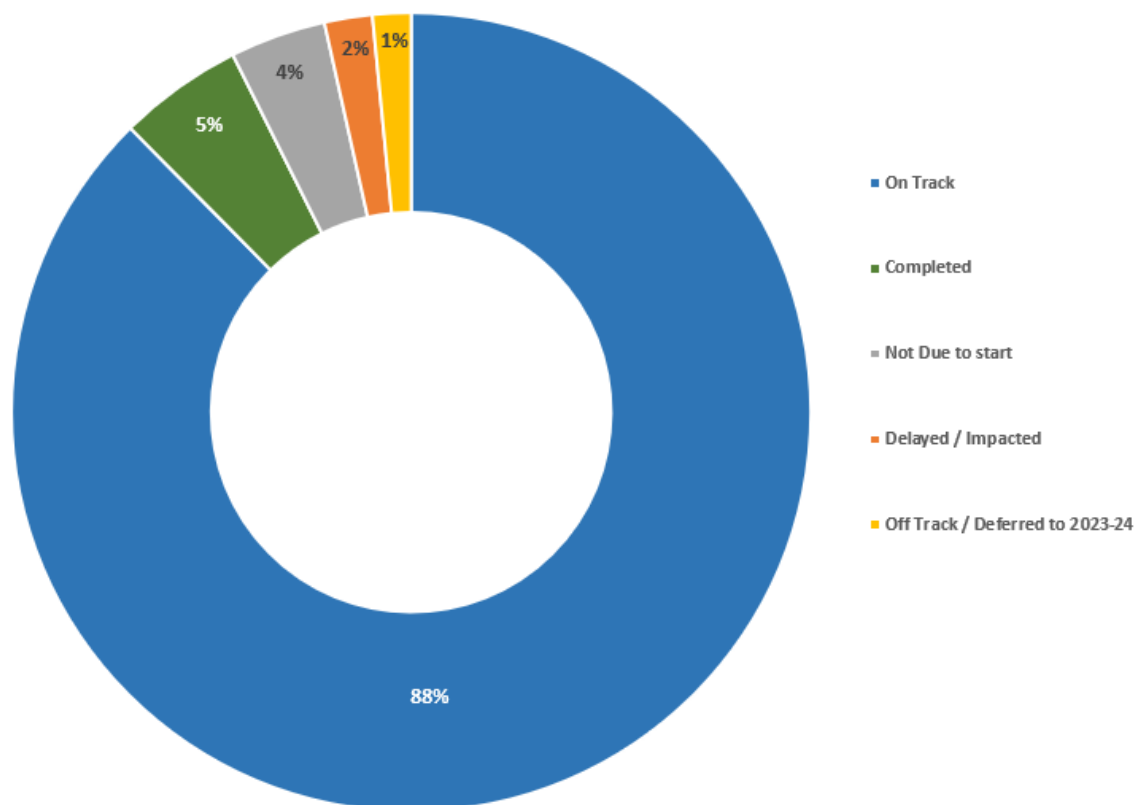
The Six Monthly Delivery Program / Operational Plan Progress Report includes (but is not limited to) the following items:

- Progress report on Capital projects - Traffic light system to illustrate how the projects are progressing and any additional project
- A summary of the progress of each service area in relation to the budget, as reported in the quarterly budget review statement and a copy of the audited Half Yearly Operational Budget.
- Notable highlights achieved during the six month period against the Delivery Program such as:
- Ten not for profit local events were approved for council event sponsorship to the value of \$33,097
- Council launches a new e-newsletter as another channel to help community stay up to date on council works, projects and consultation opportunities.
- New Ournie Hall officially opened in December 2022
- Completion of Reedy Creek Bridge
- Expansion to double the capacity of the automated NSW Return and Earn in Tumut completed
- Council awarded 19 community grants projects to the value of \$100,000
- Council adopts Snowy Valleys first Reconciliation Action Plan (RAP).

In summary, the Operational Plan for 2022-2023 contains:

- 258 actions items detailing the delivery of the Council's service to the community
- 52 original and 37 additional Capital Work Projects with the expenditure of \$46,424,495 (to 31 December 2022)

Operational Plan Actions:



Key Status	Operational Plan Actions Status	No. of Actions	%
●	On Track	226	88%
●	Completed	13	5%
●	Not due to start	10	4%
●	Delayed / Impacted	4	2%
●	Off Track or Deferred to 2023-24	5	1%

Overall, at the halfway mark of the reporting period, Council is tracking well against targets in all categories.

Capital Work Projects

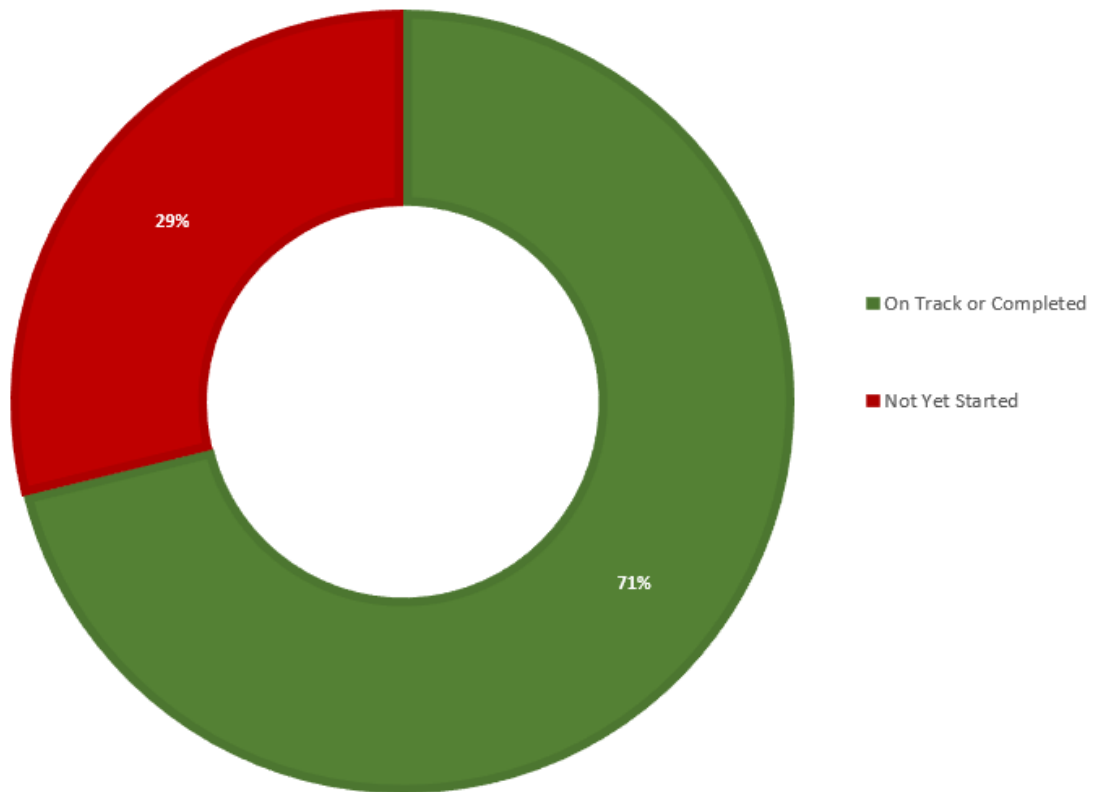
As at 31 December 2022, 37 of the 52 original Capital Works projects are either underway (on track) or have been completed.

- 71% of Projects are on track for completion in 2022-23 however, pending weather conditions, material and staff availability, there is a risk for some Capital Work Projects may continue as a project in the 2023-2024 Operational Plan.

Successful grant applications have been the driving factor behind the large volume of additional capital work projects.

A further 37 additional Capital Works projects worth \$21,637,862 were added to the 2022-2023 financial year Capital Works budget as at 31 December 2022.

CAPITAL WORK PROJECTS



LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

Community Strategic Plan Theme

Theme 5 - Our Civic Leadership

Community Strategic Plan Strategic Objectives

CSP5 Our Civic leadership and organisation government fosters open and transparent partnership with our community

Delivery Program Principal Activities

5.4 Maintain and deliver a governance framework that guides good decision making, accountability and legislative compliance

FINANCIAL AND RESOURCES IMPLICATIONS:

The activities and initiatives contained in the 2022-2023 Operational Plan are funded in the corresponding 2022-2023 Operational Annual Budget.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

- *Local Government Act 1993* Section 406 (1)
- Under the Integrated Planning & Reporting guidelines for Local Government in NSW (Section 4.9), the General Manager must ensure that progress reports are provided to the Council, with respect to the principle activities detailed in the Delivery Program, at least every 6 months.

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

Nil

OPTIONS:

Provision of options is considered necessary as six monthly reporting of the Delivery Program / Operational Plan is a requirement under the *Local Government Act 1993*.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:**Internal Consultation**

Relevant information regarding the progress of Council's Operational Plan actions has been collated from Snowy Valley Council management and key responsible Council officers.

External Consultation

The Six Monthly Delivery Program and Operational Plan progress report, once endorsed by Council, will be made available to the community through Snowy Valleys Council website under Strategies Plans and Reporting (Integrated Planning and Reporting) and promoted to the community.

ATTACHMENTS

1. Snowy Valleys Council 2022-2023 Six Monthly Delivery Program & Operational Plan Progress Report (Under Separate Cover)

10.5. STATEMENT OF INVESTMENTS - DECEMBER 2022**REPORT AUTHOR: FINANCE OFFICER****RESPONSIBLE DIRECTOR: MANAGER FINANCE****EXECUTIVE SUMMARY:**

This report provides an overview of Council's cash and investment portfolio performance as at 31 December 2022.

RECOMMENDATION:**THAT COUNCIL:**

1. Note the report on Statement of Investments - December 2022.

BACKGROUND:

In accordance with section 212 of the Local Government (General) Regulations 2021, a monthly report is required to be submitted to Council detailing all investments of Council.

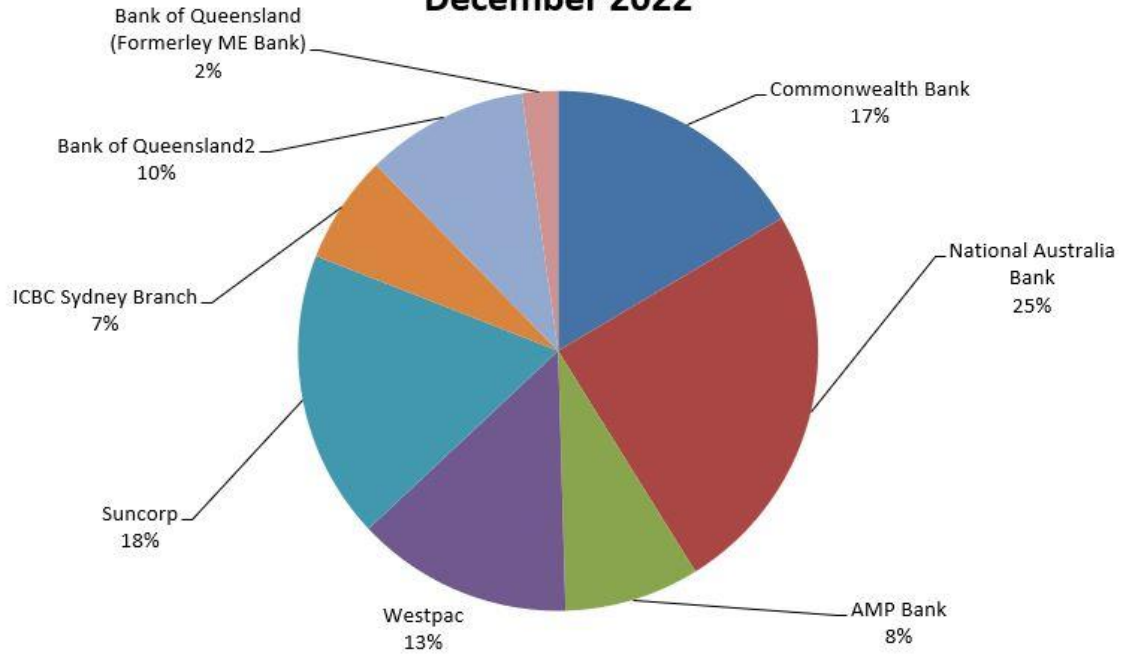
REPORT:

The following table contains a list of cash, at call investments and term deposits held by Council as at 31 December 2022.

Combined Cash & Investments Table		31/12/2022					
Cash & 11am at call Accounts	Branch	Current Month	Last Month	Movement	Type	Interest Rate%	Maturity Date
Commonwealth Bank	Tumut	\$ 1,819,531	\$ 1,063,292	\$ 766,238	W/Acct	0.10%	
Commonwealth Bank	Tumut	\$ 5,525,449	\$ 6,476,555	-\$ 951,105	At Call (BOS)	3.20%	
Commonwealth Bank	Tumut	\$ 2,095	\$ 500	\$ 1,595	Gen-Roth	0.10%	
Sub Total Cash & 11 am at Call Accounts		\$ 7,347,075	\$ 7,530,347	-\$ 183,272		2.43%	
Total Cash & At Call Investments		\$ 7,347,075	\$ 7,530,347	-\$ 183,272		2.43%	
Term Deposits	Branch	Current Month	Last Month	Movement	Lodgement Date	Interest Rate%	Maturity Date
Suncorp	484	\$ -	\$ 1,500,000	-\$ 1,500,000	01/12/2021	0.52%	01/12/2022
Suncorp	484	\$ -	\$ 1,500,000	-\$ 1,500,000	01/06/2022	2.45%	01/12/2022
AMP Bank	939	\$ -	\$ 2,000,000	-\$ 2,000,000	16/12/2021	1.00%	07/12/2022
Suncorp	799	\$ -	\$ 1,003,500	-\$ 1,003,500	23/09/2022	3.41%	23/12/2022
AMP Bank	328	\$ 1,000,000	\$ 1,000,000	\$ -	17/01/2022	1.10%	17/01/2023
National Australia Bank	375	\$ 1,500,000	\$ 1,500,000	\$ -	29/07/2022	3.25%	30/01/2023
National Australia Bank	375	\$ 1,500,000	\$ 1,500,000	\$ -	31/10/2022	3.60%	31/01/2023
AMP Bank	328	\$ 750,000	\$ 750,000	\$ -	02/11/2022	3.85%	31/01/2023
Bank of Queensland	335	\$ 2,000,000	\$ 2,000,000	\$ -	21/02/2022	0.90%	21/02/2023
National Australia Bank	375	\$ 1,000,000	\$ 1,000,000	\$ -	30/08/2022	3.49%	28/02/2023
Suncorp	484	\$ 1,000,000	\$ 1,000,000	\$ -	15/06/2022	3.53%	15/03/2023
AMP Bank	939	\$ 2,000,000	\$ 2,000,000	\$ -	18/03/2022	1.00%	20/03/2023
ICBC Sydney Branch	336	\$ 1,500,000	\$ 1,500,000	\$ -	08/04/2021	0.65%	11/04/2023
Suncorp	484	\$ 1,500,000	\$ 1,500,000	\$ -	27/10/2022	4.20%	27/04/2023
Westpac	916	\$ 2,000,000	\$ 2,000,000	\$ -	27/04/2022	2.27%	27/04/2023
Suncorp	484	\$ 1,500,000	\$ 1,500,000	\$ -	31/10/2022	4.26%	28/04/2023
Westpac	032	\$ 1,500,000	\$ 1,500,000	\$ -	01/12/2021	0.88%	01/06/2023
Bank of Queensland	001	\$ 1,500,000	\$ 1,500,000	\$ -	01/06/2022	3.20%	01/06/2023
Suncorp	484	\$ 1,500,000	\$ -	\$ 1,500,000	01/12/2022	4.20%	01/06/2023
Suncorp	484	\$ 1,500,000	\$ -	\$ 1,500,000	01/12/2022	4.20%	01/06/2023
Bank of Queensland	001	\$ 1,000,000	\$ -	\$ 1,000,000	22/12/2022	4.30%	22/06/2023
National Australia Bank	375	\$ 2,000,000	\$ 2,000,000	\$ -	28/06/2021	0.60%	28/06/2023
National Australia Bank	375	\$ 1,000,000	\$ 1,000,000	\$ -	15/07/2021	0.65%	17/07/2023
National Australia Bank	375	\$ 2,000,000	\$ 2,000,000	\$ -	30/07/2021	0.65%	31/07/2023
National Australia Bank	375	\$ 2,000,000	\$ 2,000,000	\$ -	07/09/2022	4.13%	07/09/2023
Bank of Queensland (Formerly ME Bank)	010	\$ 1,000,000	\$ 1,000,000	\$ -	27/04/2022	2.70%	27/10/2023
Suncorp	484	\$ 1,000,000	\$ 1,000,000	\$ -	28/11/2022	4.48%	28/11/2023
Westpac	916	\$ 1,000,000	\$ 1,000,000	\$ -	15/02/2022	1.75%	15/02/2024
ICBC Sydney Branch	337	\$ 1,500,000	\$ 1,500,000	\$ -	08/04/2021	0.85%	08/04/2024
Westpac	916	\$ 1,500,000	\$ 1,500,000	\$ -	07/09/2021	0.78%	09/09/2024
		\$ -	\$ -	\$ -			
Total TD's		\$ 37,250,000	\$ 39,253,500	-\$ 2,003,500		2.39%	
Total Cash & Investments		\$ 44,597,075	\$ 46,783,847	-\$ 2,186,772		2.40%	

% of Portfolio

Snowy Valleys Council Total Cash and Investments - December 2022



It is hereby certified that the above investments have been made in accordance with section 625 of the *Local Government Act 1993* and the regulations thereunder, and in accordance with the Snowy Valleys Council's *Investment Policy*. Cash and Investments decreased \$2.1M in December 2022 due to investments reaching maturity.

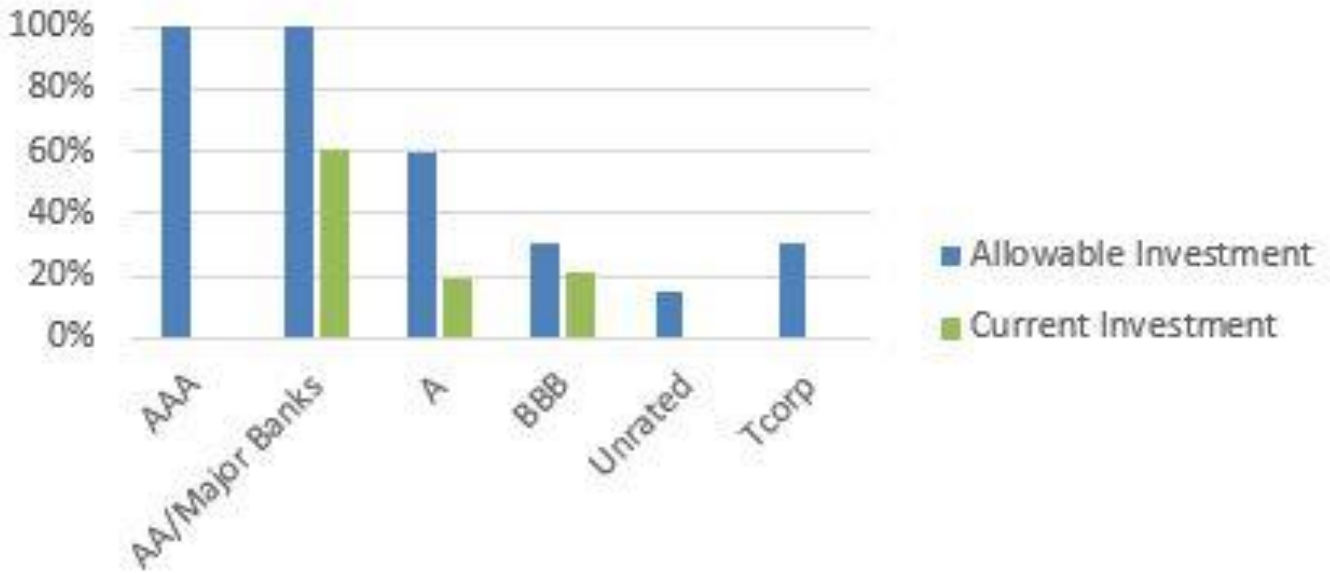
Cash and Investment rates are levelling out with the market factoring in forward expectations of increasing rates. Council's *Investment Policy* requires Council officers to minimise investment risk by spreading investments across several institutions (institutional credit framework) as well as within its investment portfolio (overall portfolio credit framework). These risk minimisation measures impact the achievable rate of return. Council officers continue to monitor the investment market and regularly received updates from Council's financial advisors.

SVC Cash Investments and Weighted Return



This month the report includes a focus on portfolio risk. The portfolio remains diversified from a credit ratings perspective. The entire investment portfolio is spread amongst the investment grade spectrum (rated BBB- or higher).

SVC Investment Policy - Portfolio Risk



LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

Community Strategic Plan Theme

Theme 5 - Our Civic Leadership

Community Strategic Plan Strategic Objectives

CSP5 Our Civic leadership and organisation government fosters open and transparent partnership with our community

Delivery Program Principal Activities

5.5 Provide effective short and long term financial management to deliver financial sustainability

FINANCIAL AND RESOURCES IMPLICATIONS:

Investments are undertaken based upon the best rate on the day and after consideration of spreading Council's Investment risk across various institutions as per the Investment Policy and section 625 of the *Local Government Act 1993*.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

The information provided complies with Council's *Investment Policy* and section 625 of the *Local Government Act 1993*.

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

Monthly reporting of investments keeps Council informed of current cash holdings and return on investments.

OPTIONS:

Nil.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Matters arising from this report that require further communication will be addressed at the meeting or taken on notice and a response will be provided.

ATTACHMENTS

Nil.

10.6. STATEMENT OF INVESTMENTS - JANUARY 2023**REPORT AUTHOR: FINANCE OFFICER****RESPONSIBLE DIRECTOR: MANAGER FINANCE****EXECUTIVE SUMMARY:**

This report provides an overview of Council's cash and investment portfolio performance as at 31 January 2023.

RECOMMENDATION:**THAT COUNCIL:**

1. Note the report on Statement of Investments - January 2023.

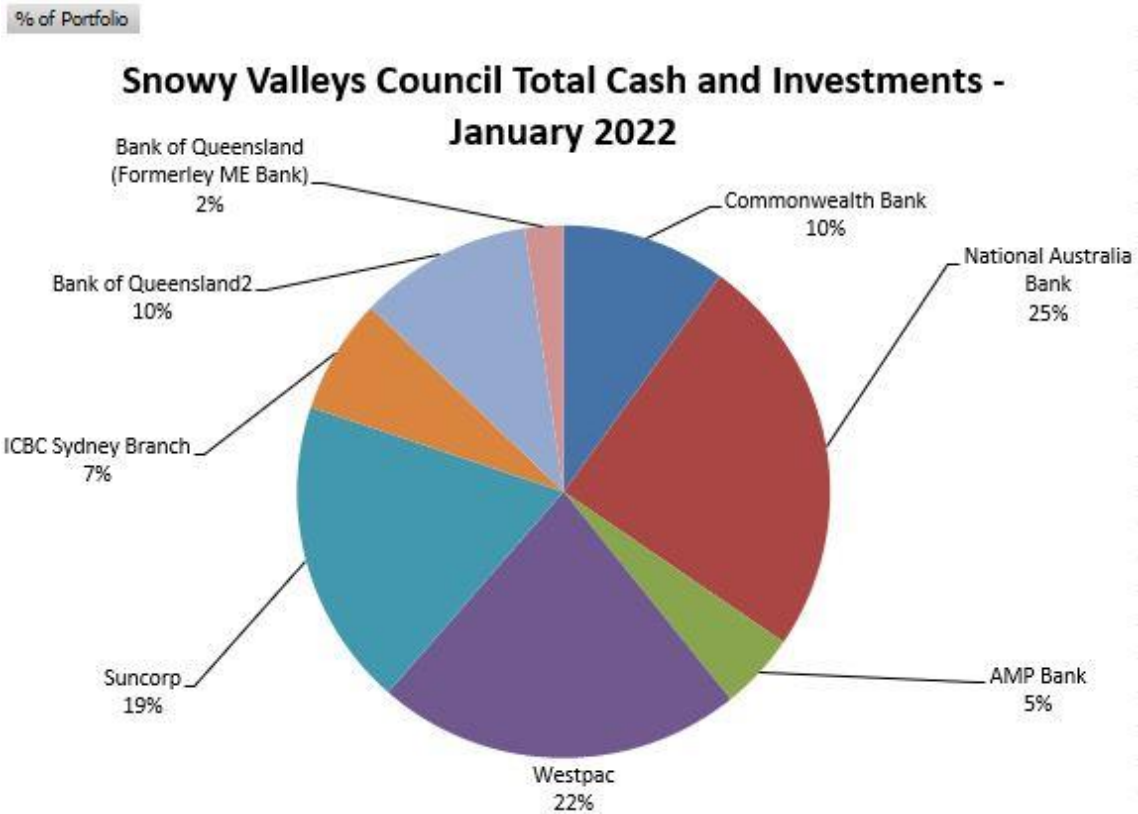
BACKGROUND:

In accordance with section 212 of the Local Government (General) Regulations 2021, a monthly report is required to be submitted to Council detailing all investments of Council.

REPORT:

The following table contains a list of cash, at call investments and term deposits held by Council as at 31 January 2023.

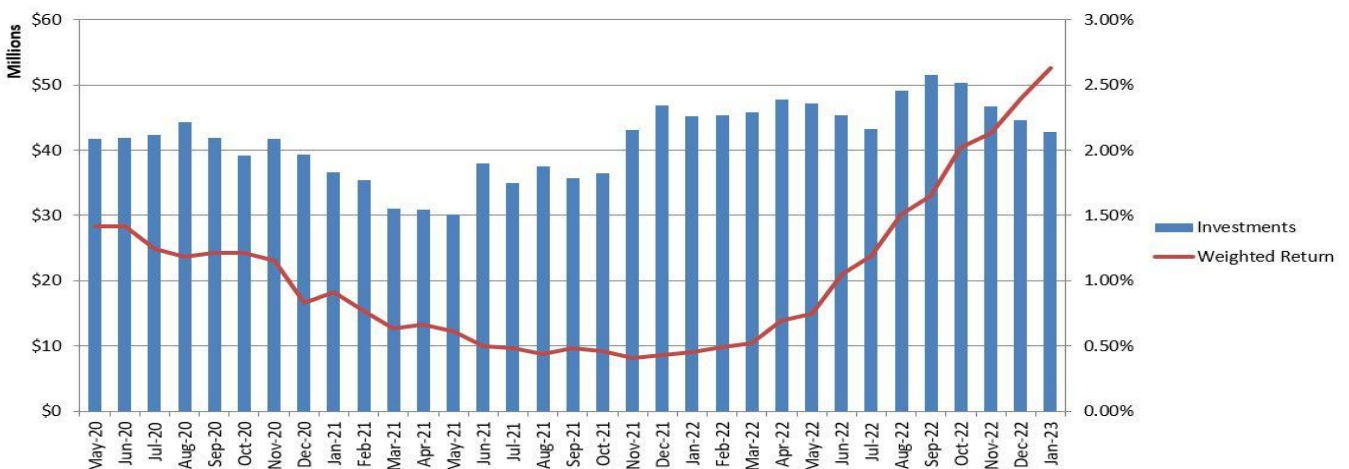
Combined Cash & Investments Table		31/01/2023								
Cash & 11am at call Accounts	Branch	Current Month	Last Month	Movement	Type	Interest Rate%	Maturity Date	% of Total Portfolio	% of Category	Rating
Commonwealth Bank	Tumut	\$ 1,131,628	\$ 1,819,531	-\$ 687,904	W/Acct	0.10%		2.6%	26.5%	AA-
Commonwealth Bank	Tumut	\$ 3,142,092	\$ 5,525,449	-\$ 2,383,358	At Call (BOS)	3.20%		7.3%	73.5%	AA-
Commonwealth Bank	Tumut	\$ 4,083	\$ 2,095	\$ 1,988	Gen-Roth	0.10%		0.0%	0.1%	AA-
Sub Total Cash & 11am at Call Accounts		\$ 4,277,801	\$ 7,347,075	-\$ 3,069,275		2.38%		10.0%	100.0%	
Total Cash & At Call Investments		\$ 4,277,801	\$ 7,347,075	-\$ 3,069,275		2.38%		10.0%	100.0%	
Term Deposits	Branch	Current Month	Last Month	Movement	Collateral Date	Interest Rate%	Maturity Date	% of Portfolio	% of Category	Rating
AMP Bank	328	\$ -	\$ 1,000,000	-\$ 1,000,000	17/01/2022	1.10%	17/01/2023	0.0%	0.0%	BBB
National Australia Bank	375	\$ -	\$ 1,500,000	-\$ 1,500,000	29/07/2022	3.25%	30/01/2023	0.0%	0.0%	AA-
National Australia Bank	375	\$ -	\$ 1,500,000	-\$ 1,500,000	31/10/2022	3.60%	31/01/2023	0.0%	0.0%	AA-
AMP Bank	328	\$ -	\$ 750,000	-\$ 750,000	02/11/2022	3.85%	31/01/2023	0.0%	0.0%	BBB
Bank of Queensland	335	\$ 2,000,000	\$ 2,000,000	\$ -	21/02/2022	0.90%	21/02/2023	4.7%	5.2%	BBB+
National Australia Bank	375	\$ 1,000,000	\$ 1,000,000	\$ -	30/08/2022	3.49%	28/02/2023	2.3%	2.6%	AA-
Suncorp	484	\$ 1,000,000	\$ 1,000,000	\$ -	15/06/2022	3.53%	15/03/2023	2.3%	2.6%	A+
AMP Bank	939	\$ 2,000,000	\$ 2,000,000	\$ -	18/03/2022	1.00%	20/03/2023	4.7%	5.2%	BBB
ICBC Sydney Branch	336	\$ 1,500,000	\$ 1,500,000	\$ -	08/04/2021	0.65%	11/04/2023	3.5%	3.9%	A
Suncorp	484	\$ 1,500,000	\$ 1,500,000	\$ -	27/10/2022	4.20%	27/04/2023	3.5%	3.9%	A+
Westpac	916	\$ 2,000,000	\$ 2,000,000	\$ -	27/04/2022	2.27%	27/04/2023	4.7%	5.2%	AA-
Suncorp	484	\$ 1,500,000	\$ 1,500,000	\$ -	31/10/2022	4.26%	28/04/2023	3.5%	3.9%	AA-
Westpac	032	\$ 1,500,000	\$ 1,500,000	\$ -	01/12/2021	0.88%	01/06/2023	3.5%	3.9%	AA-
Bank of Queensland	001	\$ 1,500,000	\$ 1,500,000	\$ -	01/06/2022	3.20%	01/06/2023	3.5%	3.9%	BBB+
Suncorp	484	\$ 1,500,000	\$ 1,500,000	\$ -	01/12/2022	4.20%	01/06/2023	3.5%	3.9%	A+
Suncorp	484	\$ 1,500,000	\$ 1,500,000	\$ -	01/12/2022	4.20%	01/06/2023	3.5%	3.9%	A+
Bank of Queensland	001	\$ 1,000,000	\$ 1,000,000	\$ -	22/12/2022	4.30%	22/06/2023	2.3%	2.6%	BBB+
National Australia Bank	375	\$ 2,000,000	\$ 2,000,000	\$ -	28/06/2021	0.60%	28/06/2023	4.7%	5.2%	AA-
National Australia Bank	375	\$ 1,000,000	\$ 1,000,000	\$ -	15/07/2021	0.65%	17/07/2023	2.3%	2.6%	AA-
National Australia Bank	375	\$ 1,000,000	\$ 1,000,000	\$ -	18/01/2023	4.38%	18/07/2023	2.3%	2.6%	AA-
National Australia Bank	375	\$ 2,000,000	\$ 2,000,000	\$ -	30/07/2021	0.65%	31/07/2023	4.7%	5.2%	AA-
National Australia Bank	375	\$ 2,000,000	\$ 2,000,000	\$ -	07/09/2022	4.13%	07/09/2023	4.7%	5.2%	AA-
Bank of Queensland (Formerly ME Bank)	010	\$ 1,000,000	\$ 1,000,000	\$ -	27/04/2022	2.70%	27/10/2023	2.3%	2.6%	BBB+
Suncorp	484	\$ 1,000,000	\$ 1,000,000	\$ -	28/11/2022	4.48%	28/11/2023	2.3%	2.6%	AA-
National Australia Bank	375	\$ 1,500,000	\$ -	\$ 1,500,000	30/01/2023	4.60%	30/01/2024	3.5%	3.9%	AA-
Westpac	916	\$ 1,500,000	\$ -	\$ 1,500,000	31/01/2023	4.60%	31/01/2024	3.5%	3.9%	AA-
Westpac	916	\$ 2,000,000	\$ -	\$ 2,000,000	31/01/2023	4.60%	31/01/2024	4.7%	5.2%	AA-
Westpac	916	\$ 1,000,000	\$ 1,000,000	\$ -	15/02/2022	1.75%	15/02/2024	2.3%	2.6%	AA-
ICBC Sydney Branch	337	\$ 1,500,000	\$ 1,500,000	\$ -	08/04/2021	0.85%	08/04/2024	3.5%	3.9%	A
Westpac	916	\$ 1,500,000	\$ 1,500,000	\$ -	07/03/2021	0.78%	09/03/2024	3.5%	3.9%	AA-
Total TD's		\$ 38,500,000	\$ 37,250,000	\$ 1,250,000		2.65%		90.0%	100.0%	
Total Cash & Investments		\$ 42,777,801	\$ 44,597,075	-\$ 1,819,275		2.63%		100.0%		



It is hereby certified that the above investments have been made in accordance with section 625 of the *Local Government Act 1993* and the regulations thereunder, and in accordance with the Snowy Valleys Council's *Investment Policy*. Cash and Investments decreased \$1.8M in January 2023 due to investments reaching maturity.

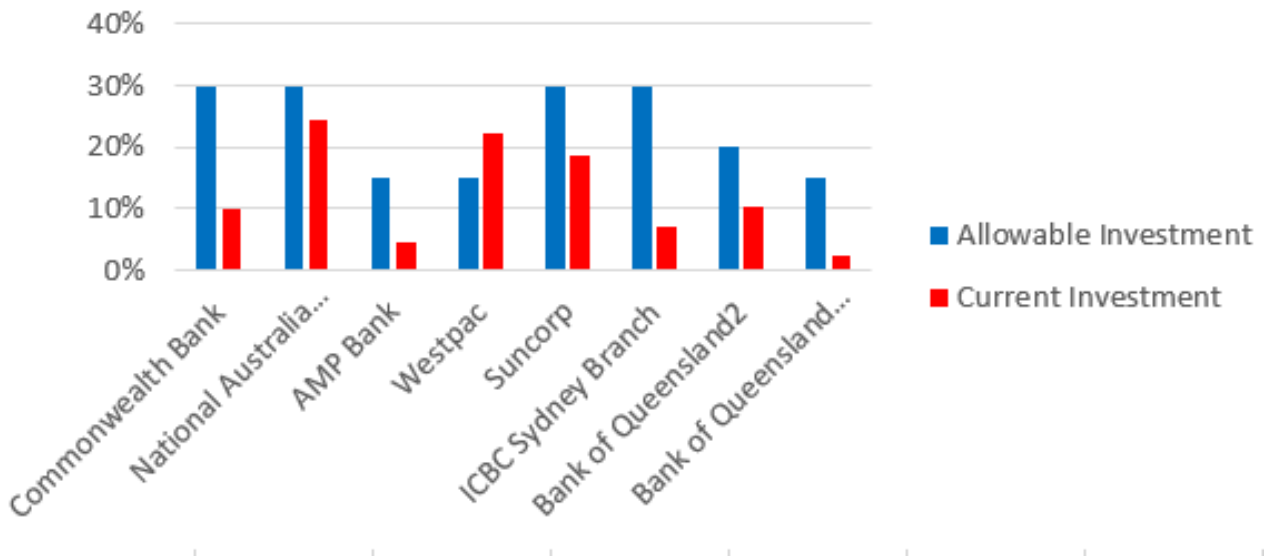
Cash and Investment rates are levelling out with the market factoring in forward expectations of increasing rates. Council's *Investment Policy* requires Council officers to minimise investment risk by spreading investments across several institutions (institutional credit framework) as well as within its investment portfolio (overall portfolio credit framework). These risk minimisation measures impact the achievable rate of return. Council officers continue to monitor the investment market and regularly received updates from Council's financial advisors.

SVC Cash Investments and Weighted Return



This month the report includes a focus on counterparty risk. As at the end of January, applying long-term ratings only, all individual banks were within the policy limits. Overall, the portfolio is lightly diversified across the investment grade credit spectrum, with no exposure to unrated institutions.

SVC Investment Policy - Counterparty Risk



LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

Community Strategic Plan Theme

Theme 5 - Our Civic Leadership

Community Strategic Plan Strategic Objectives

CSP5 Our Civic leadership and organisation government fosters open and transparent partnership with our community

Delivery Program Principal Activities

5.5 Provide effective short and long term financial management to deliver financial sustainability

FINANCIAL AND RESOURCES IMPLICATIONS:

Investments are undertaken based upon the best rate on the day and after consideration of spreading Council's Investment risk across various institutions as per the *Investment Policy* and section 625 of the *Local Government Act 1993*.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

The information provided complies with Council's *Investment Policy* and section 625 of the *Local Government Act 1993*.

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

Monthly reporting of investments keeps Council informed of current cash holdings and return on investments.

OPTIONS:

Nil.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Matters arising from this report that require further communication will be addressed at the meeting or taken on notice and a response will be provided.

ATTACHMENTS

Nil.

11. MANAGEMENT REPORTS

11.1. TUMUT AERODROME DRAFT MASTER PLAN - FOR PUBLIC EXHIBITION

REPORT AUTHOR: SURVEY & DESIGN ENGINEER

RESPONSIBLE DIRECTOR: ACTING DIRECTOR INFRASTRUCTURE & WORKS

EXECUTIVE SUMMARY:

This report outlines the Tumut Aerodrome Draft Master Plan and seeks Council's approval for exhibition of the Draft Master Plan for public consultation and, pending feedback, approval of the Master Plan.

RECOMMENDATION:

THAT COUNCIL:

- 1. Endorse the Tumut Aerodrome Draft Master Plan for public exhibition for a period of no less than 28 days;**
- 2. Note if submissions are received during the exhibition period, a further report will be provided to council;**
- 3. Adopt the Tumut Aerodrome Draft Master Plan if no submissions are received on the day after the completion of the public exhibition period;**
- 4. Note the summary of the Civil Aviation Safety Authority (CASA) agreement for non-standard runway strip width and the overall positive outcomes for Tumut Aerodrome; and**
- 5. Authorise the General Manager to negotiate with and accept the exemption as provided by CASA regarding a non-standard runway strip width at Tumut Aerodrome.**

BACKGROUND:

Following the announcement of \$12.5M for a runway extension, lighting and other improvements proposed under the Tumut Aerodrome Stage 2 Infrastructure Improvement project, as well as a new Fire Control Centre (FCC) proposed for NSW Rural Fire Service at Tumut Aerodrome, Council recognised that the 2015 Tumut Aerodrome Master Plan would need to be updated. Council engaged Aviation Projects to incorporate these new developments and other demands on the site into a new Master Plan for Tumut Aerodrome.

Council received a number of progress presentations from Aviation Projects and has pursued Option 2 for the Master Plan development due to:

- greenfield site allowing optimum design of facilities to suit NSW Rural Fire Service (RFS) / Forestry Corporation of NSW (Forestry) operational requirements,
- improved future general aviation (GA) development in the south,
- avoiding relocating existing GA users, and
- improved compartmentalisation of aerodrome functions thereby improving safety and operational efficiency.

Most recently, Aviation Projects presented the finalised draft Master Plan to Councillors on 2 February 2023.

REPORT:

Aviation Projects has undertaken the master planning study generally in accordance with the *Australian Airports Association Airport Practice Note 4 - Regional Airport Master Planning Guideline*.

Scope

The scope of work for the master planning study involved the following requirements:

- Assessment of the airport's current facilities, land use and operations including both aviation and non-aviation usage.
- Analysis of the trends affecting the present and future use of the aerodrome with consideration to the social, demographic, and economic opportunities.
- Identify opportunities to increase revenue and improve the financial viability of the aerodrome.
- Assessment of the current regulatory requirements and their implications on future operations, land use and development.
- Establish a strategic vision and objectives for the airport through consultation with key stakeholders.
- Approaches to prevent the potential encroachment of incompatible activities and development in the vicinity of the airport.
- Provide recommendations and plans for scheduled future infrastructure requirements (airside and landside) based on expected future growth.

The following key activities were conducted during the course of the study:

- Inception meeting and site orientation.
- Stakeholder consultation activities including site visits.
- Consolidation of stakeholder feedback.
- Preparation of concept plans for client endorsement.
- Preparation of draft Master Plan including drawings, plans and cost estimates.
- Final stakeholder consultation including review of draft Master Plan.
- Preparation of final Master Plan for client acceptance.

A Strengths Weaknesses Opportunities and Threats (SWOT) analysis was used to identify significant areas for consideration.

Stakeholder Consultation

A stakeholder consultation plan was designed to maximise the opportunity for the local community and aviation stakeholders to provide input to the development of the Master Plan. The following stakeholders were engaged either through face to face meetings, telephone interview or email correspondence:

- Snowy Valleys Council
- Tumut Aerodrome Committee
- NSW Rural Fire Service (RFS)
- Forestry Corporation of NSW (Forestry)
- Tumut Aero Club
- Blue Sky Tumut Aviation Estate

Key stakeholder requirements identified included:

- Runway length and compliance approvals to support unrestricted operations of design aircraft used for aerial firefighting and air ambulance services (Air Tractor AT-802, Beechcraft King Air 350i, Pilatus PC24)
- Improved taxiway layout to reduce congestion during high traffic events and improve operational efficiency and safety

- Improved night time all weather capability (Aeronautical Ground Lighting (AGL) improvements, Illuminated Wind Direction Indicator (IWDI), Precision Approach Path Indicator (PAPI) installation to support straight in approach minima)
- Planned development of General Aviation (GA) precinct to facilitate access, improve security and services and support future business
- Appropriate land use allocation to allow for efficient future expansion of airside and landside services
- Improved provision of essential services (potable water, sewage, power capacity, fast data communications, drainage, etc.)
- Improved security and separation of airside and landside
- Identification of required land acquisition to ensure intended development can be achieved.

Specific requirements for RFS and Forestry included:

- Requirement for single collocated landside/airside precinct
- Up to fifty (50) staff on-site during normal operations and up to one hundred or more (100+) during emergency periods
- Requirement for large landside infrastructure (offices and fire control centre, stores, large appliance parking and maintenance for up to twenty-five (25) fire vehicles, dedicated fire training ground, brigade accommodation, etc.)
- Requirement for airside hangar and parking for a permanent helicopter operation and parking /operational loading areas for up to five (5) fixed wing and twenty (20) rotary wing aircraft during peak emergency operations.

Development Options

Aviation Projects collated and considered all the feedback gained from the various stakeholders consulted and sought to consider what options might exist for improving business activity at the airport and contributing to increased airport revenue and viability as a stand-alone business. The following items were addressed in the Draft Master Plan report:

1. Passenger transport services were not considered to be viable within the 20 year planning horizon.
2. Although provision for airpark facilities had been provided for in the previous master plan (2015), airpark development was not provided for within this master plan because: it is preferable not to sub-divide and sell airport land, airpark residents are likely to be adversely affected by aircraft noise generated at the aerodrome and the aerodrome is an essential element of the community's resilience infrastructure and allocating land around the runway to residential purposes may impair operational use of the aerodrome.
3. General aviation accounts for the majority of current movements at Tumut Aerodrome, but while there is increasing demand there is limited hangar sites and limited room for expansion in the existing layout. Revenue from parking, hangar leases and landing fees are a primary income source for the majority of small to medium sized regional airports. Providing suitable facilities and favourable financial incentives to attract private owners and commercial charter, flying training and recreational businesses has the potential to drive a significant amount of growth at Tumut Aerodrome.
4. Tumut Aerodrome is a strategic location for NSW RFS aerial firefighting deployment and serves as a base of operations for rotary and fixed wing aerial firefighting aircraft during significant bushfire events. There is an immediate demand for improved RFS facilities at the site with funding available. Both RFS and medical emergency services have been carefully considered in the masterplan for Tumut Aerodrome.

Development Stages

Following consideration of all stakeholder feedback the following development stages were proposed - though actual development and time frame would depend on demand and the policies Council adopt to promote airport growth:

1. Initial (1-5 years) - new RFS/Forestry precinct with associated apron and Code B taxiways.
2. Interim (5-10 years) - expansion of existing General Aviation precinct with additional apron and Code B taxiway.
3. Advanced (10-15 years) - second General Aviation precinct development and central Code B parallel taxiway.
4. Ultimate (15-20 years) - runway extension and full-length parallel taxiway.

Tumut Aerodrome Master Plan Public Exhibition and Next Steps

Based on a review of the Tumut Aerodrome Draft Master Plan report, it is recommended that Council exhibit the Draft Master Plan for community consultation for a minimum period of 28 days. If no feedback is received during the community consultation period, it is proposed that the Master Plan be automatically adopted the day after exhibitions close.

If feedback is received during the community consultation period, a second report will be prepared and presented to Council for review and adoption of the Master Plan.

Summary of the CASA agreement

The below summary is a slight adaptation of parts of an advisory letter provided to Council from Council's specialist aviation consultant, Aviation Projects:

The below sets out the scope of operations at Tumut Aerodrome at the conclusion of a 15-year time limited approval by CASA for a non-conforming aspect of the aerodrome's facilities.

1.1. Situation

Tumut Aerodrome is certified and regulated by the Civil Aviation Safety Authority (CASA) under the Civil Aviation Safety Regulations (1998) Part 139—Aerodromes.

Currently the aerodrome has a runway configured to provide a 1060 metre take-off run and a 1120 metre take-off distance for aircraft generally operating during the day under visual meteorological conditions.

Emergency services aircraft are permitted to operate at night on the runway lighting system which has not been approved by CASA for general use.

The aerodrome is published as having an aerodrome reference code of 1 and is considered non-instrument for the purposes of establishing the required aerodrome facilities and operational airspace. This operational airspace includes the area surrounding the runway, called the runway strip and fly-over area, plus the obstacle limitation surfaces (OLS).

The runway strip is currently published as 90 metres wide. It is required to be a minimum of 80 metres wide.

An instrument approach is provided to runway 35, with a published height to which aircraft can descend (minima) of 1267 feet above aerodrome elevation. The final approach path is slightly offset from runway centreline and the minima is a circling height rather than a lower straight-in minima, and so the runway is considered non-instrument.

Airservices Australia, which designed and publishes the instrument approach, has advised that it could redesign the instrument approach to enable a lower, straight-in minima, subject to provision of an illuminated wind direction indicator near the threshold of runway 35. This would result in a greater likelihood of emergency services and other aircraft operating under instrument meteorological conditions being able to land in conditions of reduced visibility, and cause the runway to become a non-precision instrument runway.

The proposed upgrade of the runway pavement, by widening it to 23 metres and extending it by 300 metres to a take-off run of 1360 metres, is intended to enable the more effective operation of larger aerial firefighting aircraft, as well as more capable aeromedical aircraft such as the King Air 350i and Pilatus PC24 now being operated by Pel Air. These aircraft have a higher aerodrome reference code (code 2), which, coupled with the introduction of the improved instrument approach, requires slightly increased operational airspace.

The upgrade triggers a requirement to establish a wider runway strip including flyover area of 140 metres, which would extend beyond the current airport boundary on both sides of the runway. The associated transitional surface of the OLS would be infringed by some buildings in the Blue Skies Estate.

It is not practicable to establish the wider runway strip and associated OLS due to the cost and complexity of acquiring the land, and the consequential non-standard situation that would be created by the infringement of the transitional surface by buildings in the Blue Skies Estate that of itself would require an approval from CASA (which has not been sought or provided).

The runway lighting system is also intended to be upgraded as part of the overall project, so that all appropriately approved aircraft will be able to operate at night.

1.2. Safety Case – conditions of approval

Snowy Valleys Council requested approval from CASA for relief from the requirement to provide the wider 140 metre runway strip. This request was supported by a comprehensive Safety Case.

CASA supplied draft conditions of approval on 16 November 2022.

Of specific concern is the intention to repeal the approval at the end of 30 September 2037.

The condition requiring the provision of a weather observing system is considered onerous and unwarranted from a cost-benefit perspective.

1.3. Consequence of the approval being repealed

Recall that the wider runway strip and associated OLS is required to be provided if the aerodrome is upgraded to non-precision instrument status (rather than non-instrument).

In the event that the conforming runway strip (and approval for the transitional surface infringement) is not established by the repeal date, having the approval for a non-standard runway strip and associated OLS repealed would require the aerodrome to revert to non-instrument status, and the runway strip would reduce in width to a minimum of 80 metres and therefore fit within the current aerodrome boundary. The minima of the instrument approach would also revert back to a higher circling height.

The overall effect of this outcome would be that aircraft would have a lower likelihood of landing in conditions of reduced visibility, either during the day or at night.

The runway will remain at its extended length and the runway lighting system will still be operational, so overall the aerodrome will still have an enhanced capability compared with current circumstances.

Based on the above advice from Aviation Projects, it is recommended that Council delegate authority to the General Manager to negotiate with and accept the exemption as provided by CASA regarding a non-standard runway strip width at Tumut Aerodrome. If possible, Council staff will seek to improve the conditions of the agreement, however the time sensitive nature of this agreement and the effect it has on the overall Aerodrome Stage 2 Infrastructure Improvement Project should also be noted. These competing demands can be balanced by the relevant staff.

LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

Community Strategic Plan Theme

Theme 5 - Our Civic Leadership

Community Strategic Plan Strategic Objectives

CSP5 Our Civic leadership and organisation government fosters open and transparent partnership with our community

Delivery Program Principal Activities

5.1 Communicate with our community and provide opportunities for participation in decision making

FINANCIAL AND RESOURCES IMPLICATIONS:

No new impacts identified aside from staff time in collating feedback and report writing.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

Aviation Projects have used the recommended industry standard in developing the Draft Master Plan report.

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

No new impacts identified.

OPTIONS:

Regarding the Master Plan:

1. It is recommended that Council:

- Approve the Tumut Aerodrome Draft Master Plan for public exhibition for a minimum period of 28 days;
- Delegate authority to the General Manager to automatically endorse the Tumut Aerodrome Master Plan if no submissions are received during the community consultation period;
- Receive a further report if any submissions are received during the community consultation period;

2. Council may at its discretion:

- Choose not to approve placing the Tumut Aerodrome Draft Master Plan on public exhibition and seek further information/amendments to the plan prior to approval for public exhibition.

This option is not recommended because it will further delay the Master Plan and associated designs within the Tumut Aerodrome Stage 2 Infrastructure Improvement project.

Regarding the CASA agreement:

1. It is recommended that Council:

- Authorise the General Manager to negotiate with and accept the exemption as provided by CASA regarding a non-standard runway strip width at Tumut Aerodrome.

2. Council may at its discretion:

- Choose not to authorise the General Manager to negotiate with and accept the exemption as provided by CASA.

This option is not recommended because it will further delay the formation of an agreement with CASA and will prolong uncertainty in the Tumut Aerodrome Stage 2 Infrastructure Improvement project and cause costly delays.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Extensive engagement has already occurred with key stakeholders to enable the formation of a solid Draft Master Plan. Further community engagement will occur through the public exhibition process.

ATTACHMENTS

1. Tumut Aerodrome Draft Master Plan (under separate cover)

11.2. TUMBARUMBA START STRONG PRESCHOOL LOCATION - COMMUNITY FEEDBACK

REPORT AUTHOR: PROPERTY AND ROADS PARTNER

RESPONSIBLE DIRECTOR: ACTING DIRECTOR INFRASTRUCTURE & WORKS

EXECUTIVE SUMMARY:

This report summarises the outcomes of the Due Diligence process that was completed in December 2022. Detailing the outcomes of feedback provided by the community in relation to King Georges Park at the King and York Street, Tumbarumba intersection, being leased and utilised by the lessee for the purpose of a preschool. It is proposed to enter into a long term lease of 21 years with negotiations to be undertaken between Snowy Valleys Council, the operators of Tumbarumba Start Strong preschool and the Department of Education.

RECOMMENDATION:

THAT COUNCIL:

- 1. Note the public submissions received in response to the proposed lease of King Georges Park Tumbarumba for the purposes of a Preschool;**
- 2. Request proponents of the proposed preschool enable community access to sections of King Georges Park Tumbarumba outside of Preschool operational hours;**
- 3. Seeks that the proponents consider amendments to the existing proposed plan to include car parking along the road reserve to minimise impact on the natural environment, and preserve as many trees as possible; and**
- 4. Seek the consent of the Minister for Local Government for lease of King Georges Park Tumbarumba for purpose of a preschool.**

BACKGROUND:

King Georges Park at the intersection of King Street and York Street Tumbarumba has been selected as the preferred option for the purpose of a preschool. The land is classified under the *Local Government Act 1993* (LG Act) as Community Land with the Plan of Management allowing activities including educational activities. As Community Land, Council is able to provide lease for activities allowed in the Plan of Management.

Section 47 (1) of the LG Act provides as follows:

47 Leases, licences and other estates in respect of community land—terms greater than 5 years

- (1) If a council proposes to grant a lease, licence or other estate in respect of community land for a period (including any period for which the lease, licence or other estate could be renewed by the exercise of an option) exceeding 5 years, it must—**
 - (a) give public notice of the proposal (including on the council's website), and**
 - (b) exhibit notice of the proposal on the land to which the proposal relates, and**
 - (c) give notice of the proposal to such persons as appear to it to own or occupy the land adjoining the community land, and**
 - (d) give notice of the proposal to any other person, appearing to the council to be the owner or occupier of land in the vicinity of the community land, if in the opinion of the council the land the subject of the proposal is likely to form the primary focus of the person's enjoyment of community land.**

The proposal has been on public exhibition for 28 days, there have been 19 responses received with the feedback being summarised in the report.

Section 47(5)(a) of the LG Act provides that Council must not grant the lease except with the Minister's consent if a person makes a submission by way of objection to the proposal.

REPORT:

Section 47(4) and (5) of the LG Act provides as follows

(4) Before granting the lease, licence or other estate, the council must consider all submissions duly made to it.

(5) The council must not grant the lease, licence or other estate except with the Minister's consent, if—

(a) a person makes a submission by way of objection to the proposal, or

(b) in the case of a lease or licence, the period (including any period for which the lease or licence could be renewed by the exercise of an option) of the lease or licence exceeds 21 years.

Responses are summarised in the table below:

Response for:	Response against:	Council response:
<ul style="list-style-type: none"> • Great location for preschool • If feasible business - go ahead • pleased to have another preschool in the town • underutilised space 	<ul style="list-style-type: none"> • Used by families with young children • used for cricket, kids to play, dogs to run • main park is in flood zone rendered unusable most of the time • Tumbarumba should not be used to fund the mismanagement of SVC • impact of a preschool would be detrimental to the natural environment • impact the natural ecosystem of birds • increase traffic flow and cause safety issues • traffic flow will congest the area • destruction of huge old trees • reduces the green space 	<ul style="list-style-type: none"> • The park is not used as a formalised park and there other formalised parkland in Tumbarumba. • Tumbarumba has a dedicated dog park at Bicentennial Park. • No funds have been provided to this project by SVC and the facility will operate independent of Council. • Carcoola is at capacity for the parcel of land it occupies. • Trees per the landscape plan are to remain where possible. • The land is freehold community land under the ownership of Council.

A full copy of all submissions is available to Councillors on request and will be available to Councillors at the meeting.

LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****Community Strategic Plan Theme**

Theme 5 - Our Civic Leadership

Community Strategic Plan Strategic Objectives

CSP5 - Our Civic leadership and organisation government fosters open and transparent partnership with our community

Delivery Program Principal Activities

5.1 - Communicate with our community and provide opportunities for participation in decision making

FINANCIAL AND RESOURCES IMPLICATIONS:

Financial and resource implications in respect of the recommendations in this report are minimal. A long term lease would hand over the management of the land to another entity and enable the facility to not be on Council books as it would not have responsibility for the long term management of the facility.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

The process for lease of community land is strictly prescribed by the LG Act. As Council has received a submission objecting to the proposed lease, Council must not enter into the Lease without the consent of the Minister for Local Government. The use of land in particular zones is defined in the Tumbarumba Environmental Plan 2010 and the Snowy Valleys Development Control Plan 2019.

The lease documentation to be drafted in accordance with the *Real Property Act 1900* by Council's Solicitors.

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

Nil

OPTIONS:

1. Council seeks consent from the Minister for Local Government for approval to lease King Georges Fifth Park for purpose of a preschool.
2. Council seeks that the proponents of the existing proposed plan be modified to include parking along the road reserve to minimise impact on the natural environment.
3. Council reject the development proposal

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

There has been Public Notice placed in Tumut, Adelong & Tumbarumba Times fortnightly closing on the 28 December 2022 as well as Feedback via Snowy Valleys Council website, Have Your Say platform. The recommendations of this report are in response to the process of community consultation.

There will be communication around informing the public of the proposal to utilise the park.

ATTACHMENTS

1. Attachment - 20221124 - Public Notice-Tumbarumba Preschool Location - King Georges Park (Under separate cover)
2. Attachment - 20221213 - Tumbarumba Preschool Location - King Georges Park-Council services plan (Under separate cover)
3. Attachment - 20221213 - Tumbarumba -Preschool Location - King Georges Park - Site Plans (Under separate cover)
4. Attachment - 20230110 - Tumbarumba Preschool - Landscape Plan-Tree Analysis (Under separate cover)

11.3. SNOWY VALLEYS COUNCIL CHILD SAFE POLICY - PUBLIC EXHIBITION

REPORT AUTHOR: MANAGER COMMUNITY SERVICES

RESPONSIBLE DIRECTOR: DIRECTOR COMMUNITY AND CORPORATE

EXECUTIVE SUMMARY:

This report presents to the Council a reviewed and updated Child Safe Policy SVC-COR-PO-125-02 for endorsement for the purposes of public exhibition.

In November 2021, Council adopted the first Snowy Valleys Council Child Safe Policy SVC-COR-PO-125-01 and associated Framework SVC-COR-PO-126-01. Following adoption of these documents, Council undertook an assessment to gauge its capability as a Child Safe Organisation and, as a result, the policy has been updated and strengthened. The main update was the insertion of the reference to Council's Code of Conduct and additional clauses regarding appropriate standards of behaviour.

There have been no changes to the adopted framework.

RECOMMENDATION:

THAT COUNCIL:

- 1. Endorse the Draft Child Safe Policy SVC-COR-PO-125-02 for public exhibition for a period of no less than 28 days;**
- 2. Note if submissions are received during the exhibition, a further report will be provided to council; and**
- 3. Adopt the Child Safe Organisational Policy if no submissions are received on the day after the completion of the public exhibition period.**

BACKGROUND:

In 2019, the Children's Guardian Act 2019 was adopted making all Local Government Authorities members of a reportable conduct scheme. The Reportable Conduct Scheme is a new scheme for child protection which was applied in NSW from 1 March, 2020.

The Reportable Conduct Scheme monitors how certain organisations ('relevant entities') investigate and report on types of conduct ('reportable allegations or conduct') made against their employees, volunteers and contractors. This places new responsibilities on Council to ensure timely and effective response and reporting of suspected allegations of child harm.

The final report for the Royal Commission into Institutional Responses to Child sexual Abuse (2017) makes several key recommendations, in particular, Recommendation 6.12 is directed at local government and strongly reinforces the Council's responsibility to work towards becoming a Child Safe Organisation and ensuring that effective policies, guidelines and systems are established to support child protection and safety within Council.

On 18 November 2021, the NSW Children's Guardian Amendment (Child Safe Scheme) Act no 30. was passed. This amendment embeds the Child Safe Standards as recommended by the Royal Commission into Institutional Responses to Child Sexual Abuse.

REPORT:

In 2021, Snowy Valleys Council (SVC) voluntarily underwent assessment of its capability as a Child Safe Organisation. Conducted by the Office of the Children's Guardian OCG, the feedback from the voluntary assessment included suggestions for strengthening the drafted documentation presented and Council's progress as a Child Safe Organisation. Relevant entities have until July 2023 to have effective policies, guidelines, and systems in place.

In February 2023, the powers to take compliance action will be provided to the Children's Guardian. Noncompliance with the Child Safe Standards can result in fines for relevant entities.

The Child Safe Policy and Framework were adopted by Council at the 18 November 2021 Council meeting. There are no changes to the framework. The policy has been reviewed and strengthened. The main updates include:

- replacing the Principles for Child Safe Organisations with the Child Safe Standards (section 4)
- replacing the responsible officer for complaints and allegations involving children from the position of an Internal Ombudsman Shared Services to Councils Child Safety Officer (section 5.3)
- the insertion of the reference to Councils Code of Conduct and additional clauses regarding Councils appropriate standards of behaviour for a Child Safe Organisation (section 5.4)
- updated information regarding recruitment, more specific details for working with children checks and national criminal history record checks (section 5.6).

Attached to this report are two copies of the updated policy. One with track changes visible so that the amendments can be seen. The other is a copy with the track changes turned off, which provides easier readability.

LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

Community Strategic Plan Theme

Theme 1 - Our Community

Theme 5 - Our Civic Leadership

Community Strategic Plan Strategic Objectives

CSP1 Our communities are connected and inclusive. Supported by services that nurture health, wellbeing and identity.

CSP5 Our Civic leadership and organisation government fosters open and transparent partnership with our community.

Delivery Program Principal Activities

5.4 Maintain and deliver a governance framework that guides good decision making, accountability and legislative compliance.

FINANCIAL AND RESOURCES IMPLICATIONS:

Nil

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

Compliance with *Childrens Guardian Act 2019* and *NSW Children's Guardian Amendment Act 2021*.
Legal and ethical consequences if compliance not achieved.

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

RISK CATEGORY	RISK/REWARD DESCRIPTION	COST/RISK	BENEFIT/ REWARD
Legal	Fines and sanctions for non-compliance.	High	No added costs to deliver services.

RISK CATEGORY	RISK/REWARD DESCRIPTION	COST/RISK	BENEFIT/ REWARD
Financial	Fines for non-compliance.	High	No added costs to deliver services.
People	Loss of trust and reputation damage.	High	Maintain high level of trust and good reputation.
Service Delivery	Cessation of Service due to non-compliance and sanctions.	High	Services maintain and continue to operate as usual.

OPTIONS:

Nil

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

The policy, as per recommendation, shall be advertised for a minimum of 28 days seeking community comment. Any response or submission received will be considered in a future report to Council.

ATTACHMENTS

1. DRAFT Child Safe Policy (under separate cover)
2. DRAFT Child Safe Policy - with Track Changes (under separate cover)

11.4. ESTABLISHMENT OF A FLOODPLAIN RISK MANAGEMENT COMMITTEE - TUMBARUMBA FLOODPLAIN

REPORT AUTHOR: MANAGER GROWTH AND ACTIVATION

RESPONSIBLE OFFICER: GENERAL MANAGER

EXECUTIVE SUMMARY:

The floodplain management program seeks to provide financial support to local councils and also eligible public land managers to assist in the management of flood risk in their communities. The program supports the implementation of the NSW Government's Flood Prone Land Policy and in 2021/22 awarded more than \$10 Million to Councils to undertake projects to assess the risks and reduce the impacts of flooding in New South Wales.

Council was successful in 2022/23 in obtaining a grant to undertake a flood study of the Tumbarumba Creek catchment, given that both the development pressures being experienced within the catchment and also the susceptibility of the town to localised flooding events. As part of the terms of the funding agreement, Council is required to form an advisory committee to assist in providing advice to the Council on the proposed Tumbarumba Flood Study.

RECOMMENDATION:

THAT COUNCIL:

- 1. Formally establish a Floodplain Risk Management Committee - Tumbarumba being an advisory committee of Council;**
- 2. Accept the funding offer from the Department of Planning and Environment in the amount of \$80,000 dated 1st December 2022;**
- 3. Allocate funding in the amount of \$20,000 in the 2023/24 financial year budget to comply with its obligations to provide a 4:1 funding ratio contribution to the program; and**
- 4. Appoint two (2) Council representatives to the Floodplain Risk Management Committee.**

BACKGROUND:

In 2021, the then New South Wales Department of Planning, Industry and Environment provided an opportunity for NSW Councils and public land managers to apply for grant funding to undertake flood studies and other mitigation works as part of a \$10 Million budget to address flood impacts on NSW communities. Council made two separate applications for funding to enable Council to undertake a flood study, the Tumbarumba Creek flood study was unsuccessful in the 2021/22 round of funding however Council made another application for the 2022/23 funding round which was successful. A grant was provided in the 2021/22 funding round to complete a study of the Tumut River catchment which is currently being undertaken by WMA Water on behalf of Council.

In compliance with the grant funding conditions issued by the Department, Council sought competitive tenders for the work by suitably qualified and professional flood hydrologists via the New South Wales Local Government Procurement (LGP) Tender Panel. Council utilised price point, scale and capacity, experience and knowledge of the project to select a preferred consultancy. Based on these criteria and in consultation with the Department, Council will appointed preferred tender to undertake the Tumbarumba Flood Study.

Council has no existing flood study of the Tumbarumba Creek catchment. Council staff investigations with the studies will provide Council with a complete revised set of studies for the greater urbanised areas of the local government area.

Development pressures have continued to be experienced within the floodplain catchments of Tumbarumba and in the absence of recent flood studies, Council's ability to respond to development

applications for housing, tourist and visitor accommodation, agricultural pursuits and other land uses is impaired. A number of community developments are occurring within the creek lands precinct of Tumbarumba and further pressures are being experienced to provide additional accommodation options at the Tumbarumba Caravan Park which is situated on flood liable land. This study will assist in making more informed choices with respect to development of these lands. Council has been previously awarded a grant in 2022 to undertake a flood study of the Tumut River Catchment and this study is currently being undertaken by Council's consultant WMA water.

REPORT:

As part of the funding agreement issued by the New South Wales Department of Planning and Environment, Council is required to develop a Floodplain Risk Management Committee to provide a level of support to the Council in the development of the Tumbarumba Floodplain Management Study. A draft terms of reference (TOR) is being developed to provide a governance framework for the Committee to review. The Committee is expected to be established as an advisory Committee for the study, and the therefore will not have any decision making powers nor shall be able to direct the Council on matters associated with the study. Council will be required to appoint two (2) Councillor representatives to the Committee with the remainder of the appointments being designated positions within various organisations or members of the community. Any appointed member is not expected to be remunerated for any attendance at any committee meetings, briefing or other work outside of required meeting dates.

Given the current development pressures being experienced, this study will help reduce the impact of flooding and flood liability on individual owners and occupiers of flood prone property, as well as reduce private and public losses resulting from floods.

LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

Community Strategic Plan Theme

Theme 3 - Our Environment

Theme 5 - Our Civic Leadership

Community Strategic Plan Strategic Objectives

CSP3 Our natural environment is cared for and protected to ensure future generations can experience and enjoy its beauty

CSP5 Our Civic leadership and organisation government fosters open and transparent partnership with our community

Delivery Program Principal Activities

3.1 Create climate resilience through our actions and advocacy

3.3 Provide a planning and development framework that enhances local amenity through sustainable growth

3.4 Partner with other agencies to protect our natural spaces and environment

5.1 Communicate with our community and provide opportunities for participation in decision making

FINANCIAL AND RESOURCES IMPLICATIONS:

As part of the funding agreement, the Department has awarded Council \$80,000 Ex GST on a 4:1 funding ratio. Council currently has no funding allocation for the co-contribution within the management plan in the 2022/23 financial year. Council's contribution to \$20,000 Ex GST which will require a budget allocation for this project in the 2023/24 financial year period to comply with the terms of the funding agreement.

Funding has been provided by the NSW Government to Council under the 'NSW Local Government Recovery Grants' which Council may allocate \$20,000 from this grant to cover Council's contribution to this project.

Council will seek tenders from suitably qualified and professional hydraulic / floodplain engineering consultants via the New South Wales LGP Tender Panel, where the consulting firm will be awarded by the project based on scale, capacity, experience and price point. It is not expected that any member that is appointed to the Committee will receive any remuneration and therefore no budget allocation has been made towards the establishment of the Committee.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

The establishment of a Floodplain Risk Management Committee- Tumbarumba will comply with the requirements of both the terms of the funding deed and also the New South Wales Floodplain Development Manual Guidelines.

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

RISK CATEGORY	RISK/REWARD DESCRIPTION	COST/RISK	BENEFIT/ REWARD
Legal	Potential litigation	The absence of a Tumbarumba Flood Study, will likely increase the risk to Council of litigation relating to development matters on flood prone land.	The development of a floodplain study for Tumbarumba will decrease Council's risk to litigation primarily due to increased certainty around development matters and also better infrastructure planning to protect the community from the effects of flooding.
Environmental & Public Health	Nil	Nil	Nil
Financial	Increased co-contribution	Increased grant funding by the NSW Department of Planning and Environment is likely to lead to an increase in Council's contribution which is above Council's existing budget allocation for 2022/23. Increased budgeted allocation will need to be identified within the 2023/24 financial year budget.	Project will be able to be completed and will likely reduce challenges for development matters in the NSW Local Environment Court and reduce Council's risk exposure in flood events.
People	Nil	Nil	Nil
Technology	Nil	Nil	Nil
Stakeholder	The establishment of a committee will enable greater stakeholder	Nil	Enables greater community insights into the project

RISK CATEGORY	RISK/REWARD DESCRIPTION	COST/RISK	BENEFIT/ REWARD
	participation in the project outcomes.		leading to better project outcomes.
Service Delivery	More informed decision making and strategic planning	Nil	The project will likely lead to more informed decision making processes surrounding development assessment / infrastructure planning and strategic landuse planning throughout the Local Government Area.

OPTIONS:

Option 1:

THAT COUNCIL:

1. Formally establish a Floodplain Risk Management Committee- Tumbarumba being a steering committee of Council.
2. Accept the funding offer from the Department of Planning and Environment in the amount of \$80,000 Ex GST dated 1st December 2022 with a funding ratio of 4:1.
3. Allocate funding in the amount of \$20,000 in the 2023/24 financial year budget to comply with its obligations to provide a 4:1 funding ratio contribution to the program.
4. Appoint two (2) Council representatives to the proposed Floodplain Risk Management Committee- Tumbarumba.

Option 2:

THAT Council not accept the grant funding offer by the New South Wales Department of Planning and Environment and not formally establish a Floodplain Risk Management Committee- Tumbarumba.

Option 1 is recommended

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

There is no expected community engagement requirements as part of the establishment of the committee and acceptance of the funding agreement. Council will undertake engagement with a number of stakeholders and government agencies as the project progresses. Council has provided a media release to the community identifying that Council has been successful in the recent grant applications for 2022/2023 funding round.

ATTACHMENTS

1. Floodplain Management Program - 2022-23 (DOC22/958570) - Funding Agreement (under separate cover)
2. Tumbarumba Flood Study-Technical Project Brief-Draft (under separate cover)

11.5. DRAFT TUMUT TOWN CENTRE TRAFFIC AND PARKING STUDY 2023 - PUBLIC EXHIBITION

REPORT AUTHOR: MANAGER GROWTH AND ACTIVATION

RESPONSIBLE OFFICER: GENERAL MANAGER

EXECUTIVE SUMMARY:

The Tumut Township Traffic Town Centre Traffic and Parking Study 2023 was prepared in response to a key recommendation of the Snowy Valleys Local Strategic Planning Statement (LSPS) adopted in 2019. The study aims to promote accessibility and amenity in the central business district leading to increased activity in the commercial precinct.

The draft study will also provide an underpinning strategic policy statement for the preparation of a town masterplan in 2024.

Council's consultant Stantec has prepared the study on behalf of Council and has made a number of recommendations which will support the overall objectives of the project. The report seeks to consider the draft and further commence public exhibition of the draft study.

RECOMMENDATION:

THAT COUNCIL:

- 1. Endorse the Draft Tumut Town Centre Traffic and Parking Study 2023 for public exhibition for a period of no less than 28 days;**
- 2. Note if submissions are received during the exhibition period, a further report will be provided to council; and**
- 3. Adopt the Draft Tumut Town Centre Traffic and Parking Study 2023 if no submissions are received on the day after the completion of the public exhibition period.**

BACKGROUND:

The Tumut Town Centre Traffic and Parking Study was identified within the Snowy Valleys Local Strategic Planning Statements (LSPS) as a key input study to assist in the preparation of a masterplan for the Tumut Town Centre in 2024/2025. The objectives of the study included improving accessibility and amenity with the view to increasing activity within and the viability of the town centre areas.

Council has previously undertaken a number of studies as a result of preparation of a former section 94 developer contributions plan for parking in 1997 which explored, amongst other things, parking demands of commercial development and also the cost of provision of parking in the case where carparking could not be supplied by individual business owners. The plan operated for a period of eleven (11) years following which was later repealed by Council resolution in 2018, as the plan had not yielded expected contributions due to considerably low development activity which would otherwise trigger contributions under the plan and further was considered to be an impediment to attracting new business activity within the town centre areas. A particular consideration for the repeal was 'change of use activities' where any proposed development required greater parking demand which was unable to be provided would constitute the business being required to pay parking development contributions and, in some cases, rendering the development unfeasible depending on the level of contributions to be paid.

In 2001, Council commissioned a traffic study to examine car parking within the town centre called the 'Central Business District Parking Strategy in Tumut'. The plan aimed to provide a ten (10) year strategic plan for the development of car parking within the Tumut Central Business District (CBD) and provided a number of recommendations for localised traffic upgrades to support the overall objectives of the study. One of the key findings of the study included that the parking availability in Tumut Town Centre was considerably high at a rate of 62% within the project area and within a prescribed time frame outlined in

the study. The study also recommended a number of minor upgrades to the existing road network to increase parking opportunity.

In 2012, Council built on the previous study undertaken in 2001 through the development of the Tumut Central Business District Parking Strategy. The study aimed to revise the assumptions made in the earlier study and provided updated data following traffic surveys in the defined project area. Whilst the study did not provide calculations and data analysis to provide any updated parking availability data, the study did focus on provision of carparking upgrades through the provision of amalgamation of parking areas and changes to on-street parking geometry, adjustments to time restrictions and also pedestrian access improvements. It is noted that a number of the recommendations had not been progressed following adoption of those studies however, if those recommendations remain relevant to the current study being undertaken then those recommendations should be identified, costed, prioritised and included in a future works program for completion. Whilst the Tumut Central Business District Parking Strategy remains the current study for traffic analysis in the town centre, the Draft Tumut Town Centre Traffic and Parking Study 2023 will incorporate previous recommendations and will become Council's contemporary study to inform both future works opportunities and a detailed masterplan of the CBD area in 2025.

REPORT:

The Draft Tumut Town Centre Traffic and Parking Study was commenced in February 2021, following the appointment of Cardno (Stantec) which focused on a defined study area outlined in Council's brief bounded by Merivale, Simpson, Richmond and Fitzroy Streets, Tumut. The study area has been considered consistent between all three studies undertaken by Council since 2001.

Due to subnormal conditions being experienced primarily due to the pandemic which distorted traffic conditions in and around Tumut, the study was paused until such time as traffic conditions normalised and travel restrictions and associated restrictions on movement eased. Such conditions delayed the project fieldwork associated with the project from being undertaken until early 2022, in turn delaying the completion of the project.

The objectives of the study sought to examine the traffic and parking issues in the study area through the collection of survey data including traffic counts, speed, parking utilisation and duration of stay, establishment of existing traffic and parking demand and identification of current and future parking issues, including traffic flows. The study also aims to identify and investigate the provision of accessible and long vehicle parking bays whilst also developing one or more concept plans incorporating traffic flow and proposed parking changes.

The project consultant undertook a number of traffic surveys on Friday 18th February 2022 between the hours of 8am and 6pm and Saturday 19th February 2022 between 8am and 1pm. The field surveys sought to capture hourly occupation of on and off street parking locations along with the duration of stay. Traffic counts (tube counts) were also undertaken at the same time however the period was extended to seven (7) days to increase the data obtained across a standard week period. The tube counts were established in Wynyard Street, Russell Street and Fitzroy Street Tumut and measured speed of vehicles, direction of travel and the number of vehicles travelling within the prescribed period.

Whilst the 2001 and 2012 studies commissioned by Council provided analysis around parking, time restricted parking, pedestrians, angled parking and car park upgrades, the current 2023 study subject of this report seeks to include these themes and expand the analysis to include cycling opportunities, public transport, road safety, parking compliance and accessible parking. The study also expands into analysis on long vehicle parking and way finding and directional signage.

As part of the project development, a number of consultation sessions were undertaken with both the community and Councillors which assisted in the identification of issues being experienced within the study area. The project consultant and Council staff provided a 'drop-in' session with the community at the Riverina Highlands Building (RHB) on Thursday 6th August 2022 which was attended by a number of local residents and Councillors. The 'drop in' session was to enable key stakeholders to provide insights and user experiences as well as enabling project officers to disseminate information about the aims and objectives of the project. The Tumut Chamber of Commerce was also consulted as part of the initial consultation process.

Separate briefings were provided with the Councillors on Thursday 10th November 2022 via a virtual meeting and a subsequent in person meeting was held on the 8th December 2022 to explain the project, key findings and recommendations and seek feedback on the project. All responses provided in the briefing sessions were recorded and has been included in the project report with a particular focus on disability access, pedestrian accessibility, school parking, enforcement and timed restrictions. Recommendations associated with the study have been outlined in draft study within attachment 1.

Whilst the report concludes that there is parking availability within the town centre areas with up to 50% occupancy being identified (700 of the 1399 spaces were occupied), this rate is not inconsistent with previous studies conducted in 2001 and later in 2012 with occupancy rates in the order of 61%.

The study also recommends and identifies new disability access and disabled parking opportunities supporting medical facilities and targeted public and community facilities. Further the document recommends retention and upgrading of existing disabled parking spaces to the current disability standards. Other recommendations suggest upgrading of pedestrian treatments, school zone timed amendments, the creation of a cycle strategy, a number of road safety upgrades and upgrades to school bus zones and transport nodes. Provision for long vehicles to support Council's tourism and visitor economy and wayfinding and directional signage was also recommended as part of the study.

Given the draft study is expected to underpin a proposed masterplan to be developed in 2025, this report seeks adoption of the draft study for the purposes of public exhibition. As part of the exhibition period, Council staff will develop a communications strategy to effectively engage with relevant stakeholders and town centre users including other members of the community on the draft study.

LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

Community Strategic Plan Theme

Theme 4 - Our Infrastructure

Community Strategic Plan Strategic Objectives

CSP4 Our infrastructure includes Council services that plan, manage, maintain and renew our community infrastructure and transport networks

Delivery Program Principal Activities

4.1 Plan and provide sustainable transport infrastructure, including footpaths, walking tracks and cycleways

4.2 Manage and plan for affordable infrastructure to meet current and future community needs

FINANCIAL AND RESOURCES IMPLICATIONS:

A budget of \$60,000 ex GST was allocated for the preparation of the draft Tumut Town Centre Traffic and Parking Study in the 2021/22 financial year period. A number of variations have been approved as part of the project through the project management framework including an extension to the time period of the fieldwork data and also an additional Councillor workshop outside of the original project brief.

The initial cost of the project was \$54,520 Ex GST with variations totalling \$6,690 Ex GST. The total cost of the project to date is \$61,210 Ex GST.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

Council's Local Strategic Planning Statement (LSPS) 2019 is mandated under the *Environmental Planning and Assessment Act 1979*. The Draft Tumut Town Centre Traffic and Parking Study 2023 is a key recommendation of the LSPS which will provide a strategic basis for a Tumut Masterplan 2024.

Any proposed exhibition of the draft plan will be undertaken in accordance with the provisions of the *Local Government Act 1993*.

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

The preparation of the draft plan will assist Council in both achieving the recommendations as set out in the Local Strategic Planning Statements (LSPS) complying with its obligations under the *Environmental Planning and Assessment Act 1979* and also enabling greater accessibility and amenity leading to increased viability in the central business district area.

RISK CATEGORY	RISK/REWARD DESCRIPTION	COST/RISK	BENEFIT/ REWARD
Legal	Compliance with recommendations under the LSPS 2019, complying with the requirements of the <i>Environmental Planning and Assessment Act 1979</i>	The study will have a financial impact of \$61,620 to complete. The risks in not completing the study include not complying with Council's statutory obligations to complete the statement's recommendations within its identified timeframes.	Statutory Compliance / Increased accessibility and amenity in the Tumut CBD areas.

OPTIONS:

OPTION 1: THAT Council:

1. Adopt the Draft Tumut Town Centre Traffic and Parking Study 2023 for the purposes of public exhibition.
2. Publicly exhibit the Draft Tumut Town Centre Traffic and Parking Study 2023 in accordance with the provisions of the *Local Government Act 1993* for a period not less than 28 days;
3. Finally adopt the draft Tumut Town Centre Traffic and Parking Study 2023 should no submissions be received within the exhibition period. In the case where submissions are received, those submissions shall be considered in a future report to Council prior to consideration for final adoption.

OPTION 2: THAT Council not adopt the Draft Tumut Town Centre Traffic and Parking Study 2023.

Option 1 is recommended.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Should the draft plan be adopted by Council, it is proposed to undertake a communications strategy for the public exhibition of the document. Any public exhibition will be undertaken in accordance with the *Local Government Act 1993* for a period of not less than 28 days.

ATTACHMENTS

1. Draft Tumut Town Centre Traffic and Parking Study (under separate cover)

11.6. DEVELOPMENT CONTROL PLAN 2019 - ADMINISTRATIVE AMENDMENTS

REPORT AUTHOR: MANAGER GROWTH AND ACTIVATION

RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The Snowy Valleys Council Development Control Plan was adopted in 2019 and provides a policy position of the Council with respect to providing both prescriptive and performance-based standards for new development within the Local Government Area.

Council has identified a number of administrative issues in the current DCP 2019 that require amendment to ensure clarity in the controls and reduce uncertainty for both developers and the community.

RECOMMENDATION:

THAT COUNCIL:

1. **Endorse the Draft administrative amendments to the Snowy Valleys Council Development Control Plan 2019 for public exhibition for a period of no less than 28 days;**
2. **Note if submissions are received during the exhibition period, a further report will be provided to council; and**
1. **Adopt the administrative amendments to the Snowy Valleys Development Control Plan 2019 if no submissions are received on the day after the completion of the public exhibition period.**

BACKGROUND:

Council adopted the Snowy Valleys Council Development Control Plan (DCP) in 2019 following the consolidation of both the Tumut and Tumbarumba DCPs. The plan has remained the primary guideline for both prescriptive and performance-based controls relating to development applications in the Local Government Area. A number of administrative changes were made to the development control plan in 2022 following changes required to repeal the notification provision and transfer the controls to Council's Community Participation Plan (CPP).

Council has identified a number of administrative issues in the current DCP 2019 that require amendment to ensure clarity in the controls and reduce uncertainty for both developers and the community. General housekeeping amendments have also been included to ensure the document remains relevant and responsive to changes in both legislation and best practice standards.

REPORT:

Following a review undertaken by staff in 2022, the following changes have been proposed to the Snowy Valleys Development Control Plan 2019:

Item	Clause	Reference	Summary details of administrative amendment(s)	Intended Effect / Reason
1	2.2	Amendment to DCP	Amend legislation citation to Clause 14(4) Environmental Planning and Assessment Regulation 2021:	Amending legislation citation to refer to the correct clause in the legislation following statutory updates.

Item	Clause	Reference	Summary details of administrative amendment(s)	Intended Effect / Reason
			<p>A development control plan comes into effect on—</p> <p>(a) the day on which the notice of the council's decision to approve the plan is published on its website, or</p> <p>(b) a later day specified in the notice.</p>	
2	2.3	Amendment to DCP	<p>Amend legislation citation to Clause 13 of the Environmental Planning and Assessment Regulation 2021:</p> <p>After a draft development control plan is prepared, the council must publish the following on its website—</p> <p>(a) the draft development control plan,</p> <p>(b) the relevant local environmental plan or deemed environmental planning instrument,</p> <p>(c) the period during which submissions about the draft plan may be made to the council.</p>	Amending legislation citation to refer to the correct clause in the legislation following statutory updates.
3	2.4	Amendment to DCP	Update the amendments table to include the administrative amendments to the DCP	Provide chronological / historical updates on administrative changes to the development control plan.
4	3.2	Requirements applying to all types of development	Update document reference name to include correct <i>details - In addition to this Chapter please refer to Development Application and Construction Certificate Application Lodgement Checklist for those information requirements needed to respond to the Development Controls contained in this section and elsewhere in this Plan.</i>	Amending the checklist name to refer to the correct document by title 'Development Application and Construction Certificate Application Lodgement Checklist' to ensure ease of identification.
5	3.2.2	Requirements applying to all types of development	Amend Bushfire Protection Guidelines provisions to	Includes reference to the relevant Australian Standard

Item	Clause	Reference	Summary details of administrative amendment(s)	Intended Effect / Reason
			include ' <i>[Australian Standard] AS3959</i> '	for community / practitioner reference.
6	3.2.3.1	Requirements applying to all types of development	Amend <i>Building Code of Australia</i> to refer to 'Part 1'	Amends the reference from Part D to Part 1 to include the correct volume of the building code.
7	3.2.3.1	Carparking	Amend to include a note at the bottom of the table <i>'Where the land use is within the defined CBD area, Council will merit assess whether carparking is required within "main street" areas, i.e. fronting the "main street" for change of use developments.</i>	Provides an additional note to the carparking requirements table to ensure that development is not inhibited through carparking requirements on a main street within the Central Business District subject to merit assessment.
8	3.2.6	Cut and Fill	Amend to include ' <i>amount of cut and fill is to be assessed on a merit basis for lots that have steep topography where cut and fill is expected to exceed one (1) metre.</i> <i>Factors to be considered within the merit assessment include:</i> <i>- setback of retaining walls from boundaries</i> <i>- the number of retaining walls reducing the overall height of cut and fill i.e. terraced retaining walls or stepped retaining walls</i> <i>- the impact on the neighbouring property.</i> <i>Note: maximum of 2m cut is permissible if the retaining wall is minimum of 300mm from any side or rear boundary to a property.</i>	Provide additional guidance on merit assessment of cut and fill provisions on steep topography including acceptable solutions.
9	3.2.7	Demolition	Amend to include an additional dot point: <i>Dilapidation report is required for adjacent infrastructure to the site (kerbs, footpaths, driveways, roads and drainage.)</i>	Provides additional guidance on when a dilapidation report is required when demolition works are being undertaken.

Item	Clause	Reference	Summary details of administrative amendment(s)	Intended Effect / Reason
10	3.2.8	Development near electrical easements	Amend to include <i>Proponents need to include the distance from the structure to the electrical easement on any plan as outlined in clause 2.48 of the State Environmental Planning Policy (Transport and Infrastructure) 2021.</i>	Seeks to comply with the requirement of the amended legislation in 2021 and further provides additional guidance to applicants on Council's requirements.
11	3.2.14.1	Sewer Supply (Provision of Services)	Amend to include additional wording <i>'Council may require connection to a sewer main located within 175m of the property boundary.'</i>	Seeks to comply with the requirements of the <i>Local Government Act 1993</i> for the connection of existing and new development to reticulated water.
12	3.2.14.1	Water Supply	Amend to include additional wording <i>'Council may require connection to a water main located within 225m of the property/development boundary.'</i>	Seeks to comply with the requirements of the <i>Local Government Act 1993</i> for the connection of existing and new development to reticulated sewer.
13	3.2.14.2	Water Supply	Amend wording to include <i>'as per the Rural Fire Service Planning for Bushfire Protection Guidelines (as amended).'</i>	Seeks to provide additional guidance on the standards for bushfire fighting water supplies.
14	3.2.14.3	Electricity	Amend wording to include <i>'Where no reticulated electricity is proposed to be supplied to an allotment, the proponent shall prepare, after approval by Council, a section 88B instrument under the Conveyancing Act 1919. This instrument will be registered with Lands Registry Services and will provide notification to any potential purchaser that the land is not connected to the grid and alternate power sources will be required to supply the land.'</i>	Seeks to ensure that in the case where an allotment is either unable to be connected to the grid due to physical land issues or in the case where it is cost prohibitive, any future land purchaser is aware of the requirements prior to purchase of any affected lot.
15	3.2.15	Retaining Walls	Amend wording to reduce the height of a retaining wall structure from 800mm to 600mm in the case where a structural engineer is required to design the wall.	Seeks to comply with the prescribed standards contained within the <i>State Environmental Planning Policy Exempt and Complying Development Codes 2008.</i>

Item	Clause	Reference	Summary details of administrative amendment(s)	Intended Effect / Reason
16	3.2.17	Stormwater	Amend wording to include <i>"another Council-approved drainage system"</i> .	Seeks to ensure that any connection of a development to a stormwater management system is approved by the Council.
17	4.3	Basix	Removes last dot point: <i>'a list of plants suitable in the Snowy Valleys Region is available from Council's Customer Service Section.'</i>	Removes redundant provisions from this section.
18	4.5	Dwelling houses in residential and village zones	Amend to include the wording <i>'The following development controls relate to dwelling houses and ancillary residential buildings.'</i>	Seeks to ensure that residential dwellings and also 'ancillary residential buildings' are subject to the controls within the section.
19	4.5	Dwelling houses in residential and village zones	Amend the table heading from Summary of dwelling house development to <i>'summary of residential development'</i> . Amend the <i>side setbacks</i> section to include the wording <i>'Two-story stepped setback – To be assessed on merit'</i> . Amend the <i>notes</i> section regarding site coverage to include <i>'excluding swimming pools'</i> .	Seeks to provide clarity on the types of development that the controls refer to. Seeks to provide clarity on two-storey developments that seek to utilise a stepped side setback. Also seeks to provide clarity on whether pools are included in the site coverage.
20	4.5.1	Building Design	Amend <i>'Council encourages roofs, external walls and trim colours'</i> to be in neutral tones.	Seeks to dilute the requirements for mandated neutral tones.
21	4.5.1	Building Design	Delete the words <i>'Unnecessarily complicated roof forms should be avoided and Council discourages flat or low-pitched roofs.'</i>	Removes redundant provisions from the clause to enable a variety of roof pitches to be encouraged.
22	4.5.2	Building Design	Amend to include additional wording <i>'Council shall require a boundary survey by a registered surveyor to support this'</i> .	Seeks to provide clarity of Council's requirements when development is occurring on a property boundary without a setback ie zero lot line sited.
23	4.5.3	Carparking	Remove wording <i>'refer to Section 3 Requirements'</i>	Seeks to ensure consistency between residential parking controls and other controls by

Item	Clause	Reference	Summary details of administrative amendment(s)	Intended Effect / Reason
			<i>Applying to all Types of Development</i> '.	removing the reference within the clause.
24	4.6.1	Second hand / Relocatable Dwellings General Requirements.	Amend wording to replace <i>'Council has specific information requirements that must be provided with a development application for a second hand or relocatable dwelling. These requirements are identified in Council DA Matrix'</i> with <i>'Photographs of the external appearance are to be provided with any DA application'</i> .	Seeks to ensure that the proponent is aware of current Council submission requirements.
25	4.7.5	Farm sheds and outbuildings	Amend wording to state: <i>'Farm sheds and outbuildings are not to be constructed of highly-reflective material. Walls constructed of Zinalume® are prohibited.'</i>	Seeks to permit the roof materials to be constructed in Zinalume® with the existing controls remaining to prevent walls from being constructed of Zinalume®.
26	4.8.4	Building Design and Siting	Delete the words <i>'No additional parking is required for the secondary dwelling'</i> .	Seeks to ensure appropriate parking is available for a secondary dwelling based on merit.
27	4.10	Dual Occupancy	Amend wording to include - Notes to table: Site coverage means the percentage of site area covered by buildings <i>'excluding swimming pools'</i> .	Seeks to provide clarity that pools are excluded from the site coverage calculations.
28	4.10.3	Car parking	Amend wording to include parking space for <i>studios</i> or one or two-bedroom dwellings.	Seeks to include 'studios' within the clause for the purposes of provision of parking.
29	4.10.3	Car parking	Delete wording <i>'refer to Section 3 Requirements Applying to all Types of Development'</i> .	Seeks to ensure consistency between residential parking controls and other controls by removing the reference within the clause.
30	4.11.3	Building Setbacks	Amend to include additional wording: <i>For regular-shaped and sited lots, the front setbacks are to be six (6) metres. The side setbacks are to be three (3) metres for single-storey development and</i>	Seeks to provide clarity on setback requirements for battle-axe and irregular-shaped allotments.

Item	Clause	Reference	Summary details of administrative amendment(s)	Intended Effect / Reason
			<p>3.75 metres for two-storey development. The rear setbacks are to be 4.5 metres.</p> <p>Irregular-shaped and sited lots will be assessed on merit (i.e. site specific).</p>	
31	4.14.4	Car Parking	<p>Amend to include the following word:</p> <p>The following car parking requirements apply:</p> <ul style="list-style-type: none"> · One car parking space for 'studios' or one-bedroom dwellings; 	Seeks to provide carparking requirements for studios.
32	4.11.6	Clothes Drying Facilities	Delete the words 'or a mechanical dryer'	Seeks to provide clarity on Council's requirements to provide clotheslines as a minimum requirement.
33	4.11.11	Landscaping	Amend wording to include - Appropriate vegetation 'shall be used'	Seeks to provide Council's position on use of appropriate vegetation to promote shade and solar access.
34	4.11.15	Private Open Space	Amend to include the words 'square metre'	Seeks to address a typographical error in the clause.
35	5.2	Definitions	Amend wording to include - 'This Chapter applies to types of commercial development permitted in the E1 Local Centre Zone, MU1 Mixed Use Zone and the RU5 Village Zones.'	Seeks to amend the zones to comply with recent legislation changes in the last quarter of 2022, providing the correct one titles.
36	6.3.20	Sex Services Premises	Amend wording to include: 'Sex workers and brothel owners/proprietors must comply with 'Section 79' of the Public Health Act 2010.'	Seeks to address the correct legislation citation in the clause.
37	8.3.1	Goobarragandra Valley Background	<p>Amend the wording to state: 'The section of the valley that the clause applies to, identified in figure 1' is regarded by the community as an area of high environmental value.</p> <p>Amend Figure 1 to show the location of the Goobarragandra Valley</p>	<p>Seeks to clarify the location of the Goobarragandra Valley and to the extent to which the controls exist.</p> <p>Seeks to clarify the location of the Goobarragandra Valley and to the extent to which the controls exist in graphical form.</p>

Item	Clause	Reference	Summary details of administrative amendment(s)	Intended Effect / Reason
38	8.3.2	Key Development Controls	<i>Any septic tanks proposed to be located within 100m of the Goobarragandra river shall be considered by Council to be high risk on-site wastewater management systems and shall be inspected by Council not later than every 2 years.</i>	Seeks to ensure any proposed septic tanks in the location of the Goobarragandra Valley are inspected not later than every 2 years.
39	9.3.2	Road layout and design	Amend to include the words <i>'Where appropriate, provision is to be made for both a primary and a secondary access to greenfield developments.'</i>	Seeks to ensure that there is provision for emergency access in any greenfield subdivisions.
40	9.3.5	Landscaping and Street Trees	Amend wording to include - <i>Advanced street shade trees, based on the ratio of at least one tree per new lot, are to be provided in accordance with Council's recommended Street Tree species list (see Appendix 1) and in consultation with Council staff to ensure both appropriateness for location and also to ensure that there are no conflicts with infrastructure including streetlighting, driveways and also stormwater management systems.</i>	Seeks to ensure that appropriate shade trees are selected for the location and that street trees do not impact on local infrastructure.
41	9.8.1	Rural Subdivision - General Considerations	Amend wording to include <i>C3 Environmental Management.</i>	Seeks to amend the zoning to comply with recent changes in legislation from E3 Environmental Management to C3 Environmental Management.

LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

Community Strategic Plan Theme

Theme 3 - Our Environment

Community Strategic Plan Strategic Objectives

CSP3 Our natural environment is cared for and protected to ensure future generations can experience and enjoy its beauty

Delivery Program Principal Activities

3.3 Provide a planning and development framework that enhances local amenity through sustainable growth

FINANCIAL AND RESOURCES IMPLICATIONS:

The administrative amendments are expected to be undertaken in accordance with existing adopted operational plan budgets for 2022/23.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

The proposed administrative amendments to the Snowy Valleys Development Control Plan will be undertaken in accordance with the *Environmental Planning and Assessment Act 1979* and Associated Regulation 2021. Any proposed exhibition of the administrative amendments will be undertaken in accordance with the *Local Government Act 1993* and Council's adopted Community Participation Plan 2022.

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

RISK CATEGORY	RISK/REWARD DESCRIPTION	COST/RISK	BENEFIT/ REWARD
Legal	Uncertainties within the current DCP are likely to lead to adverse development outcomes and in some cases litigation due to uncertainty surrounding particular provisions within the DCP inviting third party legal challenges.	Third party litigation	Reduction in risk profile.
Environmental & Public Health	Ensuring regular review and best practice of development control plan provisions will provide higher standards of development assessment outcomes.	Nil	Achieve best practice development control plan provisions
Financial	Uncertainty in the application of DCP controls are likely to lead to legal challenge by either applicants or third parties.	Applicant or Third-Party litigation leading to financial costs of defence and potential claims.	Reduction in risk profile to litigation and subsequent legal costs and claims.

OPTIONS:

1. Option 1

THAT Council:

1. Endorse the proposed draft administrative amendments to the Snowy Valleys Council Development Control Plan 2019;
2. Publicly exhibit the proposed administrative amendments to the Draft Snowy Valleys Council Development Control Plan 2019 in accordance with the requirements of the *Local Government Act 1993* and Council's Community Participation Plan for a period not less than 28 days.
3. Adopt the administrative amendments to the Snowy Valleys Development Control Plan 2019 should no submissions be received within the exhibition period. In the case where submissions are received, those submissions shall be considered in a future report to Council prior to consideration for final adoption.

2. Option 2

THAT Council not adopt the proposed administrative amendments to Snowy Valleys Development Control Plan.

Option 1 is recommended.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

In accordance with Council's adopted Community Participation Plan 2022 and the *Local Government Act 1993*, the proposed administrative amendments to the Snowy Valleys Development Control Plan will be exhibited for a period of not less than 28 days.

ATTACHMENTS

1. DRAFT Development Control Plan 2019 (Under separate cover)

11.7. DRAFT ONSITE SEWER MANAGEMENT STRATEGY 2023 - FOR PUBLIC EXHIBITION

REPORT AUTHOR: COORDINATOR GROWTH & DEVELOPMENT

RESPONSIBLE OFFICER: GENERAL MANAGER

EXECUTIVE SUMMARY:

This Strategy addresses specific on-site treatment systems, management practices, environmental monitoring, and regulatory regimes in complying with the environment and public health principles of the Local Government (General) Regulation 2021. Where cumulative effects from failing on-site sewage management systems result in degradation of the environment, this Strategy incorporates the principles of Ecologically Sustainable Development, Total Catchment Management, Water Cycle Management and protection of public health to mitigate the long-term impacts.

This report seeks to adopt the draft Onsite Sewer Management Strategy to enable commencement of public exhibition of the document for the required statutory period.

RECOMMENDATION:

THAT COUNCIL:

- 1. Endorse the Draft On-site Sewage Management Strategy 2023 - SVC-RP-STY-007-01 - for public exhibition for a period of not less than 28 days;**
- 2. Note that if submissions are received during the exhibition period, a further report will be provided on any proposed amendments to Council; and**
- 3. Adopt the Draft Onsite Sewer Management Strategy, if no submissions are received on the day after the completion of the public exhibition period.**

BACKGROUND:

There are currently in excess of 5,000 onsite waste water systems in the Snowy Valleys Council Local Government Area. Council has an annual program for the progressive inspection of these systems to ensure that they are operated in accordance with best practice guidelines, are maintained regularly and do not pose a threat to the environment. The program also seeks to raise awareness within the community of benefits of systems that are maintained correctly and sanitary conditions that can be achieved.

Council has operated this program in the absence of a formal strategy and is now seeking to provide an underpinning strategic direction to assist with development of the program and set clear parameters on the definition of high, medium and low risk settings and the frequency of inspections associated with such settings.

This strategy applies to all land within the Snowy Valleys Local Government Area that is not serviced by the reticulated sewerage infrastructure; this includes all existing and proposed installations of on-site sewage management systems.

REPORT:

Under the *Local Government Act 1993* and also the Local Government Regulation 2021, Council is required to have a on site sewer management strategy to assist in providing direction to regulating on site waste water systems throughout the local government area. This strategy seeks to comply with these obligations.

In approving the design, operation and maintenance of sustainable on-site sewage management systems and combining this with regular monitoring for early detection of failing systems it is expected that this will assist in minimising contaminated water flows. Preservation and protection of catchment

areas is a paramount consideration of the onsite sewage management strategy in developing sustainable environmental and good public health outcomes.

The study has adopted High, Medium and Low risk approach to onsite waste water systems and proposes a frequency of inspections and allocation of resourcing around these risk categories.

LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

Community Strategic Plan Theme

Theme 3 - Our Environment

Community Strategic Plan Strategic Objectives

CSP3 - Our natural environment is cared for and protected to ensure future generations can experience and enjoy its beauty

FINANCIAL AND RESOURCES IMPLICATIONS:

Council outlines within its adopted fees and charges, a fee under the *Local Government Act 1993* for the inspection of an onsite sewer management inspection and other fees for approvals for installation and operation of a onsite sewer management system. These fees assist in cost recovery of statutory approvals and inspections of these systems.

Any consideration of high, medium and low risk systems and their associated inspection regime will need to be considered in terms of Council's resource allocation to the program. The inspection regime as proposed within the strategy is expected to provide for sufficient resource capability for inspection of high risk systems however additional resources may be required for Council to complete its obligations outlined in the strategy for medium to low risk applications when combined with other environmental health resource allocations to food shop inspections, skin penetration and environmental investigations.

Council may consider increasing resource allocation towards the strategy on a cost recovery basis to increase the number of property inspections annually under the program. This could potentially be funded through a review of Council's fees and charges policy to identify the actual costs to Council of undertaking the inspections.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

The following Acts, Regulations, Standards, Guidelines, Policies, and Strategies govern the installation, operation and maintenance of on-site sewage management systems:

- *Local Government Act 1993*
- Local Government (General) Regulation 2021
- *Protection of the Environment Operations Act 1997*
- Australian/New Zealand Standard AS/NZS) 1546.3:2017- Secondary Treatment Systems
- Australian/New Zealand Standard (AS/NZS) 1547:2012 – On-Site Domestic Wastewater Management
- NSW Department of Health Certificates of Accreditation for Septic Tanks
- NSW Department of Health Greywater Reuse in Sewered Single Domestic Premises.

Council currently has a *Tumut Shire Council On-site Sewer Management Code* that will be reviewed as a technical guideline following the adoption of the strategy. As the guideline is an internal document of Council and is not a policy statement, it will not be required to be adopted by Council once reviewed.

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

Nil

OPTIONS:

OPTION 1

THAT COUNCIL:

1. Endorse the Draft On-site Sewage Management Strategy 2023 for public exhibition for a period of not less than 28 days.
2. Note that if submissions are received during the exhibition period, a further report will be provided on any proposed amendments to the Draft Onsite Sewer Management Strategy.
3. Adopt the Draft Onsite Sewer Management Strategy, if no submissions are received on the day after the completion of the public exhibition period.

OPTION 2

THAT Council not adopt the strategy and provide an alternate position for onsite sewer management.

OPTION 1 is recommended**COUNCIL SEAL REQUIRED:**

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

The Strategy, as per the recommendation, shall be advertised for a minimum of 28 days seeking community comment. Any response or submission received will be considered in a future report to Council.

ATTACHMENTS

1. Draft On-site Sewage Management Strategy SVC-RP-STY-007-01(Under separate cover)

11.8. APPLICATIONS FOR EVENT SPONSORSHIP

REPORT AUTHOR: COORDINATOR PLACE ACTIVATION

RESPONSIBLE DIRECTOR: DIRECTOR COMMUNITY AND CORPORATE

EXECUTIVE SUMMARY:

The purpose of this report is to present to Council the applications for event sponsorship.

RECOMMENDATION:

THAT COUNCIL:

1. **Note the report on the Applications for Event Sponsorship**
2. **Council allocate the following event sponsorship for 2022/23:**

Event name	Recommended Sponsorship Amount
Falling Leaf Festival	\$4,096
Ciderfest	\$5,012
Mosaic Multicultural Fest	\$694
Upper Murray Beef Forum	\$1,500
Blues, Brews and BBQs	\$1,710
Hume & Hovell Ultra Marathon	\$Up to 7,000 (based on available resources)
Tumbarumba Polocrosse	\$1,020
Tumbarumba Campdraft	\$4,000
Tumut Pub 9s	\$2,510
Tumbafest	\$11,000
Tumut Art Society Traveling Exhibition: RegenerART	\$1,201

BACKGROUND:

Snowy Valleys Council has an Event Sponsorship Program to create opportunities for the establishment of new events and the growth of existing events within the Snowy Valleys Council community.

Festivals and events are valuable community building activities that provide an opportunity for the community to come together and celebrate life, spend time with friends and family and to build social cohesion through attendance, organising and volunteers. Events play an important role in attracting people to the Snowy Valleys region, supporting local businesses, employment and tourism more broadly.

Council provides in-kind and monetary support to many events each year. It is the role of Council to consider which organisations are eligible for event sponsorship. Council has set \$80,000 in its budget for the provision of event sponsorship.

To be eligible for funding, an organisation must:

- Be not-for-profit;
- Be an incorporated body or be auspiced (sponsored) by an incorporated body;
- Offer an event in the Snowy Valleys LGA;
- Be for the benefit of the Snowy Valleys community;
- Have no outstanding debts to Council; and

- Demonstrate the ability to manage and deliver events that do not become solely dependent on ongoing sponsorship from Council.

REPORT:

Snowy Valleys Council currently has eleven (11) Applications for Event Sponsorship awaiting an outcome. An initial assessment from Council's Place Activation Team is that these applications are eligible for sponsorship and it is recommended that the applications be approved by Council. Below is a table outlining the Applications for Event Sponsorship.

Event name	Event Date	Sponsorship Request	Requested Sponsorship Total \$ Amount	Recommended Sponsorship Total \$ Amount
Falling Leaf Festival	Sat 29th April 2023	<ul style="list-style-type: none"> • Road closures and traffic management • Provision and collection of garbage bins • Ground hire fees of Bull Paddock • Ground hire fees of Bila Park • Street banner cost 	\$4,096	\$4,096
Ciderfest	Sat 20th May 2023	<ul style="list-style-type: none"> • Road closures and traffic management • Provision and collection of garbage bins • Hall hire fees of Batlow Literary Institute • Ground hire fees of Hides Park • Ground hire fees of Toc-H Park • Ground hire fees of Memorial Park • Street banner cost 	\$5,012	\$5,012
Mosaic Multicultural Fest	Sat 11th March 2023	<ul style="list-style-type: none"> • Hall hire fees of Tumut Boys Club • Provision and collection of garbage bins 	\$694	\$694

Event name	Event Date	Sponsorship Request	Requested Sponsorship Total \$ Amount	Recommended Sponsorship Total \$ Amount
Upper Murray Beef Forum	Sat 1st April 2023	<ul style="list-style-type: none"> Provision and collection of garbage bins 	\$1,500	\$1,500
Blues, Brews and BBQs	Sat 18th March 2023	<ul style="list-style-type: none"> Provision and collection of garbage bins Cover the cost of fencing 	\$1,710	\$1,710
Hume & Hovell Ultra Marathon	Sat 7th & Sun 8th October 2023	<ul style="list-style-type: none"> Provision of generator Provision of 5 portable toilets Provision of 2 showers Provision and collection of garbage bins Ground hire fees of Henry Angel Campground Park and track preparation Traffic management 	\$7,000 (estimate)	\$7,000 (estimate)
Tumbarumba Polocrosse	TBA	<ul style="list-style-type: none"> Provision and collection of garbage bins 	\$1,020	\$1,020
Tumbarumba Campdraft	Fri 3rd March - Sun 5th March	<ul style="list-style-type: none"> Provision and collection of garbage bins \$5,000 monetary 	\$6,000	\$4,000
Tumut Pub 9s	Fri 3rd Feb, Fri 10th Feb & Fri 17th Feb	<ul style="list-style-type: none"> Ground hire fees of Batlow Showground Ground hire fees of Adelong Showground Ground hire fees of Tumbarumba Showground Line marking 	\$2,510	\$2,510

Event name	Event Date	Sponsorship Request	Requested Sponsorship Total \$ Amount	Recommended Sponsorship Total \$ Amount
Tumbafest	Sat 25th Feb & Sun 26th Feb	<ul style="list-style-type: none"> As per sponsorship agreement 	\$11,000	\$11,000
Tumut Art Society Traveling Exhibition: RegenerART	Fri 24th Feb - Sun 26th Feb	<ul style="list-style-type: none"> Hall hire fees of Batlow Literary Institute 	\$1,201	\$1,201
			Total amount requested: \$41,743	Total amount recommended: \$39,743

If these Applications for Event Sponsorship are approved, there will be \$514 remaining in the budget for the remainder of the 2022/2023 financial year.

LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

Community Strategic Plan Theme

Theme 2 - Our Economy

Community Strategic Plan Strategic Objectives

CSP2 Our diverse economy supports community longevity, vibrancy and a sustainable future

Delivery Program Principal Activities

2.3 Provide and support a variety of events, festivals and visitor activities

FINANCIAL AND RESOURCES IMPLICATIONS:

Council has \$80,000 allocated in its budget for event sponsorship.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

N/A

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

Sponsorship to support community groups to deliver new and existing events to help the community come together and build social cohesion. The events may not be able to be delivered without sponsorship from Council.

OPTIONS:

1. That Council:

- (i) Note the report on the Applications for Event Sponsorship
- (ii) Approve the Applications for Event Sponsorship as per recommendation

This is the recommended option.

2. That Council not approve the Applications for Event Sponsorship

This is not the recommended option.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

N/A

ATTACHMENTS

Nil.

12. MINUTES OF COMMITTEE MEETINGS

Nil

13. CONFIDENTIAL

Section 10D of the *Local Government Act 1993* provides that Council may close to the public that part of the meeting that deals with matters of a confidential nature. Section 10A(2) lists such matters.

The grounds on which a meeting is closed to the public must be specified in the decision to close the meeting and recorded in the minutes of the meeting.

RECOMMENDATION:

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A(2) of the *Local Government Act 1993* for the reasons specified:

13.1 CONFIDENTIAL – TUMUT AERODROME STAGE 2 PROJECT – LAND ISSUES

Item 13.1 is confidential under the *Local Government Act 1993* Section 10A (2)(c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.2 CONFIDENTIAL – LATE REPORT – RURAL FIRE SERVICE AND FORESTRY CORPORATION FACILITY – TUMUT AERODROME – HEADS OF AGREEMENT

Item 13.2 is confidential under the *Local Government Act 1993* Section 10A (2)(c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.